

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #97

The Virginia Western Community College Board met Tuesday, July 21, 1981, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

PRESENT: Mr. Maury Strauss, Chairman  
Mrs. Janine Stone, Vice Chairman  
Dr. Charles Downs, Executive Secretary  
Mr. Edward Booth  
Mrs. Caroline Etzler  
Mrs. Sylvia Faw  
Dr. Warren Moorman  
Mrs. Lillian Utecht  
Mr. Richard Watson

ABSENT: Mr. Warner Dalhouse  
Mr. William Russell

GUESTS: Mr. Dwight Blalock, Dean of Financial/Administrative Services  
Mr. James McCabe, Administrative Assistant to the President  
Mrs. Dottie Mock, Secretary  
Mrs. Dolores Moore, Public Information Officer  
Mr. Mark Fryburg, Reporter, WDBJ-TV  
Mr. Steve Haner, Reporter, Roanoke Times and World-News  
Dr. Harry Nickens, Dean of Student Services  
Other news media representatives

Mr. Strauss called the meeting to order and expressed his appreciation to the Board for having chosen him to serve as the new Board Chairman and thanked Dr. Downs for his cooperation and assistance. The Chairman acknowledged a note of appreciation from the family of Mrs. Viola Painter for the flowers sent by the Board. The late Mrs. Painter was a former Board member who served on the Board from December 1966 to June 30, 1977.

1. BOARD MINUTES

Mr. Strauss asked for a motion relative to the minutes of the previous Board meeting. Mrs. Etzler made a motion that the minutes of the May 19, 1981, Board meeting be accepted as recorded. Mrs. Utecht seconded the motion, and the minutes were approved unanimously by the Board members present.

2. FUTURE MEETING DATES

Mr. Anderson moved that the Board adopt the meeting schedule presented by the Chairman. Mrs. Stone seconded the motion and the Board unanimously approved the following dates and times for the Board meetings for 1981-82:

The Board meetings will be scheduled bimonthly on the third Tuesday of the month at 3:30 p.m. in the Fishburn Hall Conference Room as follows:

July 21, 1981	January 19, 1982
September 15, 1981	March 16, 1982
November 17, 1981	May 18, 1982

3. SMITH MOUNTAIN PROPERTY

The financial problems connected with the operation of the farm were discussed. At present all expenditures for the upkeep and maintenance of the farm are taken from the VWCC budget while any income from the farm goes to the state of Virginia. To better utilize the farm's resources, a resolution from the Board was prepared to recommend to the State Board for Community Colleges that the title to the land be transferred from the State Board to the VWCC Educational Foundation, Inc. After some discussion, Mr. Watson made a motion that the Board adopt the resolution as presented and Dr. Moorman seconded the motion. At this point, a question was raised as to the disposition of any revenue that might be received from the sale of the property in the event it became necessary to sell the farm. The Chairman asked Mr. Anderson to review Mr. Smith's will and acquire a ruling on the questions raised. It was suggested that this matter be postponed until the next Board meeting to await answers to these questions. After this discussion, Mr. Watson withdrew his motion to adopt the resolution until further information is received.

4. APCO EASEMENT - SMITH MOUNTAIN PROPERTY

Mr. Blalock explained a request by Appalachian Power Company for a right-of-way easement through the James Turner Smith farm and Route 994 to connect to existing power lines in order to provide more reliable service to customers adjacent to the farm. The easement would involve the removal of a small number of pine, sycamore, and white oak trees from the property. Mr. Blalock added that APCO had assured him that normal size poles would be used and that no high tension wires would be installed. Mr. Anderson made a motion that APCO be granted an easement through Route 994 and the Smith Mountain property, which is titled to the State Board, as agreed to by the present VWCC administration. Mrs. Etzler seconded the motion and the Board unanimously approved this action.

5. COLLEGE ACTIVITIES BUDGET

Mr. Blalock recommended that a College Activities Budget be established in the amount of \$1,900 to cover costs of meals, parking, etc., for civic and community meetings required to meet the responsibilities of the administrative position which will enhance the development of the college. He noted that these funds would provide for activities not reimbursable out of state funds and would exclude personal expenses. Charts were distributed to designate from where local college funds are obtained and how they are presently distributed. These funds would be appropriated from the Vending Commission Fund. Mrs. Stone made a motion that the College Activities Fund be established in the amount of \$1,900 as presented and for the purposes outlined. Mrs. Utecht seconded the motion, and this action was approved unanimously by the Board.

