

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #78

(Draft copy not yet approved by the Board)

The Virginia Western Community College Board met Tuesday, July 25, 1978, at 2 p.m. in the Fishburn Hall Conference Room.

PRESENT: Mr. Warner Dalhouse, Chairman
Mr. Charles L. Jennings, Vice-Chairman
Dr. Warren L. Moorman
Mrs. Janine Stone
Mr. Maury Strauss
Mrs. Lillian Utecht
Dr. Harold H. Hopper, Executive Secretary

GUESTS: Mr. Dwight Blalock
Dr. Harry Nickens
Mr. David Hillman
Dr. Harry Race
Mr. Geoff Seamans, Reporter, Roanoke Times/World News

Opening the meeting Mr. Warner Dalhouse, Chairman, introduced two new Board members: Dr. Warren L. Moorman, Salem, and Mrs. Janine Stone, Roanoke County. An updated list of all Board members will be sent to each member.

Mr. Dalhouse proceeded with other items on the agenda.

BOARD MINUTES

Mr. Jennings moved that the minutes of the April 7, 1978, Board meeting be approved as recorded. The motion was seconded by Mr. Strauss and passed by the Board.

OCCUPATIONAL/TECHNICAL BUILDING

Reporting on the June 30 bid opening meeting, Mr. Jennings advised that the apparent low bidder for constructing the O/T building was Graves Construction Company of Blacksburg (\$1,025,000), with Days Construction Company of Salem, second (\$1,040,000) and Watts & Breakell, Inc. of Roanoke, third (\$1,055,000). Seven bids were received for the project. With Mr. Jennings' motion that the bid by Graves Construction be approved and Mr. Strauss' second, the motion passed.

MR. BLALOCK, DEAN OF FINANCIAL & ADMINISTRATIVE SERVICES, REPORTS

According to Mr. Blalock, as soon as the bid approval for the O/T building has been granted, construction can begin; and it is hoped

an announcement will be made around the end of this month. Mr. Blalock advised that \$123,000 has already been generated from interest on the bond money.

Copies of a report on Locality Contributions as of June 30, 1978, were distributed and explained by Mr. Blalock.

The Policy and Regulations for Community Use of College Facilities was also discussed. A motion to adopt the policy as presented was made by Mr. Jennings, seconded by Mrs. Stone, and passed by the Board.

Reporting on the College's fire and extended insurance coverage, Mr. Blalock advised that a local agent of record should again be designated. Following a previous policy, the insurance coverage is rotated among three local agents for DeJarnette & Paul Insurance Agency of Richmond -- Chaney, Thomas, Stephenson & Hill; Davis & Stephenson, Inc.; and Charles Lunsford Sons & Associates --- for a three-year period. After some discussion, it was decided to defer a decision on awarding the insurance coverage until the September Board meeting. Meanwhile, Mr. Blalock will review previous Board minutes to determine the origin and procedures for the current policy. Also, the possibility of including other companies in the bidding for the coverage will be researched. Mr. Jennings made a motion that the policy be studied further and a report given at the September meeting. The motion was seconded and passed.

DR. NICKENS, DEAN OF STUDENT SERVICES, REPORTS

Reporting on happenings in the Student Services area, Dr. Nickens advised that:

1. Recruitment efforts have been expanded to attract more students to Virginia Western.
2. A \$100,000 Career Education grant has been awarded to Virginia Western to provide career information to area high schools. Also, several other proposals for grants are being processed.
3. The CETA (Comprehensive Employment and Training Act) program has brought 60 individuals on campus for a college experience.
4. On-line registration procedures will be utilized this Fall to simplify the registration process. It is hoped that new telephone registration procedures will be in operation by Winter Quarter 1979.

5. Several private academic scholarships have been awarded and the recipient students are doing well. Also a current science program for honor high school students is most successful.
6. A GIS (Guidance Information Search) program is underway. This program, in cooperation with Roanoke College and Hollins College, will eventually place terminals in the high schools for access to a wide range of career/vocational education information.

