

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #94

The Virginia Western Community College Board met Tuesday, January 20, 1981, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

PRESENT: Mr. Warner N. Dalhouse, Chairman
Mr. Maury L. Strauss, Vice Chairman
Dr. Charles L. Downs, Executive Secretary
Mr. Willis M. Anderson
Mr. Edward G. Booth
Mrs. Caroline Etzler
Mrs. Sylvia Faw
Dr. Warren L. Moorman
Mrs. Janine Stone
Mrs. Lillian Utecht

ABSENT: Mr. William S. Russell
Mr. Richard M. Watson

GUESTS: Mr. Dwight Blalock, Dean of Financial and Administrative Services
Mr. Charles Hite, Reporter, Roanoke Times and World-News
Mrs. Dottie Mock, Secretary
Mrs. Dolores Moore, Public Information Officer
Mr. James McCabe, Administrative Assistant to the President
Mrs. Madelyn Singer, Division Chairman, Allied Health

AGENDA ITEM #1: ANNOUNCEMENTS BY THE CHAIRMAN

Mr. Dalhouse called the meeting to order and welcomed Dr. Charles L. Downs, the newly appointed President of Virginia Western Community College, to the first Board meeting of 1981. Dr. Downs expressed his appreciation to the Board and college community for their support and confidence and gave a brief outline of his plans and goals for the college.

AGENDA ITEM #2: BOARD MINUTES - NOVEMBER 18, 1980

The Chairman asked for a motion relative to the minutes of the previous Board meeting. Mr. Strauss moved that the minutes of the November 18, 1980, Board meeting be accepted as recorded. Dr. Moorman seconded the motion, and the minutes were approved unanimously by the Board members present.

AGENDA ITEM #3: COMMUNITY EXPENSE ACCOUNT OF THE PRESIDENT POLICY

After discussing the proposed policy presented by Mr. Blalock, Mr. Anderson made a motion that the policy be adopted, Mrs. Stone seconded the motion, and the following policy was approved unanimously by the Board members present:

Funds are provided by the VWCC Board to cover community obligations of the Office of the President. Among the expenses that may be covered by this fund are:

1. the cost of permanently assigned vehicle charges to the President for commuting expenses.
2. the cost of meals, memberships, and parking costs for civic and community meetings required to meet the responsibilities of the Office and which will enhance the development of the college. These funds shall provide for activities not reimbursable out of State funds and shall exclude personal expenses.
3. the cost of non-personal expenses that the VWCC Board authorizes. These expenditures exceeding \$50 per occurrence require the prior approval of the VWCC Board Chairman or, in his absence, the Vice Chairman.

The Board agreed that it was important for the President to become involved in community organizations, clubs, activities, etc. which will enhance the development of the college and that he should have the option of spending the necessary funds from this account to become an active member of the community.

Mr. Blalock advised that funds for the Community Expense Account of the President were derived from interest accrued on a \$7,000 unrestricted gift of stock from American Motor Inns some 10 years ago. As an addendum to approving the above policy, the Board also agreed that the \$7,000 principle should not be used for this account. If the President's expenses exceed an amount that could be covered with the accrued interest, then another source of revenue should be used to make up the difference, e.g., Vending Fund profits.

AGENDA ITEM #4 a: LOCAL POLITICAL SUBDIVISIONS PROPOSED BUDGET

Mr. Blalock presented the 1981-82 Local Political Subdivisions' Proposed Budget Request of \$9,500 (attached), which included the share breakdown to be requested from the six political subdivisions. Mr. Dalhouse asked for a motion on this item. Mrs. Etzler moved that the \$9,500 Local Budget Request for 1981-82 be accepted as presented. Mr. Strauss seconded the motion, and it was approved unanimously by the Board members present.

AGENDA ITEM #4 b: APPOINTMENT TO WVWR LAY ADVISORY COMMITTEE

Mr. Robert H. Gammon of Lynchburg, President of the Virginia Foundation for Independent Colleges and past President of the Lynchburg Fine Arts Center, was recommended to fill a vacancy on this committee. Mrs. Faw made a motion that Mr. Gammon be appointed to serve on the WVWR Lay Advisory Committee, Mrs. Stone seconded the motion, and the Board members present unanimously approved this action. Mr. Blalock advised that there is also another vacancy on this committee.

AGENDA ITEM #5: VWCC EDUCATIONAL FOUNDATION

Mr. Blalock advised that application had been made to the IRS for tax exempt forms and that they would probably be received in February.

Mr. Dalhouse will call a meeting of the Foundation Committee for Thursday, February 5, 1981, at 3:30 p.m. in the Fishburn Hall Conference Room to discuss future plans for the Foundation.

AGENDA ITEM #6: REPORT ON ALLIED HEALTH PROGRAMS

Mrs. Singer presented a report on the status of the Allied Health programs and distributed information pertaining to these programs.

AGENDA ITEM #7: PRESIDENT'S REPORT

Dr. Downs presented a summary report on the present winter quarter enrollment and compared it to last year's report. An increase in both head count and FTES enrollment for this year was noted.

Dr. Downs distributed drawings of the proposed bridge building with the cost breakdown of each segment.

Dr. Downs advised that Curtis Lemon of Lemon and Lambdon had called to ask if VWCC would be interested in purchasing the Oak Hall Cap and Gown Building on Colonial Avenue. The Board agreed that the first priority is acquiring the proposed bridge building and that VWCC is not interested in purchasing the Oak Hall Building at this time.

AGENDA ITEM #8: ADJOURNMENT

With no further business on the agenda, the Board meeting adjourned at 4:45 p.m.

NEXT BOARD MEETING

The next Board meeting is scheduled for Tuesday, March 17, 1981, at 3:30 p.m. in the Fishburn Hall Conference Room.

APPROVED:

Charles L. Downs

Charles L. Downs, Executive Secretary

3/17/81

Date