6. GREENHOUSE

Complying with the Virginia architect/engineering selection process, Mr. Blalock advised that three firms (Smithey & Boynton; Joseph D. Stoutamire, Jr., Architects; and Sowers, Rhodes & Whitescarver) had been invited to the campus for interviews relative to providing engineering work for the greenhouse foundation and utilities. The Interview and Selection Committee (Dr. Andrew Archer, Division Chairman of the Math/Sciences Division; Mr. James McCabe, Administrative Assistant to the President; and Mr. Doug Nichols, VCCS Planner and Engineer) unanimously recommended to the Board the firm of Joseph D. Stoutamire, Jr., to complete the greenhouse work at a cost of approximately \$1,500. This amount would be taken from the \$50,000 (plus accumulated interest) previously approved by the Board for greenhouse construction. Mrs. Utecht made a motion that the firm of Joseph D. Stoutamire, Jr., be employed to complete the foundation and utility work on the greenhouse. Mrs. Stone seconded the motion and the Board members present unanimously approved this action. The results of the motion on this project will be forwarded to the State Board for its consideration.

7. BIENNIUM BUDGET 1982-84

Mr. Blalock explained the charts and figures on the biennium budget which were distributed to the Board members. The proposed VCCS model budget, in comparison with the proposed State Council of Higher Education's budget, would appropriate approximately \$1 million less revenue to VWCC in the 1982-84 biennium. After much discussion, Mrs. Stone made a motion that the Chairman of the VWCC Board be authorized to express to the Chancellor and the State Board the college's concern regarding the proposed model by which funds are to be allocated to Virginia Western in the coming biennium. Mrs. Etzler seconded the motion, and this action was approved unanimously by the Board members present.

8. VIRGINIA FREEDOM OF INFORMATION ACT

In accordance with the requirements of the Freedom of Information Act, copies of the 1981 amendments to the Act were distributed to the Board members.

9. LOCAL FUNDS FINANCIAL STATEMENTS - JULY 1, 1980 - JUNE 30, 1981

In explaining the various financial statements distributed to those present, Mr. Blalock noted that the Bookstore sales and profits this year were up considerably over last year's, due largely to the Bookstore manager's cutting overhead costs, reducing personnel, controlling inventory, etc.

10. COMMUNITY OBLIGATIONS OF THE PRESIDENT

The Community Obligations of the President's report for April, May, and June 1981 was presented. Mr. Watson made a motion that \$197.55 be restored to this fund to return it to the \$500 balance. Dr. Moorman seconded the motion, and the Board members present unanimously approved this action.

11. STUDENT PARKING FEE

Dr. Nickens advised the Board of the plans to implement a student parking fee beginning with the fall quarter 1981. In accordance with the VCCS Policy Manual, colleges are allowed to assess a student parking fee not to exceed \$1 per quarter. The VWCC regulations are as follows:

STUDENT PARKING FEES: \$3 per vehicle for student yearly permit (fall, winter, and spring quarters);  
\$2 per vehicle for winter and spring quarters;  
\$1 per vehicle for spring and summer quarter(s).  
Continuing Education noncredit student fees will be \$1 per quarter per vehicle. These fees are non-refundable.

Revenue from the parking fee would be used for the maintenance of the parking lots and any excess amounts would be held for a possible future student activity facility.

Mr. Blalock also advised that the city assessment for parking violations on campus had been raised by the city from \$1 to \$5 for each violation.

12. DIRECTIONAL/INFORMATIONAL SIGNS

Mrs. Moore explained the need for directional/informational signs at strategic locations on campus to aid students and visitors in finding their way around the campus. The first

phase of the project would cost approximately \$1,500. Mrs. Etzler made a motion that in the event this project could not be financed with state funds, the Board would authorize the expenditure of \$1,500 from local funds for this project. Mrs. Utecht seconded the motion and the Board members present unanimously approved this action.

15. STUDENT SEATING

Mrs. Stone asked about the possibility of placing benches/chairs in the hall areas of the buildings for the convenience of students waiting for classes, etc. This matter will be investigated and checked for compliance with fire laws.

APPROVED:

Charles L. Downs  
Charles L. Downs, Executive Secretary

September 15, 1981  
Date