

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #89

(Draft copy not yet approved by the Board)

The Virginia Western Community College Board met Tuesday, May 20, 1980, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus.

PRESENT: Mr. Willis Anderson Mr. William S. Russell
Mr. Warner Dalhouse Mrs. Janine Stone
Mrs. Caroline Etzler Mr. Maury Strauss
Mrs. Sylvia Faw Mrs. Lillian Utecht
Dr. R. Neil Reynolds Mr. Richard Watson

ABSENT: Dr. Warren Moorman
Dr. Frank B. Wolfe

GUESTS: Mr. Dwight Blalock, Dean of Financial and Administrative Services
Mr. James McCabe, Administrative Assistant to the President
Mrs. Dottie Mock, Secretary
Dr. Harry Race, Dean of Student Services
Mr. Steve Mills, Manager of WVWR-FM
Ms. Lynn Adkinson, WVWR-FM
Ms. Mag Poff, Reporter, Roanoke Times and World-News

AGENDA ITEM #1: ANNOUNCEMENTS

Mr. Dalhouse introduced Dr. R. Neil Reynolds, Interim President, and welcomed him to the campus.

AGENDA ITEM #2: BOARD MINUTES

Mr. Dalhouse asked for a motion relative to the minutes of the three previous meetings. Mr. Russell moved that the minutes of the March 5, 1980, March 14, 1980 (Executive Committee meeting), and March 18, 1980, meetings be accepted as recorded. Mrs. Etzler seconded the motion, and the minutes were approved unanimously by the Board members present.

AGENDA ITEM #3: MEETING

Dr. Reynolds gave a report on the meeting between local board chairmen and the chairman of the State Board for Community Colleges which he attended in Richmond on May 14, 1980. Included in the items discussed at the meeting were: (a) the role and responsibilities of local Boards, and (b) contracts for community college presidents. The latter item will be discussed further at the June meeting of the State Board.

AGENDA ITEM #4: INFORMATION ITEMS

- a) The recognition dinner scheduled for June 15, 1980, preceding the commencement ceremonies has been cancelled.

- b) Information relative to the appointment of Dr. James B. Hinson, VCCS Chancellor, was distributed with the agenda.
- c) Copies of the Virginia Freedom of Information Act, together with 1980 Amendments to the Act, were distributed with the agenda.
- d) A memorandum with a recent opinion of the Attorney General regarding the legality of college boards meeting in closed session was distributed with the agenda.
- e) A table summarizing the membership of the VWCC Board was distributed with the agenda.

AGENDA ITEM #5: ACTION ITEMS

- a) Mr. Watson made a motion that the three-dean organizational chart previously approved by the Executive Committee of the Board on March 14, 1980, and by the full Board during a telephone poll on April 4, 1980, be ratified by the full Board meeting in session. The motion was seconded by Mrs. Faw, and was passed unanimously by the Board members present.
- b) After discussing alternatives for scheduling Board meetings, Mr. Russell made the motion that the VWCC Board meetings be scheduled bimonthly on the third Tuesday of the month at 3:30 p.m. as follows:

July 15, 1980	January 20, 1981
September 16, 1980	March 17, 1981
November 18, 1980	May 19, 1981

Mrs. Utecht seconded the motion which was passed unanimously by the Board members present.

- c) Mr. Russell made the motion that the VWCC Board continue to operate with only the Executive Committee structure. Mrs. Utecht seconded the motion. The motion was passed unanimously by the Board members present.
- d) Dr. Reynolds requested that any input from the members relative to the duties of the Board be submitted to his office by May 27 in order for him to respond to the Personnel Committee of the Advisory Council of Presidents relative to the college's recommendations.
- e) With a motion from Mr. Watson that the Presidential Search Committee appointed by Mr. Dalhouse be ratified by the full Board and a second from Mrs. Utecht, the Board members present unanimously approved the following members of the Search Committee:

Mr. Warner Dalhouse, Chairman	Mr. William S. Russell
Mr. Willis Anderson	Mrs. Janine Stone
Mrs. Sylvia Faw	Mr. Maury Strauss

Mr. Dalhouse advised that this committee had met one time, screened the applications, and forwarded their recommendations to the Interim Chancellor this morning.

- f) Two on-campus committees have been designated to interview the presidential candidates at the college. One committee is composed of the members of the college's Executive Council. The other committee is composed of representatives from the faculty, administrative staff, classified staff, and students. The members of this last committee were recommended by an ad hoc committee appointed by Dr. Reynolds. Mr. Dalhouse asked for a motion approving the membership on these two committees to serve as on-campus interviewing committees for the presidential candidates. Mr. Anderson made the motion. Mrs. Faw seconded, and the Board members present unanimously approved these two committees.

AGENDA ITEM #6: CURRICULUM ISSUES

- a) Dr. Race presented reasons for the consolidation of the Merchandising program into the Management A.A.S. Degree with a Merchandising Option. This action will increase degree productivity for the college. Mrs. Stone moved approval of this consolidation. Mr. Strauss seconded the motion. The motion was passed unanimously by the Board members present.
- b) Dr. Race explained that due to faculty and budget reductions the implementation of curricular programs in Respiratory Therapy and Physical Therapy has been deferred until 1981 and possibly 1982.
- c) Mr. Dalhouse recommended, and the Board concurred, that further study of the VWCC Educational Master Plan was needed. This item will be included on the agenda for the July meeting. Also Dr. Houston will be invited to the next Board meeting to explain the procedures for submitting a Master Plan.