DR. RACE, DEAN OF OCCUPATIONAL/TECHNICAL EDUCATION, REPORTS

In the Occupational/Technical area, Dr. Race advised that the Dental Hygiene Technology program has been fully accredited by the American Dental Association. Also, a closed circuit color TV is in use for class demonstrations in the dental program.

After approval of the curriculum, a Medical Records Technology program will be offered in the Fall Quarter 1979. An application for accreditation for the nursing program has been submitted.

In the Electrical/Electronics Engineering Department, the power lab has been completed. Also, a new Welding program will be started soon; the curriculum for the Automotive Technology has been revised to increase the hours of on-hands experience; several training programs for area businesses are being offered; and the Radio-TV lab is being changed from black and white to color capabilities.

In the Business Division, typing and shorthand are being taught to blind students through AVT System. Also, a video tape package is being developed for accounting courses.

In the Data Processing area, individualized instruction is being computerized rather than recorded on tape.

The job market for occupational/technical students is very good at present, and our students are doing well -- about 95% of our graduates stay in the Valley to work.

MR. HILLMAN, COORDINATOR OF LIBRARY SERVICES, REPORTS

The services of the Library, Learning Resource Center, and Learning Lab were discussed by Mr. Hillman. With increased circulation and library usage, the number of hours the Library is open to both students and the community has been increased to 76 hours per week. Our Library is the largest in the southwest community college area and the only one in the Roanoke Valley that has an electronic book detection system. This new system has decreased the book theft problem dramatically. Also, the entire ERIC (Educational

Resources Information Center) material is on microfiche and available for research and study. Currently, library data is being recorded on computers for instantaneous reference.

LAY ADVISORY COMMITTEES

The following Lay Advisory Committees were presented with two recommended changes -- Mr. Clarence Woods to replace Mr. Fred Vest on the Automotive Lay Advisory Committee, and Mr. Norris Coleman to be added to the Commercial Art Lay Advisory Committee:

- Administration of Justice
- Agriculture
- Automotive Technology
- Business Technology
- Child Care Certificate Program
- Commercial Art
- Office of Continuing Education
- Dental Assistant
- Dental Hygiene
- Engineering/Industrial Technology
- Horticultural Technology
- Hotel, Restaurant, Institutional Management
- Mental Health
- Nursing
- Radio & Television Production Technology
- Radiologic Technology
- Traffic & Transportation
- WVWR-FM
- Welding

Mr. Strauss moved that the Lay Advisory Committees be approved with the recommended changes. Mrs. Stone seconded the motion, and it was passed by the Board.

DR. HOPPER, PRESIDENT, REPORTS

Plans for an "over-the-road" student center and office building were discussed. This proposed building would "bridge" Colonial Avenue and be attached to the Occupational/Technical Building on the South Campus and to the proposed student center building on the North Campus. Dr. Hopper requested a "loan" of \$25,000 from the Board's Local Funds for working drawings for this building. Mrs. Stone moved that the Board "loan" \$25,000 for working drawings for the bridge building, Dr. Moorman seconded the motion, and it was passed by the Board.

Dr. Hopper requested \$216 from the radio station's listeners' contributions to be used for printing WVWR bumper stickers.

Mr. Jennings moved that \$216 of these contributions be used as requested, Mr. Strauss seconded, and the motion carried.

After Dr. Hopper's request that the President's Discretionary Fund be replenished in the amount of \$274.53, Mr. Strauss moved that this be done. The motion was seconded by Mrs. Stone and passed by the Board.

Discussion on the proposed change to the VCCS Policy Manual will be deferred until the September meeting.

Dr. Hopper advised that he, Mr. Jennings, Mrs. Utecht, and Mrs. Stone planned to appear before the Roanoke County Board of Supervisors tonight (July 25) to request restoration of \$6,000, which was previously deleted, to our budget request.

Dr. Hopper introduced Mr. George Devins, VWCC faculty member, and his son, Randy, who discussed the possibility of building a year-round swimming pool complex on campus. Information was distributed for the Board's review and consideration at the September Board meeting.

With no further business, the meeting adjourned at 3:45 p.m.

APPROVED:

Harold H. Hopper/dm

Harold H. Hopper
Executive Secretary

9/27/78

Date