



**VIRGINIA
WESTERN**

CHECKLIST

Who may apply for CCAP?

- Spring 2022 graduating seniors from Botetourt County, Craig County, Franklin County, Roanoke City, Roanoke County, and Salem City Public High Schools
- Homeschool and private school 2022 graduating seniors from Botetourt County, Franklin County, Roanoke County or Salem City
- Graduating seniors must have resided in their school district and attended their division's high school during their junior and senior years. (CCAP will not pay out-of-state tuition.)
- Roanoke County residents graduating from any high school in the six localities served by Virginia Western may apply for CCAP.
- CCAP applicants must finish high school with a specific minimum cumulative grade point average (GPA). A minimum 2.5 GPA is required on final high school transcript. In Roanoke City, a minimum 2.0 cumulative GPA is required on final high school transcript.

CCAP APPLICATION

OPENS: OCTOBER 1, 2021 • CLOSES: FEBRUARY 1, 2022

1. SUBMIT VIRGINIA WESTERN APPLICATION at <http://www.viriniawestern.edu> before February 1, 2022

- You must include **YOUR SOCIAL SECURITY NUMBER (SSN)** on the Virginia Western application.
- You must qualify for Virginia in-state resident status.
- Have you taken dual-enrolled classes? **Email the VWCC Recruitment team, Allison Dooley at adooley@viriniawestern.edu or Tristin Kitts at tkitts@viriniawestern.edu** to confirm your Virginia Western application is active and your Social Security Number (SSN) is on your application.

2. SUBMIT a 2022 – 2023 FAFSA (Free Application for Federal Student Aid) by February 1, 2022 CCAP deadline at <https://studentaid.ed.gov/sa/afsa>

- Your **SOCIAL SECURITY NUMBER (SSN) on the FAFSA MUST MATCH THE SSN** on your Virginia Western application.
- **Select Virginia Western (federal code: 003760) on the FAFSA** as a school to receive your FAFSA information.
- **IMPORTANT: Submitting your FAFSA does not mean it is complete.** The VWCC Office of Financial Aid may have follow-up questions or requests for documentation for you or your parents/guardians to answer before determining the amount of financial aid you will be awarded. Determination of your financial aid award is a required part of the CCAP application process.
- **Starting February 1, 2022**, check messages and status of your VWCC financial aid application:
 - Log into your MyVWCC account at <https://vw.my.vccs.edu>.
 - Click on the Student Information Center (SIS) icon.
 - Click on Student Center>Student Message Center for communication from VWCC Office of Financial Aid.
 - Review and resolve items in your To Do List in the Student Message Center.
 - Check back frequently to determine if your FAFSA and VWCC financial aid process are complete.
 - When complete you receive a “Financial Aid Award Determination” in your Student Message Center.
 - ALL questions/items related to your FAFSA and VWCC financial aid process must be resolved by April 15, 2022 for your CCAP application to be considered complete.**
- For assistance with the FAFSA or your financial aid process, call 1-855-874-6690 or email at finaid@viriniawestern.edu.

3. MEET academic placement requirements by February 1, 2022 CCAP deadline.

- After submitting the Virginia Western application (no. 1 above), visit viriniawestern.edu/ccap, select “Request for Academic Placement Evaluation.” You’ll receive a response to your request within 3 business days.

4. COMPLETE CCAP APPLICATION at viriniawestern.edu/ccap between October 1, 2021- February 1, 2022.

- Use your **“MyVWCC” login and password to access the application.**
(Note: the Virginia Western application and the CCAP application are two different applications. Both must be submitted.)

DEADLINE FOR ALL CCAP APPLICATION STEPS: FEBRUARY 1, 2022



The Community College Access Program (CCAP) is a public/private tuition funding program offered and administered by Virginia Western Community College Educational Foundation, Inc. CCAP allows current-year high school graduates, who meet program guidelines, to receive a combination of federal/state financial aid and donor funding up to the cost of tuition. **The program covers the cost of tuition for up to three (3) years** at Virginia Western Community College for all accepted students. CCAP supports as many students as possible, based on student need and funds available for the program, but does not guarantee acceptance to every applicant. **Textbooks are not included. Course fees and IncludedED fees are not included.**

IMPORTANCE OF CHECKING EMAIL & MESSAGE CENTER

- **Students are required to provide a personal email address on the Virginia Western application and the CCAP application.**
- Incoming students do not have access to their Virginia Western email until they enroll in fall semester classes.
- CCAP applicants should frequently check for email communications from the Virginia Western Educational Foundation.
- Once the FAFSA has been submitted, CCAP applicants should check their VWCC student account Message Center and personal email account listed on the VWCC application for communications from the Office of Financial Aid.
- Failure to complete requests from the Office of Financial Aid will prevent financial aid review process to continue (or complete).
- Students will be notified of conditional CCAP acceptance by the Virginia Western Educational Foundation through their personal email.

CCAP PERFORMANCE/ACCOUNTABILITY REQUIREMENTS

- New CCAP students are required to complete the Virginia Western Discover orientation and the online CCAP CSI Survey in the summer after high school graduation before fall classes start.
- CCAP students must maintain a minimum Virginia Western **cumulative 2.5 GPA (2.0 GPA for Roanoke City)**. Students who do not maintain the minimum cumulative GPA at the end of any semester will not be eligible to receive CCAP funds during any future semester.
- CCAP will pay for up to 8 credits of developmental coursework, if needed, during the first year of study at Virginia Western. CCAP will not pay for developmental coursework after the second semester of the first year.
- Students must enroll in and stay enrolled in a **minimum of 9 credit hours** in a specific program of study each semester of CCAP eligibility. CCAP will pay for up to 15 credits if there is not sufficient financial aid to pay tuition. **CCAP will only pay tuition (up to 15 credits) for eligible courses in a student's program of study.** CCAP does not pay for textbooks or course fees.
- If funding is available, students may enroll in a maximum of 6 credits during summer semester after their first year in CCAP. Students who do not maintain the minimum cumulative GPA at end of summer semester will not be eligible to receive CCAP funds during any subsequent semester.
- Students participating in CCAP are required to complete a minimum **4 hour service learning opportunity** each fall and spring semester. Failure to fulfill this requirement may result in the student being ineligible to receive future CCAP funding.
- **2nd Year & 3rd Year CCAP Acceptance:** 1st Year CCAP students MUST submit a 2nd Year CCAP application and FAFSA for their second academic year. 2nd Year CCAP students MUST submit a 3rd Year CCAP application and FAFSA for their third academic year. The Educational Foundation will notify 1st and 2nd year CCAP students by email in fall semester of the next year's CCAP application and FAFSA deadline.

CONTACT

Visit virginiawestern.edu/ccap for complete details.
Visit our Facebook page at [facebook.com/vwccap](https://www.facebook.com/vwccap)

Email: ccap@virginiawestern.edu
Ph: 540-857-7544

Virginia Western Community College Educational Foundation is a not-for-profit Virginia non-stock corporation (the "Foundation"). The Foundation is affiliated with, but independent from, Virginia Western Community College (VWCC). Determining eligibility and awarding of scholarships is at the sole discretion of the Foundation. VWCC, its administration and faculty work in partnership with the Foundation to provide eligibility information, but VWCC does not participate in determining applicant eligibility or awarding scholarship funds.