

VIRGINIA WESTERN COMMUNITY COLLEGE

Local Board Meeting Minutes Minutes No. 237 May 21, 2009

The Virginia Western Community College Local Board was called to order at 3:30pm on Thursday, May 21, 2009, in the President's Conference Room by Chairman Dennis Cronk. He welcomed everyone and thanked them for their time and dedication to Virginia Western.

Members Present: Mr. Barry Baird, Roanoke City
Mr. Dennis Cronk, Roanoke City.....Chair
Mr. Forest Jones, City of Salem
Mr. David P. Mitchell, Roanoke County
Mr. Larry Moore, Franklin County
Mr. Randy Rakes, Botetourt County
Mr. Joseph Wright, Roanoke City

Members Absent: Mr. William Hackworth, Roanoke City
Dr. Lorraine Lange, Roanoke County.....Vice Chair
Ms. Debbie Snead, Craig County
Mr. Joseph Thomas, Roanoke County

Staff Present: Ms. Fredona Aaron, Business Office Manager
Ms. Amy Balzer, Administrative Assistant
Dr. John Capps, VP of Academic and Student Affairs
Ms. Anne Kornegay, Dean of Institutional Effectiveness
Mr. Owen Lofthus, Faculty Senate Representative
Ms. Cheryl Miller, VP of Financial and Administrative Services
Mr. Jim Poythress, Dean of Business, Engineering, and Technology
Dr. Robert Sandel, President

Guests Present: Mr. Russell Ellis, Educational Foundation President

I. APPROVAL OF MINUTES

Mr. Jones made a motion to approve the minutes from the regular meeting of March 19, 2009. Mr. Moore seconded the motion, and the motion was approved.

II. PRESIDENT'S REPORT

Dr. Sandel reported to the Board on the following:

- Outcomes for the 2008-2009 President's Goals, highlighting the fact that the college has experienced a nearly 6% increase in FTEs over the previous year. He noted that the student retention rate has increased as well as the number of financial aid awards.
- Proposed goals for July 1, 2009-November 30, 2009, supporting Dateline 2009's seven major goals. These goals are only a partial year as the new strategic plan will be implemented in December 2009.

On a motion by Mr. Baird, and seconded by Mr. Mitchell, the Board unanimously approved Dr. Sandel's 2008-2009 Goals Outcomes and the proposed July 09-November 09 Goals.

- The firm of Barton Malow has been awarded the Construction Manager at Risk contract to manage the construction of the new Science, Math, and Health Professions Building. They will meet with the architects and college executive planning committee for the first time on June 1st for the final design meeting.
- Commencement was a success with 100 more graduates than last year. The entire program will be reviewed for improvements. The participation of the Local Board and Foundation Board members always makes a difference and is greatly appreciated.
- Local Board representatives from Roanoke City, along with Dr. Sandel, met with Roanoke City Mayor David Bowers, at his request. They discussed six college issues/requests that are directly related to the city. The mayor has proposed these requests to the City Council, and the Board will be informed of any updates.
- The college remains in litigation with the nursing students and Dr. Sandel and Ms. Anne Kornegay have been deposed. Dr. Sandel will keep the Board informed of any developments.
- The State Board for Community Colleges approved a system-wide \$6.55/credit hour increase in the tuition rate, which included a \$1.00/credit hour increase in the technology fee. Virginia Western received approval to increase the parking fee by \$.50/credit hour.

III. COLLEGE REPORTS AND UPDATES

ACADEMIC AND STUDENT AFFAIRS

Dr. Capps provided a list of the 2009-2010 Academic Scholarship recipients and noted that the local political subdivisions provide the funds for these scholarships. Dr. Capps noted that every effort is made to provide a scholarship to at least one student from each locality that submits a qualifying application. This is a select group of students this year with an average GPA of 3.8.

