



How to apply for Virginia Western Educational Foundation Scholarships in Scholarship Universe

Scholarship Universe is a scholarship matching tool that helps Virginia Western Community College students find and apply for our Foundation and external scholarships. Continue reading for how-to-apply instructions.

TO APPLY FOR EDUCATIONAL FOUNDATION SCHOLARSHIPS

Step 1

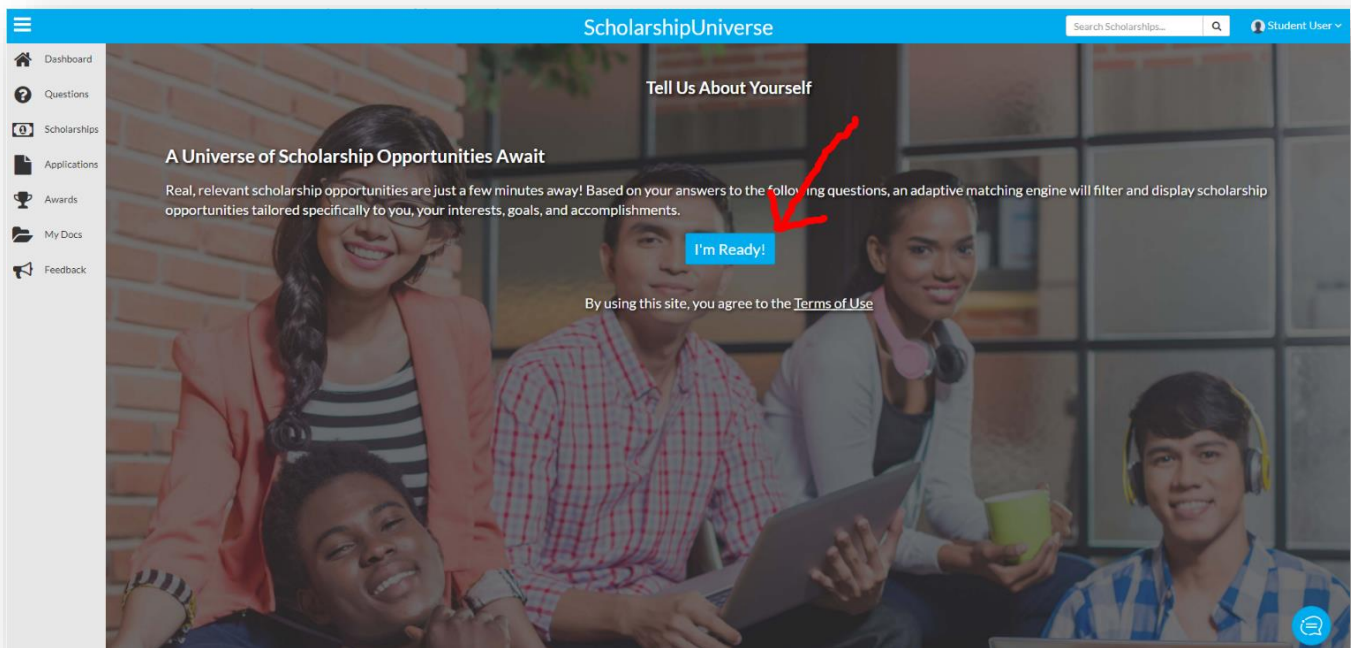
Go to <https://www.virginiawestern.edu/scholarships/>. Click APPLY button to access log-on screen.

Log into the Educational Foundation scholarship application at Scholarship Universe using your Virginia Western username name and password.



The screenshot shows the login interface for Virginia's Community Colleges Scholarship Universe. It features a blue header with the college's logo and name. Below the header, there is a "Need Help?" link, a white input field for the username, a red "GO" button with a right-pointing arrow, and two buttons at the bottom: "FORGOT MY PASSWORD" and "FORGOT MY USERNAME".

The first time you log onto our Scholarship Universe scholarship application site, you are on the landing page. Click on the "I'm Ready" button.



Step 2

If you have already logged in and are simply returning to your account, you will be shown the **Dashboard**, with the invitation to answer more questions in a gray banner at the top of the screen. You

also have the option of choosing the 'Questions' tab on the left to continue answering questions, which will ultimately match you to more scholarship opportunities.

Review your **Dashboard** thoroughly. This is where you will see scholarships you have been matched with based on how you answered questions. You also see any outstanding items that require your attention.

Screenshot of the Scholarship Universe Dashboard. A red arrow points to a notification banner at the top that says "You still have outstanding questions that may qualify you for more opportunities! Click here to continue answering more matching questions." The dashboard includes a sidebar with navigation options like Dashboard, Questions, Scholarships, Applications, Awards, My Docs, and Feedback. The main content area shows a student profile, a funnel chart for "Your Universe" (1776 Open & Future Scholarships, \$2,410,637), and an "Actions Required" section with a "Take Action" button.

Step 3

Answer matching **Questions** so the scholarship application software can automatically match you with available scholarships. Remember, the more **Questions** you answer, the more scholarships you could match.

