

VIRGINIA WESTERN COMMUNITY COLLEGE BOARD

Minutes #36

The Virginia Western Community College Board met on July 6, 1970 at 8:00 P.M. in the President's Conference Room. Members present were:

Mr. William S. Russell, Chairman
Mr. Barton W. Morris, Jr.
Mrs. Hunter M. Painter
Mr. Henry E. Thomas
Mr. W. Darnall Vinyard
Mr. C. E. Webber
Frank B. Wolfe, M. D.
Dr. Harold H. Hopper, President

The minutes of the previous meeting were read and accepted as submitted.

ELECTION OF OFFICERS OF THE BOARD:

Mr. Vinyard made a motion that Mr. Russell and Mr. Thomas, Chairman and Vice-Chairman respectively, continue holding their present offices for another year, which motion was seconded by Mr. Morris and passed.

ARCHITECTS--LOCAL BUDGET 1970-71:

Mr. Roy Kinsey and Mr. Motley of the firm of Kinsey, Motley & Shane, were present at this meeting and the expenditure of the 1970-71 local budget was discussed. We have been following a landscaping plan as set forth by a Virginia Western Faculty member, José Camiña, and the board asked that the firm of Kinsey, Motley & Shane examine the overall plans for landscaping to see how justified they are. Mr. Kinsey said they will look at the two campuses as a whole to see how both can be tied together through landscaping.

NEW BOARD MEMBER:

Mr. Russell introduced Mr. C. E. Webber to the board. Mr. Webber has been appointed to the board to represent Salem City. This was his first meeting.

DIVISION CHAIRMAN OF HUMANITIES:

Dr. Hopper explained that Dr. John J. Cooper was selected for the board's approval by the Personnel Committee to take the place of Dr. Robert Hiedemann when he leaves. Mrs. Painter and Mr. Vinyard interviewed Dr. Cooper a week ago. Mrs. Painter moved that Dr. Cooper be accepted as Division Chairman of Humanities which motion was seconded by Mr. Thomas and passed. Dr. Cooper was introduced to the board members.

MEMBERSHIP DUES FOR STUDENT ACTIVITIES:

Dr. Hopper presented a recommendation from Student Services relative to students not being charged for special student activities but that expenses for these

activities be paid out of the student activity fund. Mr. Morris made a motion that the students continue to be self-supporting as they have in the past, which motion was seconded by Mrs. Painter and passed.

POLICIES AND PROCEDURES MANUAL:

A draft of the Virginia Western Community College Board Policies and Procedures Manual was handed to each board member. This manual will be studied and acted upon at the next meeting.

PHI THETA KAPPA:

We now have a charter group of twenty students who belong to Phi Theta Kappa. We asked the board for \$22.48 for the Chapter Ceremony costs which were occasioned when the Chapter was formally initiated. Mr. Thomas moved to approve the request for \$22.48 which motion was seconded by Mrs. Painter and passed.

When the time comes to order Phi Theta Kappa jewelry, a recommendation will be brought to the board to purchase, with local funds, any buttons, pins, or emblems the Chapter might need.

AIB PROGRAM:

Dr. Hopper explained the program we are contemplating with the local chapter of the American Institute of Banking. A copy of the AIB letter of agreement was given to each member. Mr. Thomas moved that we approve this program subject to Dr. Hopper's obtaining a letter from a representative of the local chapter of AIB requesting us to offer this program. Motion seconded by Mrs. Painter and passed.

LIABILITY COVERAGE--PRESIDENT:

Mr. Thomas has studied the insurance policy Northern Virginia's President recently sent. He will study it again with another insurance man to determine the exact type of coverage it gives the president.

STATE BOARD POLICY--USE OF MONEY FOR SITE IMPROVEMENT:

After initial site development, the State no longer supplies funds for site improvements and we have to approach our local political subdivisions for extra money. It was felt that in a few years our subdivisions would not be able to meet our demands. Dr. Hopper will write a letter to Dr. Hamel telling him of the general feeling of the board and asking him if these expenses should be undertaken by the State after the initial investment is made.

LUNCHEON MEETINGS WITH LOCAL POLITICAL SUBDIVISIONS:

It was suggested that luncheon meetings with the city councils and county boards of our six political subdivisions for Virginia Western be held starting October 1, on Thursdays at noon, including the Virginia Western Board. These luncheons will be

held on the second floor of Brown Library. After the luncheon a slide presentation and a guided tour of the campus will take place. A separate luncheon will be held for each subdivision.

BAD CHECK FEE:

Mr. Thomas moved that we charge a bad check fee of \$2.00 for each bad check received. Motion seconded by Mr. Webber and passed.

ANNUAL REPORT--1969-70:

Dr. Hopper announced the Annual Report for 1969-70 will be ready late in August and copies will be sent to each board member.

NEXT BOARD MEETING:

The August meeting has been cancelled. Our next meeting will be held in September.

With no further business the meeting adjourned at 10:10 P.M.

APPROVED:

Harold H. Hopper, Secretary

Date