

**VIRGINIA WESTERN COMMUNITY COLLEGE
LOCAL BOARD MEETING**

Minutes No. 224 May 18, 2006

The Virginia Western Community College Board met on Thursday, May 18, 2006, at 3:30 PM in the President's Conference Room in Fishburn Hall on Virginia Western's campus.

ROLL CALL		
Members Present	Mr. Barry W. Baird Mr. William M. Hackworth Mr. Gary Hancock Dr. Lorraine Lange Mr. Randy Rakes Mr. Joseph C. Thomas, Sr. Mr. Bill Wilcher Mr. Joseph B. Wright	(Roanoke City) (Roanoke City) (State Board Representative) (Roanoke County) (Botetourt County) (Roanoke County) (Craig County) (Roanoke City)
Members Absent	Mr. Dennis R. Cronk Dr. Walter A. Hunt Mr. David P. Mitchell, Jr. Mr. Richard A. Shoemaker	(Roanoke City) (City of Salem) (Roanoke County) (Franklin County)
Staff Present	Mr. Dwight Blalock, VP of Financial & Administrative Services Dr. John Capps, VP of Academic and Student Affairs Dr. Annemarie Carroll, Student Faculty Representative Dr. David Hanson, Director of Institutional Research and Planning Ms. Donna Mitchell, Educational Foundation President Ms. Tara Nepper, Administrative Assistant Dr. Robert H. Sandel, President Ms. Kay Strickland, Educational Foundation Mr. Mike Shelton, Human Resources Manager Mr. Kevin Witter, Facilities Management	

CALL TO ORDER

Mr. Baird, Chair, called the meeting to order at 3:30 PM. Mr. Baird introduced Dr. Lorraine Lange, new College Board member representing Roanoke County. Dr. Lange is the acting superintendent of Roanoke County Public Schools and will fill Mr. Will Davis' unexpired term on the board.

Mr. Baird reviewed Dr. Sandel's evaluation letter that the board will present to the Chancellor. On a motion by Mr. Thomas, seconded by Mr. Rakes, the evaluation letter to the Chancellor was approved. The motion carried unanimously.

Mr. Baird commented that this year's graduation was a great event. He encouraged all board

members to try to attend next year. Mr. Jim Thweatt, CEO of Lewis Gale Medical Center was the guest speaker.

Mr. Baird noted that the July Board meeting will be cancelled unless an agenda item arises. The next meeting will be September 21, 2006 and it will be held in the newly renovated Chapman Hall.

Mr. Baird announced that the nominating committee has selected Mr. Hackworth to serve as board chairman for 2006-2007 and Mr. Cronk will service as vice-chairman. Dr. Sandel thanked Mr. Baird for the extraordinary work he has done as the board chairman during the past year.

APPROVAL OF MINUTES

On a motion by Mr. Hackworth seconded by Mr. Wright, Minutes No. 223 from the regular meeting of March 16, 2006, were approved as written. The motion carried unanimously.

ACADEMIC AND STUDENT AFFAIRS

Dr. Capps provided a list of the 2006-2007 Academic Scholarship Recipients and mentioned that the local political subdivisions provide the funds for these scholarships. Dr. Capps noted that every effort is made to provide a scholarship to at least one student from each subdivision that submits a qualifying application.

The distribution of scholarships is based on \$31,780 received from the various localities. The GPA of the recipients this year was 3.61 based on a 4.0 scale. Two students had a grade-point average that exceeded 4.0. They were ranked in the top 40% of their class; four ranked in the top 10%. The recipients' average SAT scores were 529 on Critical Reading and 537 on Math. (The College Board estimates that average scores for college-bound seniors in 2006 will be approximately 502 on Critical Reading and 514 on Math.) One recipient had an SAT score of 1290 – 550 on Critical Reading and 740 on Math. Each student will receive a scholarship in the amount of \$2,100, which will cover tuition for 14 credits per semester.

