

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #75

(Draft copy not yet approved by the Board)

The Virginia Western Community College Board met Wednesday, September 21, at 2 p.m., in the Fishburn Hall Conference Room.

1977

PRESENT: Mr. W. Darnall Vinyard, Chairman
Mrs. Betty B. Chaney
Mr. Ray S. Hamilton
Mr. C. L. Jennings
Mrs. Lillian Utecht
Mr. Charles E. Webber
Mrs. Caroline Etzler
Dr. Harold H. Hopper, Executive Secretary

GUESTS: Mr. Dwight Blalock
Mr. Paul Thomson
Mr. Chip Bowling
Mrs. Madelyn Singer

Dr. Hopper introduced Mrs. Caroline Etzler, new Board member from Botetourt County and Chairman Vinyard welcomed her to the Board.

Dr. Hopper introduced the new faculty members, giving a brief resume of each.

Upon recommendation by the Chairman, Mr. Jennings moved that the minutes of the March 22, 1977 Board meeting be approved as recorded, Mrs. Chaney seconded, motion passed.

Mr. Vinyard introduced Mr. Dwight Blalock, Dean of Financial and Administrative Services. Mr. Blalock distributed copies of the VWCC Local Expenditures Budget for Fiscal Year 1976-77, and explained the entries and summaries.

Mr. Webber made a motion to accept the Fiscal Year 1976-77 Locality Contributions Expenditures as presented, Mrs. Chaney seconded, and the motion passed.

The Bookstore financial reports were presented, detailing Fiscal Year 1976-77.

Mr. Vinyard requested a list of banks holding our investments.

Dr. Hopper requested funds from the Vending Account to replenish the President's Discretionary Account and transfer an established Pastry Fund into the Discretionary Account. Mrs. Chaney made a motion that the combination and transfer be accomplished (in the amount of \$269.82), Mr. Webber seconded, motion passed,

Mr. Blalock requested permission to combine the Marshall Dennison and Collegiate Loan Funds. Mr. Hamilton made a motion to combine the two funds, it was seconded by Mr. Vinyard, motion passed.

Dr. Hopper introduced Mr. Paul Thomson, Coordinator of the VWCC Bond Issue Committee, who gave a report on their progress and accomplishments. He displayed an architect's rendering of the proposed Occupational/Technical Building, which will provide 23,500 square feet of additional floor space, 16,800 square feet of actual space for classrooms and labs, and house the Automotive Technology program.

Dr. Hopper introduced Mr. Chip Bowling, Director of Continuing Education, who presented facts and figures regarding Continuing Education's growth over the past several years. During the period between 1969 and 1977, 43,000 students were processed. During 1976-77, 242 programs were offered to 9,921 students. Continuing Education will offer 236 programs during the fall quarter of 1977-78, both non-credit and credit. The Office of Continuing Education is conducting over 80 in-house management programs with businesses and industries. Mr. Bowling thanked the Board for their support.

Dr. Hopper introduced Mrs. Madelyn Singer, Allied Health Division Chairman. Mrs. Singer said that VWCC is sensitive to the needs of the community and offers appropriate educational experiences. It is in support of this theme that the Health Technology Division serves the community with programs that adequately and efficiently prepare students for professional roles in the growing health care system: Dental Assistant, Dental Hygiene, Mental Health (referred to as Human Services), Nursing and Radiologic Technology. Mrs. Singer noted that 140 applications were received for 15 openings in the Nursing program.

Dr. Hopper presented two new curriculum requests for certificate programs for the Board's approval:

The HRIM (Food Service Management) Certificate Program will be a 48-hour course and will use current staff. Mr. Webber moved to recommend this program for State Board's approval, Mrs. Chaney seconded, and the Board approved the motion.

The Automotive Mechanic Certificate Program will be a 50-hour course also requiring no additional staff. Mr. Hamilton moved to recommend this program to the State Board, Mr. Jennings seconded, and the motion carried.

Dr. Hopper advised that Mrs. Loretta Bittel, a student in the Humanities Division, had been selected, from several outstanding students recommended and interviewed, to attend the American Council on Education meeting in Washington, D. C. October 12-14. Dr. Hopper requested transfer of \$260 from the Bookstore Account to Student Activities Account to cover the expenses for this trip. Mrs. Judy Hooven, an English faculty member, will accompany Mrs. Bittel. Mrs. Chaney moved that this transfer of funds be made, Mr. Hamilton seconded, and the motion carried.

Dr. Hopper advised the Board that he had written to Dr. Hamel requesting permission and use of funds to repair the old transmitter for use as a back-up when problems arose causing WVWR-FM to be off the air. Also, a radio link rather than a telephone link is needed for the radio station on Poor Mountain.

Dr. Hopper asked the Board's approval of the following proposed Lay Advisory Committees for 1977-78:

- Administration of Justice
- Automotive Technology
- Business Technology
- Child Care Certificate Program
- Commercial Art
- Office of Continuing Education
- Dental Assistant
- Dental Hygiene
- Fire Fighting and Prevention
- Hotel, Restaurant, & Institutional Management
- Mental Health
- Nursing
- Radio and Television Production Technology
- Radiologic Technology
- Traffic and Transportation

Mr. Jennings moved the committees be approved, Mr. Webber seconded, motion carried.

There being no further business, the meeting adjourned at 4:15 p.m.

Harold H. Hopper / jar
Harold H. Hopper, Exec. Secy.

January 10, 1978
Date