

RADIOGRAPHY CHECKLIST

*The following is intended as a general guideline for making sure you have taken the necessary steps to apply and be considered for the Radiography program. **It is the applicant's responsibility to insure that all items arrive prior to (or postmarked to VWCC by) the February 1, 2023 deadline.** Late application materials will not be considered and the applicant will be ineligible for the 2023 program. Please understand an applicant may have unique circumstances, which may require further documentation or verification, in which case the applicant may be asked to furnish material not mentioned below. Every effort will be made to provide clear instructions to applicants needing to provide such information. You do not need to submit this list with application material.*

- VWCC college application completed. Indicate your intended plan of study as: Introduction to Radiography CSC (This should be your first step). See **forms** "Application Instructions" if more assistance is needed.)
- 2023 Radiography application form completed/submitted (see "Forms" - not electronic)
- Official** High School transcript (*Required for all applicants, including those holding a higher degree.*)
- GED copy of scores (*if applicable*)
 - High School transcripts are still required if you completed at least 9th grade.
- Official** college transcripts from all colleges attended (except VWCC or any Virginia Community College) Official transcripts are still in the original **sealed envelope** from the school that issues it, please do not open.

Applicants should remember that if you register for any college courses after your application is on file, **you will be** responsible for having "official" transcripts sent to advisor (Pam Woody) directly from any **non-Virginia Community College** after Fall 2022 grades are posted by that institution (must be received by Ms. Woody before the 2/1/2023 deadline). These transcripts serve to update your GPA, academic progress, and completion or enrollment in any required prerequisites.

After you have submitted all of the above, to be considered you must meet the following:

- Receiving an Advising form **letter** upon completion of academic file (please allow 4-5 weeks after submitting materials) – contains info in regards to **prerequisites**: one lab science, BIO 141 (college Human Anatomy & Physiology I), **and** SDV 101
 - _____ One **lab science** (Biology, Chemistry, **or** Physics) completed in HS **or** higher level with a grade of "C" or better by the end of Spring 2023. Biology preferred. NOTE: BIO 141 **cannot** be used for the lab science prerequisite **and** the BIO 141 prerequisite. The prerequisite lab science courses must be different. (BIO 101 or NAS 2 can be used to fulfill the lab science requirement.)
 - _____ **BIO141** (college level Human Anatomy & Physiology I). This is the mandatory 2nd science. (must be completed within five years prior)
 - _____ **SDV101** (Orientation to Health Professions – 2 cr). Previous degrees can be evaluated - see letter.
- Have cumulative GPA of **2.5** or higher at the end of Fall 2022 semester to be eligible.

- ❑ Request updated college transcripts of courses completed summer and fall 2022 (if applicable). All transcripts must be sent **directly to Pam Woody**, 3091 Colonial Ave., Roanoke, VA 24015 and be postmarked or received by the application deadline of February 1st.
- ❑ Keep the Health Professions Advising and Applications Office healthprofessions@virginiawestern.edu informed of all name and address changes. (*We do not check or get notifications from changes made to your system generated college information.*)
- ❑ Entrance test (**HESI**) / Interview– qualified applicants **please wait** for further instructions, which should be emailed sometime in early March, to the email that you provided on the Radiography application. (If you apply near the deadline, we will process as quickly as possible.)
- ❑ Program decision letters (acceptance/non-acceptance) will be mailed **in late May** after spring grades are posted.

Also, please remember that if you apply after December 1st and before February 1st, that is one of the busiest times for the Health Profession Advising and Applications Office and very little time can be devoted to applicants during that time period. You are encouraged to apply and submit your academic materials as close to mid-September as possible, if you have not already submitted the official transcripts from High School and all colleges attempted.

Time-line for spring: Last week of January, we will update all completed applicant files (who have applied from May 2022 to December 1, 2022) to reflect the fall grades, GPA and prerequisites completed. We will try and process all completed RAD academic files received from December 1, 2022 to February 1, 2023. Qualified applicants will be notified of the next step in the application process in early March. Unqualified applicants will be notified of their ineligibility to continue in the application process and the reason noted on the letter: too low GPA, missing prerequisites, missing documents, and etc. HESI will occur in late March or April. Interviews with Program Director and Faculty Members typically occur in April. Decisions will not be made until late May, after spring grades are posted. Letters to all candidates who completed the interview portion, will be scanned to email informing them of their fall status in late May.