

RADIOGRAPHY CHECKLIST

*The following is intended as a general guideline for making sure you have taken the necessary steps to apply and be considered for the Radiography program. **It is the applicant's responsibility to insure that all items arrive prior to (or postmarked to VWCC by) the February 1, 2026 deadline.** Late application materials will not be considered and the applicant will be ineligible for the 2026 program. Please understand an applicant may have unique circumstances, which may require further documentation or verification, in which case the applicant may be asked to furnish material not mentioned below. Every effort will be made to provide clear instructions to applicants needing to provide such information. You do not need to submit this list with application material. **Applicants need to be at least 18 years of age by September 1 of year accepted into the program.***

- ☐ VWCC college application completed. Indicate your intended plan of study as: Introduction to Radiography CSC (This should be your first step). See **forms** "Application Instructions" if more assistance is needed.)
- ☐ 2026 Radiography application form completed/submitted (see "Forms" - not electronic)
- ☐ **Official** High School transcript (*Required for **all** applicants, including those holding a higher degree.*)
- ☐ GED copy of scores (*if applicable*)
 - High School transcripts are still required if you completed at least 9th grade.
- ☐ **Official** college transcripts from all colleges attended (except VWCC or any Virginia Community College) Official transcripts are still in the original **sealed envelope** from the school that issues it, please do not open.

Applicants should remember that if you register for any college courses after your application is on file, **you will be** responsible for having "official" transcripts sent to advisor (Pam Woody) directly from any **non-Virginia Community College** after Fall 2025 grades are posted by that institution (must be received by Ms. Woody before the 2/1/2026 deadline). These transcripts serve to update your GPA, academic progress, and completion or enrollment in any required prerequisites.

After you have submitted all of the above, to be considered you must meet the following:

- ☐ Receiving an Advising form **letter** upon completion of academic file (please allow 3-4 weeks after submitting materials) – contains info in regards to **prerequisites**: one lab science, BIO 141 (college Human Anatomy & Physiology I), **and** SDV 101—which must all be completed by end of spring 2026 for consideration into the Fall 2026 Radiograph Program.

_____ One **lab science** (Biology, Chemistry, **or** Physics) completed in HS **or** higher level with a grade of "C" or better by the end of Spring 2026. Biology preferred. NOTE: BIO 141 **cannot** be used for the lab science prerequisite **and** the BIO 141 prerequisite. The prerequisite lab science courses must be different. (BIO 101 or NAS 2 can be used to fulfill the lab science requirement.)

_____ **BIO141** (college level Human Anatomy & Physiology I). This is the mandatory 2nd science. (must be completed within five years prior) **NOTE**: Recent Biology ("C" or higher or NAS 2 "S") must have been completed within three years of enrolling in BIO 141 at VWCC. Also, the prerequisite for either BIO 101 or NAS 2 is direct enrollment out of MDE 10 or successful enrollment in MDE 10 five years prior to BIO 101/NAS 2. Must be completed by end of spring 2026 with final grade of "c" or higher.

_____ **SDV101** (Orientation to Health Professions – 2 cr). Previous degrees can be evaluated - see letter. Must be completed by end of spring 2026 with final grade of "c" or higher.

- ❑ Have cumulative GPA of **2.5** or higher at the end of Fall 2025 semester to be eligible. Please note that developmental courses (typically receive grade of “S” or “P”, such as NAS 2 or CHM 5 or MDE 10, for example) will not count towards establishment of the cumulative GPA with 12 credit hours of college credit. This is another reason that we encourage early application with complete academic history in place prior to fall semester, so course suggestions may occur in fall and spring semesters.
- ❑ Request updated college transcripts of courses completed summer and fall 2025 (if applicable). All transcripts must be sent **directly to Pam Woody**, 3091 Colonial Ave., Roanoke, VA 24015 and be postmarked or received by the application deadline of February 1st.
- ❑ Keep the Health Professions Advising and Applications Office healthprofessions@virginiawestern.edu informed of all name, address and especially email changes. (*We **do not** check or get notifications from changes made to your system generated college information.*)
- ❑ Entrance test (**HESI**) / Interview– qualified applicants **please wait** for further instructions, which should be emailed sometime in early March, to the email that is associated with your Navigate platform. Please be sure and check that email address frequently in late February and early March and also turn on your email notifications in Navigate. (If you apply near the deadline, we will process your academic file as quickly as possible.) **Please note:** please turn on notifications in Navigate as the HESI information will be sent using Navigate so that all applicants will have the same time-frame to register for a testing session. Please check the email address that you provided for use with the Navigate platform.
- ❑ Math skills are required to be successful in the Radiography program. Complete the math review skills link and follow through with any recommendations. Math skills will be assessed on the HESI Entrance Exam. [The self-evaluation for the math skills is posted here](#) with [the answers as well](#). This is self-guided and you will be responsible for knowing the math content to assist with success with the Physics portion of the program, if accepted and the math on the Entrance Exam.
- ❑ Program decision letters (acceptance/non-acceptance) will be emailed **in late May** after spring grades are posted. (Some students will be enrolled in missing prerequisites in the spring semester and those grades can be part of the admission rubric.)
- ❑ **Applicants are encouraged to attend an Application Informational Session that is held the first Friday of each month (except July) at 1:00 in Fralin, Room 210.** We discuss timelines, application tips, application process, and interview tips and etc. for all the Health Professions programs.

Also, please remember that if you apply after December 1st and before February 1st, that is one of the busiest times for the Health Profession Advising and Applications Office and very little time can be devoted to applicants during that time period. You are encouraged to apply and submit your academic materials as close to mid-September as possible (or even earlier-prior to the start of fall semester), if you have not already submitted the official transcripts from High School and all colleges attempted. We will update your academic record to reflect what courses were completed in fall and the GPA at end of fall and then the courses enrolled in for spring. This typically occurs the first part of February, as time-permits. Therefore, you should not wait to submit your academics and application materials until the deadline. There could be a course that is missing or a GPA issue and if you apply early, we can assist you and make your academic record as competitive as possible.

Timeline for spring: Last week of January or first week of February, we will update all completed applicant files (who have applied from May 2025 to December 1, 2025) to reflect the fall grades, GPA and prerequisites completed. We will try and process all completed RAD academic files received from December 1, 2025 to February 1, 2026 as quickly as possible. In late February or early March, qualified applicants will be notified of the next step in the application process in early to mid-March. Unqualified applicants will be notified of their ineligibility to continue in the application process and the reason noted on the letter: too low GPA, missing prerequisites, missing documents, and etc. HESI testing will typically occur in March (student pay.) Typically, applicants must score a 70% or higher to progress in the application process. Prepare for the HESI using the resources on the FAQ link of Radiography website. Interviews with Program Director and Faculty Members typically occur in April. Prepare for your interview by researching the profession and becoming familiar with daily duties and skills and aptitudes that are needed to be successful as a RT in the healthcare team. Decisions will not be made until late May, after spring grades are posted. Letters to all candidates who completed the interview portion, will be scanned to email informing them of their fall status in late May.