AGENDA ITEM #7: BUDGET ITEMS

- a),b),c), and d) The Board members were provided copies of the draft of the internal audit report for the period of September 1, 1978, to December 31, 1979, and VWCC's response to this report. Also distributed were drafts of the audit reports of, and VWCC's responses to, the Basic Educational Opportunity Grant Program, College Work-Study Program, Supplemental Educational Opportunity Grants Program, and the National Direct Student Loan Program for the two year period ended June 30, 1979. Mr. Blalock reviewed the reports and responses and advised that the accounts were in good order and that there were no dollar discrepancies.
- e) Mr. Blalock reviewed for the Board the Local Political Subdivision revenues and expenses. Mr. Russell made the motion that the 1979-80 Local Political Subdivision Revenues and Expenses report be approved. The motion was seconded by Mrs. Stone and passed unanimously by the Board members present.
- f) Mr. Blalock explained the line items of the Student Activity Fund and the Bookstore Fund. Mr. Strauss made a motion that these accounts be

approved as presented, Mr. Anderson seconded the motion, and the Board members present unanimously approved both of these funds.

Mr. Blalock explained the receipts and expenditures listed in the Vending Commission Fund. Dr. Race requested that the amount not expended in this fund for the remainder of the year be used for additional scholarships in various curricula. After discussion, Mr. Anderson made a motion that money not expended in this 1979-80 Vending Commission Account be used for additional scholarship allotments. Mrs. Faw seconded the motion. The Board members present unanimously approved this transfer of funds within the account.

- g) The expenditures for the Community Obligations of the President for February and March, 1980, were reviewed. Upon a motion from Mr. Watson that \$193.97 be restored to this fund to return it to the \$500 balance, and a second from Mr. Strauss, the Board members present unanimously approved this motion.
- h) Mr. Dalhouse advised that effective July 1, 1980, there would be a monthly charge of \$40 for the use of the state vehicle assigned to the President. Mr. Anderson made a motion that the \$40 monthly charge for the use of this state vehicle assigned to the President be paid out of Vending Fund revenues, effective July 1, 1980. Mr. Russell seconded the motion. The motion was approved unanimously by the Board members present.
- i) Mr. Blalock reported that all local political subdivisions have approved VWCC's local budget requests except Franklin County. This subdivision will act on the VWCC request this month.

AGENDA ITEM #8: ENROLLMENT

Mr. Blalock presented a status report on the 1979-80 enrollment by division.

AGENDA ITEM #9: CONSTRUCTION PROJECTS

Mr. McCabe made the following reports:

- a) The state engineers accepted Webber Hall, the occupational/technical building, on May 15, 1980, with certain items remaining on the punch list. Equipment will begin to be moved into the building immediately. The building will be fully operational for fall, 1980, classes.
- b) The State Art Commission has approved working schematic drawings for the Greenhouse.
- c) The shaft for the elevator in Anderson Hall has been completed. It is anticipated that the elevator will be installed and ready for use by the beginning of the fall, 1980, quarter.

AGENDA ITEM #10: SMITH MOUNTAIN PROPERTY

Mr. McCabe reported that a lease between Mr. Dale Brown and WVCC is in the final stages of approval by the Assistant Attorney General (Mr. Paul Forch). The lease will cover the arrangements for the tobacco allotment and for the rental of the pasture land. Mr. Richard Crites, Associate Professor in Biology, has been designated as the WVCC representative to coordinate programs, land usage, etc. for the property, working cooperatively with Mr. McCabe.

AGENDA ITEM #11: WVWR-FM

Dr. Reynolds has established a WVWR-FM Task Force to study the options available for insuring the future of the radio station. Dr. Race, Chairman of the Task Force, reported on the committee's progress and goals. Options available for maintaining the radio station include:

- a) Negotiate with WBRA to take over the operation of the station.
- b) Associate with VPI for total or joint operation of the station.
- c) Maintain the station as a WVCC facility with local funding/contributions.

Dr. Race advised that the Task Force will have a final report early next month. This report will be reviewed by the WVWR-FM Advisory Committee and presented to the Board at the July meeting for consideration. The Board was very supportive of WVWR-FM and felt that every possibility for keeping the station at Virginia Western should be exhausted.

CLOSED SESSION

At the conclusion of the business session, Mr. Strauss made a motion that the Board go into closed session to discuss personnel matters relative to the president's position as authorized by Section 2.1-344 of the Virginia Code 1950 as amended.

Returning to the open session, Mr. Dalhouse advised that no action had been taken.

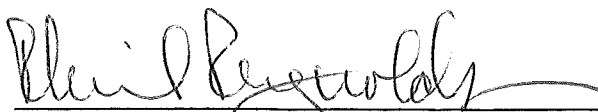
ADJOURNMENT

With no further business on the agenda, the Board meeting adjourned at 5:30 p.m.

NEXT BOARD MEETING

The next Board meeting is scheduled for Tuesday, July 15, 1980, at 3:30 p.m. in the Fishburn Hall Conference Room.

APPROVED:



R. Neil Reynolds, Interim President
Executive Secretary



Date