

VIRGINIA WESTERN COMMUNITY COLLEGE
IN-SERVICE AGENDA
Spring 2025

Meeting schedule and Zoom links will be available on Canvas. Meeting format will vary with most meetings being face-to-face on-campus.

You must self-enroll to the Canvas In-Service Site using the following link:

<https://learn.vccs.edu/enroll/XTENPY> **Note:** you may be asked to login to MyVWCC first. Once Canvas opens, simply click the ENROLL button and you will be added to the course. Once you have enrolled in the course, you will find it in your Dashboard whenever you log in to Canvas.

Thursday, January 2 – College closed to the public. Faculty and Staff Report.

8:00 - 9:00	Breakfast	Commons
9:00 - 11:30	General Session	Whitman (Required for Full-Time Faculty and Staff/Optional for Adjunct Faculty and Part-Time Staff)
	9:30-10:30: Caring for our Students is the Key to Their Success Research and data indicate that changing the student experience from one that is transactional to one that is relational leads to significantly improved retention, persistence, and ultimately completion. Discover ways we can transform student success on our campus. Presented by Ken Sherwood, Vice President Caring Campus/Chief Operating Officer, Institute for Evidence-Based Change	
12:00 - 1:00	Lunch on Your Own	
1:00-2:00	Academic School Administrative Assistants Update	Zoom (For Academic School Administrative Assistants. By Invitation.) Facilitated by Pam Keen.
1:00-2:00	Ken Sherwood Breakout for Student Affairs	HP 208/210 (Required for Student Affairs. Others welcome. Tailored for Student Affairs)
2:00 – 4:00	Employee Recognition Ceremony	Whitman (Required for Full-Time Faculty and Staff/Optional for Adjunct Faculty and Part-Time Staff)

Friday, January 3

9:00 – 12:00	Faculty Meeting (Required for Full-Time Faculty/Adjunct Faculty Welcome)	Whitman Facilitated by Elizabeth Wilmer. Coffee provided.
12:00 - 1:00	Lunch on Your Own	
12:00 – 2:00	Workforce Lunch and Visioning Meeting	ST 112
1:00 - 5:00	Faculty Prepare for Classes	

Monday, January 6

8:00 - 5:00	Faculty Prepare for Classes/Advising
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Tuesday, January 7

- 9:00 – 10:00 **Administrative Faculty Senate** (Administrative Faculty Recommended)..... F002/or Zoom
- 9:00 – 11:00 **Faculty Senate** (Full-Time Faculty Required).....HP 208/210 or Zoom
- 11:00 – 12:00 **New College Data Dashboards** (Optional)HP 208/210 or Zoom
- IE will provide a presentation on the new data dashboards available on SharePoint.
Learn what is available, how to apply relevant filters, and how to use the data to make meaningful data decisions.
- 12:00 - 1:00 **Lunch on Your Own**
- 1:00 – 2:00 **One Drive/SharePoint Training** (Optional)HP 208/210 or Zoom
Presented by: Melanie Crouch
- IET will present an overview of One Drive and SharePoint and offer tips and tricks for efficient and effective use of these tools.
- 2:00- 4:00 **Program Head Meeting** (Required for Program Heads) HP 208/210/or Zoom
Facilitated by Elizabeth Wilmer and Jolene Hamm.
- Program heads will do a final review of the 2025-26 Catalog pages for their programs.
Changes in Dual Enrollment will be discussed. IE will host a drop-in session at the end for Program Heads that want to discuss assessment or program review.
- 6:00 – 8:00 **Adjunct Meeting**.....Zoom
(Attendance at this meeting or the 9:00 Faculty Meeting is required for all Adjunct Faculty) Facilitated by Elizabeth Wilmer.
- Will repeat information from 9:00 Faculty Meeting on Jan. 3.

Wednesday, January 8

- 8:00 - 5:00 **Faculty Prepare for Classes/Advising**

Thursday, January 9:

- 9:00 – 11:00 **School Meetings** (Required for Full-time Faculty and School Staff):
- Business, Technology & TradesW310
 - Health Professions and NursingHP210
 - Liberal Arts & Social Sciences ST114
 - Science, Technology, Engineering & Math ST112
- 11:00 – 12:00 **Department Meetings**
- 12:00 – 1:45 **AI Lunch and Learn** (Full-Time Faculty Required/Staff Optional)..... HP 208/210
- Join us for the AI Lunch and Listen, an interactive session designed to explore the role of artificial intelligence at VWCC and its impact on teaching and learning. The session will include a report from the AI Taskforce, a review of recent faculty survey results, and an open facilitated discussion to share ideas, challenges, and opportunities. Bring your questions and insights as we shape the future of AI integration at our college. Lunch provided—let’s listen, learn, and collaborate!

2:00 – 3:00 **Insights into the Future of Work and Higher Education**Zoom
(Required for Full-Time Faculty and Staff, except those involved in Enrollment)

Join us for an informative and engaging session covering key topics such as employment, current trends in the labor market, the challenges and opportunities facing higher education, and valuable insights into future market conditions.

Presented by Laura Ullrich, Senior Regional Economist, Federal Reserve Bank of Richmond

3:00 – 4:00 **Credits to Careers Demo** (Optional).....Zoom



Are you unsure how to navigate our C2C portal? Join us for this comprehensive overview of the C2C platform, designed to help adult learners, translate industry certifications and military experience into academic credit. This training will cover key features of the platform, including how to navigate the credit transfer process, access academic and career resources, and education pathways. Participants will also learn strategies for supporting students in maximizing their prior learning and work experiences to accelerate their degree or credential completion. **The session is ideal for all educators and advisors wanting to enhance their support for adult learners.**

Facilitated by **Emily Jones-Green**, Coordinator for Credit for Prior Learning and a Project Manager for the REACH initiative at the VCCS.

4:00 – 5:00 **Staff Senate** (Staff Recommended) ST112

Friday, January 10

8:00 – 5:00 **College-wide Martin Luther King, Jr. Day of Service**

To sign up to volunteer, please use the following link:
<https://online2.snapsurveys.com/mlkday-sign-up-sp25>

Faculty Prepare for Classes/Advising

Monday, January 13- First day of Classes!