

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #69

(Draft copies not yet approved by the Board)

The Virginia Western Community College Board met Monday, October 6, 1975, 12:30 p.m. at the Hotel Roanoke. Members present were:

Mrs. Betty Chaney	Guests: Dr. James P. Hill, Jr.
Mr. Ray Hamilton	Mr. Dwight Blalock
Mr. C. L. Jennings	
Mrs. Hunter M. Painter	
Mr. Henry Thomas	
Mrs. Lillian Utecht	
Mr. Darnall Vinyard, Chairman	
Mr. Richard Watson	
Mr. Charles Webber	
Dr. Harold H. Hopper, Exec. Secy.	

AFFIRMATIVE ACTION PLAN

Dr. James P. Hill, Jr., Division Chairman, Natural Science and Math, reported on the duties of the Affirmative Action/Equal Employment Opportunities coordinator, and advisory committee. He stated that the Board was to be adjunct to the Advisory Affirmative Action Committee and that the Board would be kept up to date on all proceedings. The VCCS is to hold a series of seminars on proper procedures for AA/EEO throughout the 1975-76 academic year, the first of which is October 14-15, at Wytheville Community College for Region I. The affirmative action coordinator and one additional committee member will attend each seminar.

Among the duties of the committee are the proposal of an Affirmative Action Statement/Policy for VWCC for approval, the development of a "skills bank" for "job training." Periodic reports are to be sent to the VCCS on AA/EEO progress, and the records kept on employment practices are to be up-dated during the period October 1, 1975-June 30, 1976.

LOCALITY CONTRIBUTIONS

Mr. Dwight Blalock, Dean of Financial and Administrative Services, presented an update on local political subdivision funds, with a current balance of \$43,773.42. The local political subdivision contributions indicated that Roanoke County had transmitted their entire appropriation and Botetourt County had transmitted one-half of their appropriation. Letters requesting the transfer from other local political subdivisions of their appropriations have been mailed.

Dr. Hopper suggested that the Board direct him to go back to Roanoke County for funds requested in the amount of \$19,782, since the parking lot situation is acute. Dr. Hopper also asked for the Board's approval on spending the money appropriated for lights for the tennis courts to be used for parking areas instead. The Board approved and so directed.

Mr. Watson suggested that a Board member should accompany Dr. Hopper to the Roanoke County Board of Supervisors meeting and also suggested that Dr. Hopper return to Botetourt County and ask for funds requested. Mr. Hamilton suggested waiting until after November to approach Franklin County Board.

#### COLONIAL AVENUE PROPERTY

Mr. Vinyard suggested that the minutes reflect that the Zoning Board turned down our request for property on Colonial Avenue and Winding Way Road. The transaction cost VWCC \$20 in hearing fees.

Mr. Thomas made a motion that the Board meetings be changed to meet each three months rather than two. Mrs. Painter seconded the motion. All were in favor of noon luncheon meetings and 2 p.m. meetings alternately. Mrs. Painter moved that this be adopted, Mrs. Chaney seconded.

Board Committees were discussed and it was decided that the Executive Committee should be flexible (whichever members were available at the time of need), and the Chairman would have the authority to call a meeting.

An Ad Hoc Nominating Committee was set up, with Mr. Webber (as chairman), Mr. Thomas and Mrs. Utecht.

Dr. Hopper distributed an update on personnel policy from the State Board which states that "the present shall keep the local college board informed on personnel matters."

#### NEW COURSES

Dr. Hopper asked the Board's approval of the following new courses:

- Introduction to Dental Hygiene
- Automotive Technology
- Horticultural Technology
- Art Education
- Fine Arts
- General Studies

Mr. Thomas moved that the courses be approved, Mr. Jennings seconded. The motion passed unanimously.

Mr. Vinyard moved that the minutes of the previous Board meeting be accepted as presented, Mr. Jennings seconded.

PRESIDENT'S DISCRETIONARY FUND

Mrs. Painter moved that the President's Discretionary Fund account balance be restored to \$200 by authorizing an additional amount of \$198.02. Mr. Webber seconded the motion.

COMMUNICATOR ADVISORY COMMITTEE

Dr. Hopper asked Board's approval of the following Communicator Advisory Committee:

Mr. John Eure, World News  
Mr. Ben Bowers, World News  
Mr. Norwood Middleton, Roanoke Times  
Mr. Ron Miller, WDBJ-TV  
Mr. Bill King, WDBJ-TV  
Mr. Lee Garrett, WSLS-TV  
Mr. Ercil V. Rexrode, WBRA-TV  
Mr. Clifton Woodward, Roanoke Tribune  
Mr. Randy Webster, WFIR Radio  
Mr. Mark Fryburg, WROV Radio

Mr. Jennings moved that they be approved, Mrs. Utecht seconded. The motion was passed.

There being no further business, the meeting adjourned at 2:05 p.m.

Harold H. Hopper, Exec. Secy. January 5, 1976  
Date