

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #86

(Draft copy not yet approved by the Board)

The Virginia Western Community College Board met Thursday, February 7, 1980, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus.

PRESENT: Mr. Warner Dalhouse, Chairman  
Mr. Maury Strauss, Vice Chairman  
Mr. Willis Anderson  
Mrs. Sylvia Faw  
Mr. William Russell  
Mrs. Janine Stone  
Mrs. Lillian Utecht  
Mr. Richard Watson

ABSENT: Mrs. Caroline Etzler  
Dr. Warren Moorman  
Dr. Frank B. Wolfe

GUESTS: Dr. Andrew Archer, Division Chairman, Natural Science  
and Mathematics  
Mr. Dwight Blalock, Dean of Financial and Administrative  
Services  
Dr. Paul Pullen, Dean of Arts and Sciences  
Mr. Mark Fryburg, Reporter, WDBJ-TV, Channel 7  
Mr. Chuck Hite, Reporter, Roanoke Times & World-News  
Mr. Russell Levitt, Reporter, Roanoke Times & World-  
News

MINUTES OF DECEMBER 6, 1979, BOARD MINUTES

Opening the meeting, Mr. Dalhouse asked for a motion relative to the minutes of the last meeting. Mr. Russell moved that the December 6 Board minutes be approved as recorded, Mrs. Stone seconded the motion, and the motion carried.

EDUCATIONAL FOUNDATION

Mr. Anderson reported that the Articles of Incorporation were in proper order, ready to be mailed to the State Corporation Commission, and include the following list of the initial directors of the Foundation:

Mr. Willis Anderson	Mr. William M. Meador
Mr. Warner Dalhouse	Mr. Sam G. Oakey
Mrs. Sylvia Faw	Mr. William S. Russell
Dr. Harold Hopper	Mr. Maury Strauss
Mr. Joel Krisch	Mr. John L. Walker, Jr.

In addition, Mr. Anderson expects to mail the required tax exempt forms next week.

MR. BLALOCK REPORTS

Service Charge in Lieu of Taxes -- As a result of the efforts of area legislators, this service charge has been inserted by the House Appropriations Committee in the biennium budget for both years and will no longer need to be listed in the college's Local Budget Request.

Bridge Building -- It appears that funds will not be appropriated for this building even though planning money for the working drawings was previously provided. Therefore, funds for site preparation and architect and engineering fees will not be included in the current 1980-81 Local Budget Request.

Local Political Subdivision Budget Request -- Mr. Blalock presented the 1980-81 Local Budget Request of \$16,000, which included the share breakdown to be requested of the six political subdivisions. Noting that this is the least amount requested in several years, Mr. Dalhouse asked for a motion on this item. Mrs. Stone moved that the \$16,000 Local Budget Request for 1980-81 be accepted as presented, Mr. Anderson seconded this motion, and it was approved by the Board.

Authorization for Floor Coverings -- Since the VCCS policy restricts the areas in which floor coverings may be installed, Mr. Blalock requested Local Funds to purchase carpeting for various areas affected by extreme cold, heavy traffic and excessive noise. Areas mentioned as currently needing carpeting are an office positioned above the overhang at the entrance of Anderson Hall, the administrative area in the computer facility, and offices in the Cottage. In most cases, remnant carpeting would be used and funds could be provided from the Vending Account. In answer to Mr. Dalhouse's request for a motion, Mr. Russell moved that \$2,000 from the Vending Fund be allocated for purchasing floor coverings for these needed areas not included in the VCCS policy as outlined by Mr. Blalock. After Mr. Watson's seconding the motion, the Board approved this action.

Foundation Incorporation Costs -- Mr. Blalock outlined the initial costs for incorporating the VWCC Educational Foundation and requested Local Funds to cover such items as the State Corporation Commission fee, IRS fee, court clerk costs, and mailing costs, which would probably amount to under \$100. The Chairman asked for a motion on this request. With Mrs. Faw moving that \$100 be authorized for these Educational Foundation incorporating costs, and a second from Mr. Anderson, the Board approved this motion.