Screenshot of the Scholarship Universe "Matching Questions and Answers" page. A red arrow points to the "Questions" tab in the sidebar. A blue box highlights the "Answer More Questions" button, which shows 169 matches and \$199,030 in opportunities. Below is a table of questions with columns for Question, Answer(s), Last Answered, and Edit.

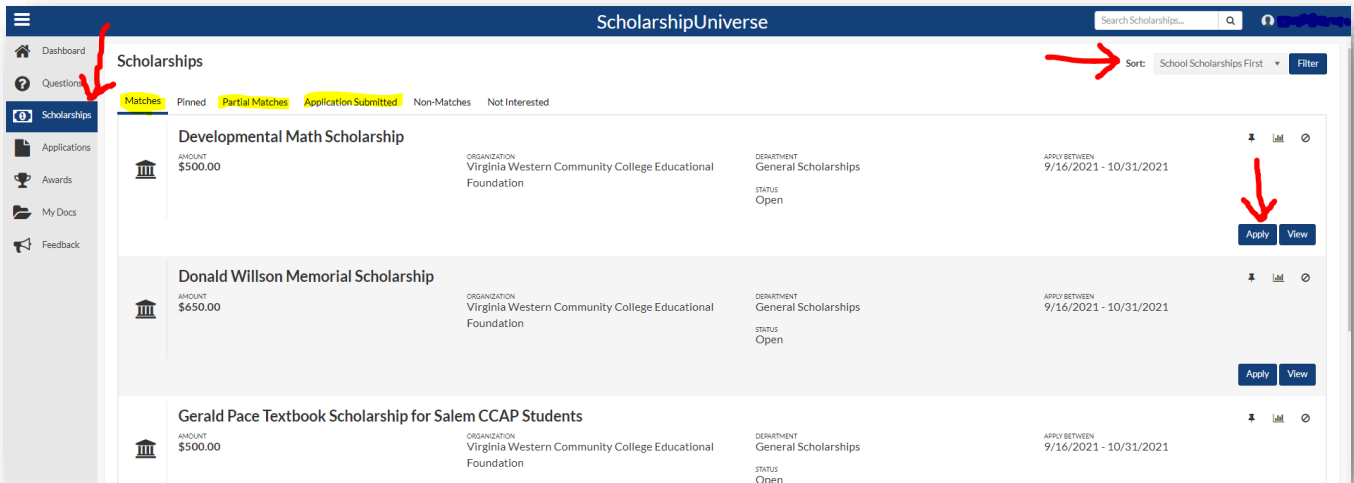
Question	Answer(s)	Last Answered	Edit
Are you a single parent?	N/A	9/28/2021	
As of today's date, in your current degree program, how many credits have you completed?	32	9/28/2021	
Do you have financial need?	Yes	9/23/2021	
Have you completed the Free Application for Federal Student Aid (FAFSA) for the upcoming academic year?	No	9/28/2021	

Step 4

Review the **Scholarships** section, which has a number of tabs related to scholarships you may qualify for.

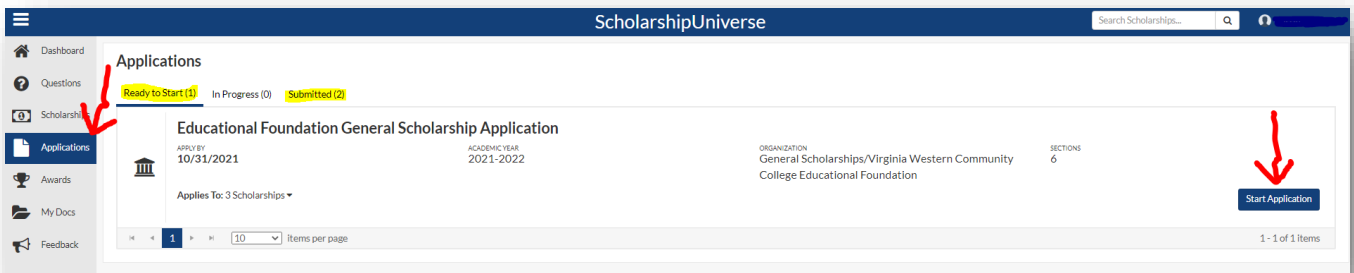
- **Matches:** scholarships within SU with which you have been matched.
- **Pinned:** scholarships you have previously pinned/saved.
- **Partial Matches:** scholarships for which you match at least one requirement.

- **Application Submitted:** scholarships for which you have applied.
- **Awarded:** scholarships you have been awarded.
- **Non-Matches:** scholarships with which you do not match.
- **Not Interested:** scholarships in which you do not have an interest, and which you have marked as such.



Step 5

Within the **Applications** section you can review any active **Applications** you have started or submitted. If you select the Apply button on one of the scholarships from the **Scholarships** section, it will appear here.



Step 6

The **My Documents** section is a place for you to upload or create documents (e.g. an essay or resumé) to assist with your scholarship applications. Active documents are those that are currently available to use while answering questions or submitting applications. Inactive documents are those that are not currently available but have been securely stored for future use.

