

MINUTES NO. 7
VIRGINIA WESTERN COMMUNITY COLLEGE
LOCAL ADVISORY BOARD

June 1, 1967

The Local Advisory Board of Virginia Western Community College met on June 1, 1967 at 8:00 P. M. in the library meeting room at the college.

Mr. William S. Russell, Chairman of the Advisory Board, presided. Other members present were Mrs. Hunter M. Painter, Messrs. Barton Morris, Henry Thomas, W. Darnall Vinyard, Basil Watkins, F. B. Wolfe, and college president, Dr. Travis McKenzie.

The minutes of the fifth and sixth meetings of the Advisory Board were read and approved.

This meeting was called to consider the following items in particular.

1. The selection of a local insurance agency to serve as agent of record for the college's fire and extended coverage insurance.
2. The problem of providing additional on-campus parking facilities as required by the Board of Zoning Appeals of the City of Roanoke.

The matter of selecting an agent of record for the college's fire and extended coverage insurance was discussed at considerable length in an effort to choose this agency in an objective and impartial manner. It was concluded that the names of companies whose representatives have contacted Dr. Hamel, State Department of Community Colleges, and, as Dr. Hamel suggested in his letter of reply, have subsequently contacted Dr. McKenzie would be considered. Three companies have displayed their interest in this manner. They are John M. Chaney Company, Davis & Stephenson Insurance Company, and Chas. Lunsford Sons & Izard Insurance Company.

Mr. Vinyard suggested that we recommend one agency be given the account and that it be divided with the other two companies probably 50%, 25%, 25% of the premium commission remaining after DeJarnette & Paul Insurance Agency receives appropriate commission.

Mr. Morris moved that the fire and extended coverage insurance of Virginia Western Community College be placed with one of the three above-named companies, i. e., John M. Chaney Company, Davis & Stephenson Insurance Company, Chas. Lunsford Sons & Izard, to be chosen by lot and that it further be understood that the company which is chosen will be our insurer of record and will divide the insurance commission with the remaining two companies on an equitable basis in keeping with their particular policy. This arrangement

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is to be on a rotating basis for three-year periods. Mr. Thomas seconded the motion. It carried by unanimous vote of approval. Subsequently, the name of Davis & Stephenson Insurance Company, P. O. Box 1300, Roanoke, Virginia, was drawn by Edith Dillon, secretary to the president at Virginia Western.

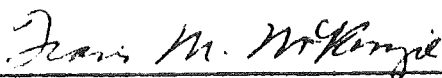
Dr. McKenzie told the Board of the decision of the City of Roanoke Board of Zoning Appeals rendered after conducting a public hearing on the request of the college for a special exception to permit the construction of additional facilities. The request was granted with certain stipulations to be observed. One such stipulation reads, "The applicant shall provide 250 additional off-street parking spaces by time the first three buildings are occupied and additional off-street parking spaces shall be provided as additional facilities make it necessary." The present plans specify only 50 off-street parking spaces. After some discussion, Mr. Watkins moved that we provide semi-permanent parking facilities on college land paralleling Colonial Avenue, S. W. adjacent to the old book store building on the campus. Mrs. Painter seconded the motion and it carried. Mr. Russell said that he would contact some local persons who might make the gravels available to us.

Mr. Morris, Chairman of the Graduation Speaker Committee, reported that Dr. Hamel had declined to introduce the Governor for our commencement exercises. Dr. Hamel suggested that Mr. Herman Pevler or Mr. M. W. Armistead, III be invited to introduce him. Mr. Pevler was out of the city, and Mr. Armistead agreed to make the introductory remarks. The Board was in agreement with this.

Board members were reminded to be present at the American Theater at 9:30 A. M. on June 10 for Virginia Western's first commencement exercises in which they will participate by being on the platform.

Dr. McKenzie told the Board that the visitation team from the State Board of Education would be on the college campus on June 4, 5, and 6, and stated his hopes for accreditation by the State Board of Education at that time.

The meeting adjourned at 9:20 P. M.



Travis M. McKenzie
Secretary

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Minutes approved

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