

How to Apply for a Federal Direct Student Loan

Federal student loans are a type of student financial aid that must be repaid. You must complete the current year FAFSA before applying for a student loan. You must submit any required documentation for review and approval before a 'Direct Student Loan Request Form' can be processed. You must be enrolled in 6 financial aid eligible credits. To apply follow the steps below.

Required Online Actions: Go to www.Studentaid.gov – Log in. You will need your FSA ID to log in. If you are unsure of your FSA ID, you can click the 'Forgot Username or Password' link. Once you have logged in you will need to complete the following:

1. Complete Direct Student Loan **Master Promissory Note** – Generally New Borrowers
2. Complete Direct Student Loan **Entrance Counseling** – New Borrowers
3. Submit the **Annual Student Loan Acknowledgement** – Yearly Requirement: New and Continuing Borrowers

Required VWCC Paper Request Form:

4. Complete a Federal Direct Student Loan Request Form.
 - Visit www.virginiawestern.edu
 - At the top, click on 'Students' then 'Paying for VWCC/Financial Aid'
 - On the left hand side, click on 'Student Forms Library'
 - Scroll down to the Loans heading and select '*Direct Student Loan Request Form.*'
 - Complete, sign and submit using one of the following methods:
(Note: Electronic Signature (E-Sign) is NOT acceptable)

Upload Document:

1. www.virginiawestern.edu
2. Click the 'Contact Us' link at the top of the page then click the icon for the '**24/7 Student Services Support Center with Live Chat**'
3. Log in with your MyVWCC login and User ID
4. Choose the option to '**Create a Case/Submit Document(s)**'
5. Enter the required information and attach the document.

Fax: (540)857-6208

Mailing Address:

Virginia Western Community College
Office of Financial Aid and Veteran Affairs
3094 Colonial Avenue SW
Roanoke, VA 24015