

NOTE OF APPRECIATION

TO: Curriculum Advisory Committee Members

FROM: Office of the Vice President of Academic & Student Affairs

On behalf of the faculty, staff, and students at Virginia Western Community College, the college wants to extend their thanks and appreciation to each of you for taking the time to serve as a member on one of our Curriculum Advisory Committees. Assessment studies show that our occupational technical programs are doing an excellent job in preparing students for employment. One of the reasons for the success of our programs is the guidance and support that we receive from our Curriculum Advisory Committee members. It would be very difficult for us to keep up with the rapidly changing needs of business and industry without the input and advice from professionals who work daily in the field.

Realizing how valuable your time is, we try to limit the number of official meetings to once or twice a year. At the meetings, the program heads and the directors of the programs will provide you with important information about the programs, identify any problems where help is needed, and give you an opportunity to make observations and suggestions about how we can make our programs more effective. If you see areas where our curriculum needs to be improved, where the equipment we are using is obsolete, or where processes we are teaching are outdated, please do not hesitate to be frank in your observations and advice. With your assistance, our faculty and staff can help students gain the skills, knowledge, and work ethics that they need to reach their career goals.

For your convenience, the Curriculum Advisory Committee Manual is now available on-line at the following link:

<https://www.viriniawestern.edu/faculty-staff/curriculum-advisory/>