

**VIRGINIA WESTERN COMMUNITY COLLEGE
IN-SERVICE AGENDA
Spring 2026**

Meeting schedule and Zoom links will be available on Canvas. Meeting format will vary with most meetings being face-to-face on-campus.

To access the Canvas In-Service Site, follow this [self-enroll link](#).

Note: you may be asked to login to MyVWCC first. Once Canvas opens, simply click the ENROLL button and you will be added to the course. Once you have enrolled in the course, you will find it in your Dashboard whenever you log in to Canvas.

*For in-person meetings such as the General Session and Faculty meeting, Zoom links for extenuating circumstances can be provided with permission from your dean or for staff from your Vice President.

Friday, January 2– College Closed.

Monday, January 5– College closed to the public. Faculty and Staff Report.

8:00 - 9:00	Breakfast	Commons
9:00 - 11:00	General Session	Whitman*
	(Required for Full-Time Faculty and Staff/Optional for Adjunct Faculty and Part-Time Staff)	
	*Available on Zoom for those with permission.	
	During our General Session, we will have a speaker from EAB on campus for a presentation on the “State of Sector”. He will discuss major forces that are shaping higher education today, with particular emphasis on those impacting community colleges. Following the presentation, there will be a workshop specifically for faculty and another specifically for Student Affairs staff. These workshops will be open to all that would like to attend.	
11:15 - 12:00	EAB Workshop for Faculty	Whitman
	(Required for Full-Time Faculty/Optional for Adjunct Faculty and Staff)	
11:15 - 12:00	Academic School Administrative Assistants Update	Zoom
	(For Academic School Administrative Assistants. By Invitation.)	
	Facilitated by Pam Keen.	
12:00 - 1:00	Lunch on Your Own	
1:00-1:45	EAB Workshop for Student Affairs Staff	HP 208/210
	(Required for Student Affairs Staff/Optional for Others)	
2:00 – 4:00	Employee Recognition Ceremony	Whitman
	(Required for Full-Time Faculty and Staff/Optional for Adjunct Faculty and Part-Time Staff)	

Tuesday, January 6

9:00 – 11:00	HP Immersive Activity	HP208
	(Required for HP Full-Time Faculty and Staff and HP Workforce Staff)	

This activity is designed to be a team building exercise for all HP faculty. We will travel to program’s lab or space and have the Program Head give a 5-minute elevator speech about their program and introduce their faculty. During each session, the program

faculty will talk about some of the specific items in their space. A game with prizes will also be included in this tour.

9:00 – 12:00 **Accessibility Studio: Guided Work Time** B112
(Open to all- Optional)

No matter where you are in your accessibility work, this session is **dedicated time** to help you make real progress. Bring the materials you’re actively working on—Canvas courses, documents, slides, or media—not just questions or problems (but bring those too). Our OLIT and ODS team will be on hand as coaches to help you troubleshoot, use the tools effectively (including **UDOIT Advantage and other Accessibility Checkers**), and take the next practical steps toward accessible digital content. Accessibility can be a lot—let’s tackle it together.

12:00 - 1:00 **Lunch on Your Own**

1:00 - 5:00 **Faculty Prepare for Classes/Advising**

Wednesday, January 7

8:00 - 5:00 **Faculty Prepare for Classes/Advising**

9:00 – 11:00 **Staff Senate** (Staff Recommended) B110

This meeting will include digital accessibility training specifically for staff.

Digital accessibility isn’t just a compliance issue—it’s about ensuring every member of our community can fully engage with the college’s digital environment. Whether you send campus emails, create PDFs, post to social media, or update web pages, accessibility matters. This session introduces non-faculty staff to simple, high-impact ways to make everyday work products accessible to all. Participants will see real examples, learn what accessibility means in practical terms, and discover how small changes can make a big difference.

9:30 – 10:30 **New Faculty Orientation** (New Full-time Faculty Required) F002

12:00 - 1:00 **Lunch on Your Own**

1:00 – 2:00 **Leading for Access: Building a Culture of Digital Inclusion** B110
(Optional— Intended for leaders)

Digital accessibility isn’t just a compliance box—it’s a culture shift. This session empowers supervisors, department heads, and campus leaders to guide their teams toward *born accessible* habits while tackling the practical challenge of legacy content. Participants will learn how to lead a digital accessibility audit, decide what to remediate, archive, or retire, and build realistic timelines for progress. The goal: move from reaction to strategy, ensuring our college’s digital environment reflects our values of inclusion, respect, and integrity.

The focus is on leadership and planning rather than technical repair. Participants will leave with a clear understanding of their role in accountability and a roadmap for building sustainable, accessible practices across their units.

1:00 – 2:30 **New Faculty Orientation** (New Full-time Faculty Required) F14

4:00 - 7:00 **Accessibility Studio: Guided Work Time**Zoom
(Open for All - Optional)

No matter where you are in your accessibility work, this session is **dedicated time** to help you make real progress. Bring the materials you're actively working on—Canvas courses, documents, slides, or media—not just questions or problems (but bring those too). Our OLIT and ODS team will be on hand as coaches to help you troubleshoot, use the tools effectively (including **UDOIT Advantage and other Accessibility Checkers**), and take the next practical steps toward accessible digital content. Accessibility can be a lot—let's tackle it together.

Thursday, January 8

9:00 – 12:00 **Faculty Meeting** (Required for Full-Time Faculty/Adjunct Faculty Welcome)..... Whitman
Facilitated by Elizabeth Wilmer. Coffee provided.

12:00 - 1:00 **Lunch on Your Own**

1:00- 3:00 **Program Head Meeting** (Required for Program Heads)W312
Facilitated by Elizabeth Wilmer.