Ms. Kornegay explained the request by the Institutional Effectiveness Committee to merge the original 9 institutional goals of the Vision 2013 Strategic Plan into 4 institutional goals, while preserving the intent and integrity of the original goals and the current mission statement. Ms. Kornegay also presented the assessment plan for the merged goals to ensure a more manageable measurement process.

On a motion by Mr. Joe Wright, and seconded by Mr. Forest Jones, the Board unanimously approved the request of the Institutional Effectiveness Committee to merge the original 9 institutional goals for the Vision 2013 Strategic Plan into 4 institutional goals.

Dr. Capps added that Ms. Kornegay is now the college's Dean of Institutional Effectiveness and will be coordinating efforts for the SACS Fifth Year Report.

BUSINESS, ENGINEERING, AND TECHNOLOGY DIVISION

Mr. Poythress highlighted some key initiatives and projects underway in the BET Division:

- 2009-2010 Academy Program's enrollment remains good, and the feedback is all positive. The Academy continues to attract high-caliber students.
- The Culinary Program graduated 16 students this spring, and enrollment remains strong. The culinary club, Future Chefs of Virginia, successfully catered 9 on-campus events.

- An update on grants, including awards and outstanding applications. Mr. Poythress reiterated that there are numerous grants available that are worth pursuing.

FACILITIES

Mr. Witter provided a written facilities report. There were no questions from the Board regarding the report.

FINANCIAL AND ADMINISTRATIVE SERVICES

Mr. Wright discussed and then presented the following items on behalf of the Finance Committee for Local Board consideration of approval:

- Local Funds Financial Reports for the period July 1, 2008 - April 30, 2009.
- Local Fund Proposed Budget for July 1, 2009 - June 30, 2010.
- TAC project budget increase from \$247,292 to \$252,301.

The Finance Committee recommended board approval of the items listed above to include the proposed 2009-2010 Vending Fund Interest amendment from \$65,000 to \$50,000 and proposed 2009-2010 Parking Fund amendment from \$279,169 to \$209,377. The recommendation was approved unanimously.

A brief discussion took place regarding the construction of the coffee shop, which is now underway. The parking lot pre-bid is scheduled for Tuesday, May 26th. The bookstore will also be closing for renovation and will reopen in June.

EDUCATIONAL FOUNDATION

Mr. Ellis updated the Board on the following key areas:

- The obvious need for the Community College Access Program: Roanoke CCAP – 144 applications, expected 138 for pilot year. Salem CCAP – 86 applications for first year, 64 entered program, 24 applications for second year.
- Advanced Auto has pledged \$25,000/year for 5 years toward the RCCAP.
- The 2009-2010 Foundation's fundraising goal is \$155,000. The campaign traditionally begins with the Local Board and Foundation Board Campaign. It is important to show 100% participation of these boards when launching the Employee Giving Appeal and the Community Giving Appeal. These funds go toward supporting the CCAP, student scholarships and emergency funds, innovating programming and creative teaching. The Foundation appreciates the support of the college and foundation boards.

IV. REPORT FROM THE CHAIR

Mr. Cronk thanked Mr. Rakes for his eight years of service on the Local Advisory Board as the Botetourt County representative. This was his last board meeting as his term expires on 6/30/09. The Board appreciates his support and dedication to Western.

Mr. Cronk noted that all board members had a chance to review Dr. Sandel's evaluation letter that will be presented to the Chancellor.

On a motion by Mr. Baird and a second by Mr. Mitchell, the Board's annual evaluation letter to the Chancellor was approved. The motion carried unanimously.

V. ADJOURNMENT

Mr. Cronk thanked everyone for attending and noted that the July meeting is cancelled unless agenda items arise. The next scheduled meeting is September 17, 2009, at 3:30 pm in the President's Conference Room (F115).

There being no further business, the meeting adjourned at 5:00pm.

Minutes submitted by: Ms. Amy Balzer

Minutes Approved by:


Mr. Dennis Cronk, Chair

9/17/09
Date