Student Refund Problem -- Mr. Blalock explained the situation of a student, Jerry Altizer, who dropped one of his classes during the winter quarter and felt he was disadvantaged by the refund policy and having been told that he could receive a \$12.75 refund on this class. The student continued with his other class. Since this particular refund problem was the only one experienced this quarter and is not covered by state funds, it was felt this amount could be taken from the Vending Account this time, but should not set a precedent for similar requests in the future. After a call for a motion by the Chairman, Mr. Watson moved that this \$12.75 refund be granted to Mr. Altizer and taken from Vending Funds, Mr. Russell seconded the motion, and it was approved by the Board.

CETA Grant Audit - March 1 through September 30, 1978 -- The audit for this particular CETA grant was reviewed by Mr. Blalock, who advised that the funds were expended in a proper manner with two items needing to be addressed for finalizing: (1) In paying the students' allowances, the payroll offices in Richmond deducted the employers share of the Social Security taxes. A letter has been written to Richmond, and when the money is received, it will be returned to the Department of Labor. (2) In enrolling in the program through the Virginia Employment Commission, one student failed to sign his intake form. This will have to be resolved -- the Governor's Manpower Service will have to determine if this student was eligible. This report was provided for information.

#### PRESIDENT'S DISCRETIONARY FUND

Mr. Dalhouse presented the President's Discretionary Fund expenditures for December 1979 and January 1980. Upon a motion by Mrs. Utecht that \$154.96 be restored to this fund to return it to the \$500 balance, and a second from Mr. Watson, the Board approved this action.

#### DR. ARCHER - HORTICULTURE PROGRAM

Dr. Archer reported on the status of the Horticulture program. At this time, there are about 40-50 students taking Horticulture courses -- this program is expected to be initiated this fall. Also, a greenhouse on Shenandoah Avenue has been leased for six months from Mrs. Margaret Hodges and will be used until VWCC's solar greenhouse is constructed -- the architect is to appear before the Art Commission in Richmond on February 8 and will present the working drawings for the greenhouse.

#### DR. PULLEN - REGISTRATION

Dr. Pullen presented a recommendation for the Board's approval to change the registration period from eight to seven calendar days

each quarter. This change is academic in that students should not be allowed to miss more than one full week of classes, and the change will have no effect on the census date. Mr. Watson made a motion that this recommended change be adopted, Mrs. Stone seconded the motion, and the Board approved the seven calendar day registration period for each quarter. VWCC will now seek permission from the VCCS in Richmond to establish this change.

CLOSED SESSION

At the conclusion of these reports, Mrs. Stone moved that the Board go into closed session to discuss personnel matters and the conditions and acquisition of certain real property, and in addition, the disposition of certain willed and publicly held property as authorized by Section 2.1-340 of the Virginia Code 1950 as amended.

Before moving into Executive Session and referring to the recent investigation of the president, Mr. Dalhouse remarked that he felt that Dr. Hopper has managed himself and the college in a commendable if not exemplary way during the minor crisis created by recent newspaper articles. The results of the fact finding committee will be made known to the VWCC Board and to the State Board at the completion of their investigation. Until these results are known, the Board plans no official action.

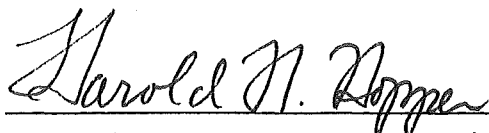
With a second by Mrs. Utecht to Mrs. Stone's motion, the Board moved into closed session, and the news media representatives were excused from the room.


Returning to the open session, Mr. Dalhouse advised that no action had been taken.

NEXT BOARD MEETING

The next Board meeting is tentatively scheduled for March 5, however, a decision will be made later as to whether or not a March meeting will be necessary.

APPROVED:

  
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Harold H. Hopper, Executive Secretary

  
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Date