Program heads will work on the following. Please bring your laptop and a Word copy of your Course Outlines.

- Do a final review of the 2026-27 Catalog pages for their programs.
- Academic Integrity in Dual Enrollment Courses
- Making Course Outlines Accessible

3:00- 4:00 **Curriculum Meeting**W312
(Required for Program Heads who have curriculum changes for the 2026-2027 Catalog)

This workshop session will be used to verify that all curriculum changes approved through the curriculum committee for the 2026-27 catalog will be implemented correctly by reviewing ADV reports and previewing catalog pages. Program Heads are encouraged to review approved program changes prior to the workshop. Heather Lindberg and Sarah Hooven will be available to assist and provide other documents as needed.

6:00 – 8:00 **Adjunct Meeting**.....Zoom
(Attendance at this meeting or the 9:00 Faculty Meeting is required for all Adjunct Faculty) Facilitated by Elizabeth Wilmer.

Will repeat information from 9:00 Faculty Meeting on Jan. 8.

Friday, January 9

9:00 – 11:00 **School Meetings** (Required for Full-time Faculty and School Staff):
▪ Business, Technology & TradesW310
▪ Health Professions and NursingHP210
▪ Liberal Arts & Social Sciences ST114
▪ Science, Technology, Engineering & Math..... ST112

11:00 – 12:00 **Department Meetings**

12:00 - 1:00 **Lunch on Your Own**

1:00 - 5:00 **Faculty Prepare for Classes/Advising**

Monday, January 12

9:00 – 10:00 **Administrative Faculty Senate** (Administrative Faculty Recommended)..... F002

9:00 – 11:00 **Faculty Senate** (Full-Time Faculty Required).....Zoom

11:00 – 12:00 **“The Ins and Outs of SDV 101”** ST112
(Required for Full-Time and Adjunct Faculty Teaching SDV 101)

The session will cover course content requirements, what is working and what is not working, the new EAB Academic Planning options, and other topics related to teaching SDV. This session is mandatory for faculty and staff members teaching SDV 101. Presented by Amy Anguiano and Alexander Scott.

12:00 - 1:00 **Lunch on Your Own**

1:00 – 2:30 **Work-based Learning Grant Training** HP 208/210
(Invited Full-Time Faculty Required/Other FT Faculty, Adjunct Faculty and Staff Welcome)

Recently, the VCCS chancellor challenged all schools to focus their efforts on producing significant increases in work-based learning (WBL) experiences to achieve an overall increase of 25% by year 2030. To help achieve this goal, VWCC has secured several years of SCHEV-VTOP funding, designed to aid in the capacity expansion and design of sustainable strategies for delivering beyond this commitment to our students. This training is designed to provide an overview of the grant, work-based learning strategies proving successful in our region and offer an inspirational insight into the campus culture that will propel us forward in achieving a lasting identity as a WBL institution and state leader in this space. Presented by Jess Truax.

3:00 – 4:00 **Leadership Learning Series** ST112
(Optional- Designed for Leaders and Aspiring Leaders)

Come join us to learn about a new leadership development series with a focus on strategic and operational topics to strengthen existing leaders and grow aspiring ones. This first session will introduce the series and touch on foundational elements of what it means to be a leader.

Tuesday, January 13

8:00 - 5:00 **Faculty Development Day**HP210
(Required for Full-Time Faculty/Adjunct and Dual Enrollment Faculty Welcome)

Registration required by Dec. 22 for Adjunct Faculty, Administrative Faculty and Staff to ensure an adequate number of lunches are available. Full-time faculty do not need to register. [Adjunct and DE faculty registration form](#)

- 9:00 Breakfast (Provided)
- 9:15 Welcome and Opening Remarks
- 9:30-11:00 QEP Session
- 11:15-12:15 Concurrent Session I
- 12:15 – 1:00 Lunch (Provided)
- 1:00 – 2:00 Concurrent Session II
- 2:15 – 3:15 Concurrent Session III

Wednesday, January 14

- 8:00 - 5:00 **Faculty Prepare for Classes/Advising**
- 1:00 - 4:00 **Accessibility Studio: Guided Work Time** B112
(Open to all- Optional)
- No matter where you are in your accessibility work, this session is **dedicated time** to help you make real progress. Bring the materials you’re actively working on—Canvas courses, documents, slides, or media—not just questions or problems (but bring those too). Our OLIT and ODS team will be on hand as coaches to help you troubleshoot, use the tools effectively (including **UDOIT Advantage and other Accessibility Checkers**), and take the next practical steps toward accessible digital content. Accessibility can be a lot—let’s tackle it together.
- 4:00 - 7:00 **Dual Enrollment In-Service**
- 4:00 - 5:00: Registration..... Whitman Foyer
5:00 - 5:30: General Session Whitman
5:30 - 7:00: Workshops..... TBD

Thursday, January 15

- 8:00 - 5:00 **Faculty Prepare for Classes/Advising**
- 2:00 **Crime Lab Tour** D212
(Open to all- optional)
- 4:00 - 7:00 **Accessibility Studio: Guided Work Time** Zoom
(Open for Staff and Administrative Faculty- Optional)
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Friday, January 16

- 8:00 - 5:00 **Faculty Prepare for Classes/Advising**
- 8:00 - 5:00 **Day of Service Activities** (Optional)
- Blood Drive on Campus Day
 - Feeding Southwest Virginia
 - Sock-a-thon- Sock donations to Rescue Mission

Monday, January 19 – College Closed in Celebration of Martin Luther King Day

Tuesday, January 20 – First day of classes!!!