

**Appeal for Extension of Financial Aid**

**Complete this form if you received notice that your total attempted credits exceed 150% of your current program's length. If you need to appeal for any other reason, you must complete the Appeal for Reinstatement of Financial Aid form.**

If you wish to appeal the loss of your eligibility for financial aid, please complete this form and attach supporting documents. **Incomplete forms will be rejected.**

Student's Name: \_\_\_\_\_ Empl ID# \_\_\_\_\_

Program of Study \_\_\_\_\_ I have completed a FAFSA for this year **Yes No**

This is my first appeal to have my financial aid eligibility extended. **Yes No**

I would like my financial aid eligibility re-evaluated for the semester checked below:

**Fall 20** \_\_\_\_\_ **Spring 20** \_\_\_\_\_ **Summer 20** \_\_\_\_\_

	<b>Priority Deadline</b>	<b>Final Deadline for term</b>
<b>Spring 2022</b>	January 7, 2022	March 11, 2022
<b>Summer 2022</b>	May 18, 2022	June 22, 2022
<b>Fall 2022</b>	August 12, 2022	October 7, 2022

**If you submit an appeal after the deadline, it will automatically apply to the next semester.**

**Reason for Appeal:**

Students may appeal the loss of their financial aid eligibility for one of the following reasons:

I have exceeded the maximum number of credits allowed (including transfer credits), but have not completed my program of study at Virginia Western.

I have exceeded the maximum number of credits allowed (including transfer credits), but I have previously completed a program at Virginia Western and am pursuing another.

I have exceeded the maximum number of credits allowed (including transfer credits), but I have previously completed a program at another school and am pursuing another at Virginia Western.

Name \_\_\_\_\_ EMPLID # \_\_\_\_\_

**Explain the reason you have not completed your program of study. If you have completed a program, and are pursuing a second program, please explain why. This section must be typed. *Appeals with spelling, mechanical, or grammatical errors will be rejected.***

**Explain what circumstances have changed so that you will be successful. Be sure to include the date you anticipate graduating from this program. This section must be typed. *Appeals with spelling, mechanical, or grammatical errors will be rejected.***



Name \_\_\_\_\_ EMPLID # \_\_\_\_\_

Your appeal will not be considered without your initials to show you have read and understand the following conditions.

By submitting this appeal, I certify that I have read and agree to the following. Initial on the line following each statement:

- I understand that appeals turned in without supporting documents will be denied. \_\_\_\_\_
- I understand that handwritten appeals will be denied. \_\_\_\_\_
- Decisions on appeals are processed on a case-by-case basis. \_\_\_\_\_
- Appeal decisions will be communicated to student via Message Center in SIS. \_\_\_\_\_
- I understand that the decision is final and not subject to reconsideration by any party. \_\_\_\_\_
- If approved, I will be expected to read, complete, sign, and comply with the SAP agreement form. \_\_\_\_\_
- I understand that I may have to provide more information to the financial aid office to complete the processing of my aid application, even if this appeal is granted. \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Once you complete this appeal form, you can submit it to our office using one of the following methods:

- Upload documents through our [support center](#) website. Log in with your MyVWCC information. Select the option to 'Create a Case/Submit Document(s).'
- Fax documents to 540-857-6208.
- Mail documents to our office at 3094 Colonial Ave, SW, Roanoke, VA 24015