

## PRACTICAL NURSING CHECKLIST

*The following is intended as a general guideline for making sure you have taken the necessary steps to apply and be considered for the Practical Nursing program. Please understand an applicant may have unique circumstances, which may require further documentation or verification, in which case the applicant may be asked to furnish material not mentioned below. Every effort will be made to provide clear instructions to applicants needing to provide such information. Please keep this checklist to refer to – you do NOT need to return it to us.*

- VWCC college application–(Complete on-line.) Indicate your plan of study as CSC: Introduction to Practical Nursing
- 2023 Practical Nursing program application form (for full-time program) submitted by **April 1, 2023 for Fall 2023 admission.**
- Essay (**Handwritten**) Required to be submitted by **April 1.**
- Official High School transcript (Must be received by April. 1<sup>st</sup>, HS seniors must also submit.)
- GED - copy of scores (*if applicable*)
  - High School transcripts are also required if you completed at least 9th grade.
- Official transcripts from colleges (**except VWCC or any community college in Virginia**)
  - These must be sent to Pam Woody **prior to April 1, 2023**

**- After you have submitted the above – be aware of the following:**

- You should receive an Advising Form Letter after submission of all material with application – letter contains information in regards to prerequisites: Algebra I and Biology
  - \_\_\_ **Algebra I** –will be completed with a grade of “C” or better by the end of 2023 summer semester. If you need an equivalent developmental course at VWCC, your High School GPA and math courses completed will direct each applicant towards any math classes that need to be completed at VWCC. If you have graduated from High School over five years, then you will direct enrollment into the math course based on the answers to your survey questions when completing the VWCC application. You can also discuss the results with an advisor to determine which class (if any) you will need to complete. You may potentially need to complete MDE 10 dependent on which courses you will need to progress into program.
  - \_\_\_ **Biology** (must have a lab component) – previously completed with a grade of “C” or better by the end of 2023 summer semester. If you will need an equivalent course (Bio 101 or NAS 2) at VWCC, your self-placed math and English results must also be reviewed. Placement out of MDE 10 and a placement recommendation for ENG 111 or ENG 111 + EDE 11 are required at VWCC.
  - \_\_\_ Please note that both Algebra I or MDE 10 and either High School Biology or BIO 101 or NAS 2 must be completed within five years of beginning the program (Fall 23)
- You must have a cumulative GPA of **2.0** or higher at the end of the **2023 spring** semester.
- An entrance test (**Kaplan**) will be required in the spring (tentatively April). Instructions should be sent to your student or personal email account listed on the application.
- An interview may be required (during May). The Health Professions Advising and Applications Office staff will inform you during the testing process if interviews will occur. We have not conducted interviews since 2020.
- Program admission decision letters will be scanned by end of May (if not before). Applicants need to make arrangement to attend a mandatory orientation that is held in May prior to fall admission.

**Application material (including application form with handwritten essay) must be received or postmarked by April 1<sup>st</sup>.**