

VIRGINIA WESTERN COMMUNITY COLLEGE BOARD

MINUTES #34

On April 13, 1970, at 8:00 P.M., the Virginia Western Community College Board met in the President's Conference Room. Members present were:

Mr. William S. Russell, Chairman  
Mr. Richard H. Hahn  
Mr. Barton W. Morris, Jr.  
Mr. W. Darnall Vinyard  
Dr. Harold H. Hopper, President

Chairman Russell presided. The minutes of the February 9 board meeting and the special board meeting minutes of March 23 were read and accepted as submitted. Dr. Bryan J. Mosher, Dean of Instruction, Mr. Harry C. Race, Dean of Student Services, and Mr. James N. McCabe, Business Manager were present.

LOCAL TAX BUDGET--1969-70:

Mr. McCabe will present an up-to-date accounting of the 1969-70 local tax fund at the board meeting in May.

BOOKSTORE FUND:

Mr. McCabe gave an accounting of our general local funds to the board. A motion made by Mr. Morris to transfer \$311.83 from vending commissions to the student activity fund was seconded by Mr. Hahn and passed.

Mr. McCabe advised us the State Auditors have just finished auditing our books from 1966 on.

M & O BUDGET REQUEST FOR 1970-71:

Mr. McCabe explained the 1970-71 M & O Budget request to the board and copies of this request were given to each board member. By motion made by Mr. Hahn and seconded by Mr. Vinyard to approve the M & O Budget Request for 1970-71, the motion was carried.

LAY ADVISORY COMMITTEE RECOMMENDATIONS:

Dr. Hopper read the names for the following lay advisory committees to the board:

Secretarial Science  
Police Science  
Architectural Engineering Technology (with one addition)  
Automotive Mechanics  
Business Administration, Business Management and Accounting

Upon motion made by Mr. Vinyard to accept these names, and seconded by Mr. Hahn, the motion was carried.

Dr. Hopper will write to these people inviting them to serve on the respective lay advisory committees.

#### MACKE CONTRACT:

Dr. Hopper has signed a two-year contract with Macke Vending Company.

#### USE OF FACILITIES BY OUTSIDE GROUPS:

A statement of policy of the use of facilities by outside groups was mailed each board member prior to the meeting for their perusal and discussed this evening. Mr. Morris moved that this policy be approved, which motion was seconded by Mr. Hahn and passed.

#### IDENTIFICATION SIGN:

Mr. Russell explained to the board that because of our new 36-car parking lot, the railings, walks, etc., the identification sign had to be deferred so that we could balance the budget on these items.

#### FRANTZ & CHAPPELEAR:

Mr. Russell advised the board Frantz & Chappelear were operating independently of Smithey & Boynton. A tentative decision has been made that we employ Roy Kinsey for certain current jobs. In July we hope to get the identification sign out of the way employing Frantz & Chappelear to finish the job they started relative to the signboard specifications. Mr. Vinyard moved to ask Mr. Kinsey to start on the new faculty parking lot plans in July, including work on the curbing and the accoustics in the Science Building and the Administration Building on the north campus.

#### HUMANITIES DIVISION:

Dr. Hopper invited the board to meet with the humanities division and area high school representatives on Tuesday, April 14, at 4:45 P.M. A buffet supper will be served and a tour, including a short program, will take place.

#### EARTH DAY:

On April 22, Virginia Western will hold an Earth Day program the entire day in the Brown Library, second floor. Dr. Hopper invited the board to attend and told them to expect invitations and programs in the mail.

#### OPEN HOUSE:

Dr. Hopper also informed the board that Virginia Western's Open House will be held on May 2 from 10:00 A.M. to 3:00 P.M. and asked the board to attend.

NUDE MODELS:

A motion was made by Mr. Vinyard to deny the request for nude models for the commercial art program, which motion was seconded by Mr. Hahn and passed.

CLERK-TYPIST CERTIFICATE PROGRAM:

Mr. Morris moved that we accept the clerk-typist certificate program, which motion was seconded by Mr. Vinyard and passed.

With no further business the meeting adjourned at 10:25 P.M.

APPROVED:

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Dr. Harold H. Hopper, Secretary