

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #87 A

(Draft copy not yet approved by the Board)

The Virginia Western Community College Board convened for a luncheon meeting Wednesday, March 5, 1980, at 12 noon in the Fishburn Hall Conference Room on the North Campus.

PRESENT: Mr. Warner Dalhouse, Chairman  
Mr. Willis Anderson  
Mrs. Caroline Etzler  
Ms. Sylvia Faw  
Mr. William Russell  
Mrs. Janine Stone  
Dr. Frank B. Wolfe  
Mrs. Lillian Utecht

ABSENT: Dr. Warren Moorman  
Mr. Maury Strauss  
Mr. Richard Watson

GUESTS: Mr. Dwight Blalock, Dean of Financial and Administrative Services  
Dr. Clarence Mays, Division Chairman, Humanities  
Mr. Chuck Hite, reporter, Roanoke Times & World-News  
Mr. Russell Levitt, reporter, Roanoke Times & World-News  
Mr. Mark Fryburg, reporter, WDBJ-TV, Channel 7

MINUTES OF THE FEBRUARY 7, 1980, BOARD MINUTES

Calling the meeting to order, Mr. Dalhouse asked for a motion relative to the minutes of the last meeting. Mr. Russell moved that the February 7, 1980, Board minutes be accepted as recorded, Mrs. Etzler seconded the motion, and the Board approved the minutes.

CLOSED SESSION

Mr. Dalhouse asked for a motion to have the Board go into closed session to discuss personnel matters, conditions and acquisition of certain willed property, and the disposition of certain willed and publicly held property as authorized by Section 2.1-340 of the Virginia Code 1950 as amended. With Mr. Russell making this motion, and a second from Mrs. Etzler, the Board moved into closed session, and the news media representatives were excused from the room.

Returning to open session, Mr. Dalhouse resumed the meeting and introduced Mr. Blalock.

MR. BLALOCK REPORTS

- a. Educational Foundation -- Mr. Blalock advised that the submitted Articles of Incorporation had been returned by the State Corporation Commission indicating some additional work was needed. The problem will be resolved and the Articles of Incorporation will be resubmitted for approval. Mr. Dalhouse presented the logo selected for the Educational Foundation.
- b. Local Political Subdivision Breakdown -- Copies of the breakdown of Local Political Subdivision expenditures/receipts were distributed.

DR. HOPPER REPORTS

- a. Reimbursement for Dr. Hugh Smith's Travel Expenses -- Dr. Hopper requested the Board's direction on a request for reimbursement of \$22.62 for Dr. Hugh Smith's travel expenses incurred from using his personal car for a recent field trip. Since there was a misunderstanding and Dr. Smith thought he would be reimbursed as sponsor for the field trip, Dr. Wolfe made a motion that Dr. Smith receive \$22.62 for expenses resulting from the field trip. With Mr. Russell seconding the motion, the Board approved this action with the amount being taken from the Vending Account.
- b. Dr. Mays - Teacher Exchange Program -- Dr. Mays presented a recommendation and request for approval for a teacher exchange program in cooperation with Patrick Henry High School, scheduled for April 29, 1980. The purpose of the program is to inform prospective students of the quality and variety of VWCC offerings. Selected VWCC faculty members from various disciplines would teach morning classes for certain Patrick Henry High School instructors, who would visit our campus for various presentations/meetings with VWCC faculty and staff. A luncheon for the 24 participants, at a proposed cost of \$168, catered by the VWCC Hotel, Restaurant, and Institutional Management group would conclude the program. With a motion by Mrs. Etzler that this teacher exchange program be implemented, a second by Mr. Russell, the Board approved this \$168 expenditure and the recommended program, with the cost coming from the Promotion and Liaison Account.

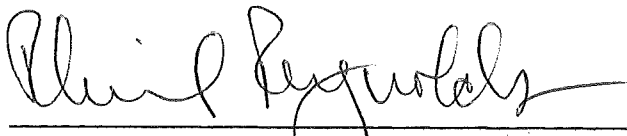
- c. Recognition Dinner - Graduation, June 15 -- For the past two years, a recognition dinner has been held preceding the graduation ceremonies, at which time outstanding students, faculty, and staff are recognized. Local delegates, senators, political subdivision representatives, and Board members are included in the invitations. Last year 69 persons attended at a cost of \$448.50 -- Dr. Hopper estimates this year's dinner would probably cost around \$500. After discussion, Mrs. Stone moved that the recognition dinner be held again this year prior to graduation, at an estimated cost of \$500, Mrs. Utecht seconded, and the Board approved this motion.
- d. Organizational Chart -- An organizational chart was distributed and Dr. Hopper advised that this chart for 1980-81, effective July 1980, would be forwarded to Dr. Richard Ernst, Interim Chancellor, for presenting to the State Board for Community Colleges for their approval. Mrs. Etzler made a motion that the organizational chart presented be accepted, Mrs. Utecht seconded the motion, and the Board approved this action for the State Board's approval. Mr. Dalhouse stated that the Board would be apprised of the State Board's decision on the chart when it is received.
- e. Management -- As a result of the recent fact-finding investigation and the president's appearance before the State Board for Community Colleges, Dr. Hopper reported that steps have been taken to comply with the Board's recommendations. The director of Institutional Research is currently conducting several surveys relative to faculty suggestions for improving/disbanding Open Faculty Conversations, Administrative Council meetings, individual faculty conversations, etc. Also, a model for presidential evaluation is being developed, as well as procedures for evaluating the deans and division chairmen; a management advisory committee composed of one dean, one division chairman and two selected faculty members has been implemented to study college management practices and make recommendations for improved procedures; and a committee composed of division chairmen, with Mr. Blalock as chairman, has been established to decentralize many of the decisions previously delegated to the president, which will probably require some revision of the present forms used. Mr. Blalock's committee will also make budget recommendations for each division, based on need, to be presented to the Board for approval, after being reviewed by the president. These are some of the items

Already implemented and others will be studied as indicated by the fact finding committee and the State Board. Dr. Hopper added that he is sending frequent progress reports to Dr. Ernst to keep him apprised of his compliance.

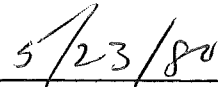
ADJOURNMENT

Closing the meeting, Mr. Dalhouse thanked the Board members for their support and cooperation during the recent investigation. The meeting adjourned at 2:45 p.m.

APPROVED:



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R. Neil Reynolds, Interim President,  
in the absence of Harold H.  
Hopper  
Executive Secretary



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Date