

**VIRGINIA WESTERN COMMUNITY COLLEGE
LOCAL BOARD MEETING**

Minutes No. 225 September 21, 2006

The Virginia Western Community College Board met on Thursday, September 21, 2006, at 3:30 PM in the President's Conference Room in Fishburn Hall on Virginia Western's campus.

ROLL CALL	
Members Present	Mr. Barry W. Baird (Roanoke City) Mr. Dennis R. Cronk (Roanoke City) Mr. William M. Hackworth (Roanoke City) Dr. Walter A. Hunt (City of Salem) Dr. Lorraine Lange (Roanoke County) Mr. Richard A. Shoemaker (Franklin County) Mr. Joseph C. Thomas, Sr. (Roanoke County) Mr. Joseph B. Wright (Roanoke City)
Members Absent	Mr. Gary Hancock (State Board Representative) Mr. David P. Mitchell, Jr. (Roanoke County) Mr. Randy Rakes (Botetourt County) Mr. Bill Wilcher (Craig County)
Staff Present	Mr. Dwight Blalock, VP of Financial & Administrative Services Dr. John Capps, VP of Academic and Student Affairs Dr. Annemarie Carroll, Student Faculty Representative Dr. David Hanson, Director of Institutional Research and Planning Ms. Donna Mitchell, Educational Foundation President Ms. Tara Nepper, Administrative Assistant Dr. Robert H. Sandel, President Mr. Kevin Witter, Facilities Management
Guests Present	Timm Jamison, SCFS

CALL TO ORDER

Mr. Hackworth, Chair, called the meeting to order at 3:30 PM. Mr. Baird introduced Bill Hackworth as the new College Board Chairman.

Mr. Hackworth expressed his appreciation for Mr. Baird's time and effort he shared while chairman of the board.

The Board met in an organizational meeting before the regular meeting. Mr. Hackworth thanked Dr. Sandel and his staff for lunch, a tour of grounds and new buildings, the overview of upcoming events, the presentation by Mr. Poythress and the efforts of the Educational Foundation.

Mr. Hackworth appointed the executive committee consisting of Dennis Cronk, Roanoke City; Lorraine Lange, Roanoke County; Walter Hunt, City of Salem; and Randy Rakes, Botetourt County.

APPROVAL OF MINUTES

On a motion by Mr. Baird and seconded by Mr. Cronk, Minutes No. 224 from the regular meeting of May 16, 2006, were approved with one change. The motion carried unanimously. It was noted to change Roanoke Electric Steele to Roanoke Electric Steel.

ACADEMIC AND STUDENT AFFAIRS

Dr. John Capps shared that in November an approval will be sought for the culinary arts program. Virginia Intermont was originally set to run this program, but Virginia Western will now host it. Virginia Western is currently working with local high schools in the culinary arts, and Virginia Tech has expressed interest in the program as well.

FINANCIAL AND ADMINISTRATIVE SERVICES

Kevin Witter presented a review of the New Campus Master Plan. The Local Board commissioned Virginia Western to update the master plan as the former master plan did not address future growth of the campus and development. A presentation was made by SFCS Architectural Design Firm. The presented plan has been approved through Richmond, and once the Local Board approves, the plan can be submitted for State Board approval. The plan was developed with an on-campus committee and architectural design firm and developed to anticipate future growth and campus usage which would be more collegiate as well as efficient for student flow. Anderson Hall is fully in the pipeline for a new building, and two other buildings are in the six-year plan. An increase of 6% has been added to the building cost. The Department of Planning and Budget feels this project deserves to be supported in the legislature.

On a motion by Mr. Thomas, seconded by Mr. Cronk, the board unanimously approved the master plan as presented.

Mr. Blalock reported on the summary of accounts. The college service fee account balance and parking auxiliary fund balances will be used for parking lots as construction progresses. Parking improvements to take place on South Campus will include lighting, repaving and curbs. State funds cannot be used for parking as those funds must come from local sources.

Bookstore Funds is a major source for capital outlay.

Board packets contain a letter from the IRS stating their recent audit was good. No penalties were found. One comment made was when local funds are used for spouses to attend events, that money is considered taxable. When this occurs, the college will need to report that to the IRS.

On a motion by Mr. Thomas, seconded by Mr. Cronk, the board unanimously approved the President's Activities, the College Activities, and the Student Activities budgets as presented.

PRESIDENT'S REPORT

Dr. Sandel thanked the board for their time during the earlier meetings. These opportunities to meet give the board a vision of what is going on at Virginia Western and build better communication within.

In regard to the Smith Farm and funds available if a sale of the property is made, the college is still unsure what the state will approve. Dr. Sandel would like for funds to go through the Educational Foundation to be used for scholarships for Franklin County students.

There being no further business, the meeting adjourned at 4:36 PM.

APPROVED:

2/15/07
Date

Robert H. Sandel
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