

**VIRGINIA WESTERN**  
COMMUNITY COLLEGE

WE'LL TAKE YOU  THERE

FINANCIAL AID AND VETERANS' AFFAIRS

**Appeal for Reinstatement of Financial Aid**

If you wish to appeal the loss of your eligibility for financial aid, please complete this form and attach supporting documents. **Appeals submitted without supporting documents will be rejected.** If you need to discuss possible forms of documentation due to your circumstances, please contact the [Student Support Center](#).

Student's Name: \_\_\_\_\_ Empl ID# \_\_\_\_\_

Program of Study \_\_\_\_\_ I have completed a FAFSA for this year **Yes**  **No**

This is my first appeal to have my financial aid reinstated. **Yes**  **No**

I would like my financial aid eligibility re-evaluated for the semester checked below:

	Fall 20_____	Spring 20_____	Summer 20_____
	<b>Priority Deadline</b>	<b>Final Deadline for term</b>	
<b>Spring 2022</b>	January 7, 2022	March 11, 2022	
<b>Summer 2022</b>	May 18, 2022	June 22, 2022	
<b>Fall 2022</b>	August 12, 2022	October 7, 2022	

**If you submit an appeal after the deadline, it will automatically apply to the next semester.**

**Reason for Appeal:**

Students may appeal the loss of their financial aid eligibility if it was caused by unusual mitigating circumstances. This appeal is based on the situation(s) checked below:

Personal illness or illness of an immediate family member. (Attach a statement from a family physician attesting to the medical condition.)

Death of an immediate family member. (Attach a copy of the obituary or death certificate.)  
Relationship: \_\_\_\_\_

Other unusual mitigating circumstances. (Please provide a written explanation and supporting documents – i.e. court records, police reports, letter from another unbiased third party who is not a family member, etc.) Letters from VWCC Professional Advisors are not permissible documentation.

Name \_\_\_\_\_ EMPLID # \_\_\_\_\_

**Explain in detail the reason you failed to make Satisfactory Academic Progress. This section must be typed. Appeals with spelling, mechanical, or grammatical errors will be rejected.**

**Explain in detail what circumstances have changed so that you will be successful. This section must be typed. Appeals with spelling, mechanical, or grammatical errors will be rejected.**

**If your documentation will be arriving via a third party, please note on the lines below who will be sending it and how. It must be received within one week of receipt of your appeal in order to be considered.**

Who is sending it? \_\_\_\_\_

By email?

By mail?

By fax?

**Your appeal will not be considered without your initials to show you have read and understand the following conditions.**

By submitting this appeal, I certify that I have read and agree to the following. Initial on the line following each statement:

- I understand that appeals turned in without supporting documents will be denied. \_\_\_\_\_
- I understand that handwritten appeals will be denied. \_\_\_\_\_
- Decisions on appeals are processed on a case-by-case basis. \_\_\_\_\_
- Appeal decisions will be communicated to students via Message Center in SIS. \_\_\_\_\_
- I understand that the decision is final and not subject to reconsideration by any party. \_\_\_\_\_
- If approved, I will be expected to read, complete, sign, and comply with the SAP agreement form. \_\_\_\_\_
- I understand that I may have to provide more information to the financial aid office to complete the processing of my aid application, even if this appeal is granted. \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Once you complete this appeal form, you can submit it to our office using one of the following methods:

- Upload documents through our [support center](#) website. Log in with your MyVWCC information. Select the option to 'Create a Case/Submit Document(s).'
- Fax documents to 540-857-6208.
- Mail documents to our office at 3094 Colonial Ave, SW, Roanoke, VA 24015.