FINANCIAL AND ADMINISTRATIVE SERVICES

Mr. Blalock provided a brief introduction on the college's local fund budgets. Due to the on-going General Assembly, no budget has been adopted for the coming year. Mr. Blalock presented the proposed President's Activities and College Activities budgets. He noted that there are no changes this year from last years request in the President's Activities. In the College Activities budget there is one change which increases funding in employee recognition from \$1,125 to \$2,500.

Mr. Blalock stated that to-date 81% of the President's Activities and 74% of the Student Activities budgets have been spent. The college will probably spend most of the President's and College Activities budgets for this fiscal year.

Dr. Gloria Lindsay reported on the Student Activities budget. She stated that the proposed budget amount is the same as last year. She is requesting to add \$1,000 to support the VCCS Leadership

Conference which will be held in Roanoke this fall. Funds for the conference will be taken from the Student Government scholarship and additionally, socials/student elections funds will be moved to Community Service Scholarships. Dr. Sandel complimented Dr. Lindsay and her dedication to student success at Western.

On a motion by Mr. Thomas, seconded by Mr. Wilcher, the board unanimously approved the President's Activities, the College Activities, and the Student Activities budgets as presented.

Mr. Blalock updated the Board that the Smith Farm property could be transferred to the Educational Foundation but with significant legal costs. Franklin County is currently considering purchasing the property with proceeds of the sale going to the Educational Foundation.

Mr. Blalock advised the board that inventory audit comments that had been discussed at the March 2006 meeting have been addressed. The audit points were in regard to the physical inventory of assets and the issue for further comments has been addressed by changing when inventory is counted and by the completion of additional paperwork by Facilities Management.

FACILITIES MANAGEMENT

Mr. Kevin Witter stated that construction is moving along on time. Many building projects have inspections upcoming. Student Services will be moving into Chapman Hall by June 1, Duncan Hall will be ready around June 24 and Webber Hall will be completed April/May 2007.

The new generator has been installed on South Campus and is up and running. Roof replacements have been on-going on Chapman, Duncan and Craig Hall.

INSTITUTIONAL RESEARCH AND PLANNING

Dr. David Hanson presented an overview of a portal on the school's website which shows enrollment broken down by service areas. Virginia Western holds the highest percentage of college-bound graduating high school students out of all VCCS colleges.

EDUCATIONAL FOUNDATION

Ms. Kay Strickland informed the board of the college's first ever endowed teaching chair. This chair has been named in honor of Mr. Donald Smith by Roanoke Electric Steel. The endowment will allow a Business Administration professor funds for professional development, conferences, equipment, etc.

Ms. Strickland passed out a brochure on the Foundation's new Legacy Society. The Legacy Society is the Foundation's new planned giving program that will be promoted during the upcoming months. The Foundation's Annual Giving Campaign will begin on June 1. The goal is \$85,300 and will include appeals to local board members, foundation board members, community leaders, major donors, grants, community-at-large, alumni, graduating class and employees. The funds will support scholarships, programs and supplies. Ms. Donna Mitchell, Foundation President offered heartfelt remarks on her experience as a student at Virginia Western and the lifelong friendships and meaningful education she received while enrolled.

PRESIDENT'S REPORT

Dr. Sandel reviewed his 2005-2006 Goals and Objectives Assessment. He stated that the community college presidents develop their goals in line with the Chancellor's goals for the Virginia Community College System. He then reviewed his 2006-2007 proposed goals. On a motion by Mr. Hackworth, and seconded by Mr. Shoemaker, the board unanimously approved Dr. Sandel's 2005-2006 Goals and Objectives Assessment and his 2006-2007 goals.

CLOSED SESSION REPORT

During a closed session, board members and Ms. Donna Mitchell and Mr. Gary Hancock discussed a housing stipend to be funded by the Foundation. Ms. Mitchell expressed the Foundation's concern, and the board agreed with the burden being put onto the Foundation to supplement a college president's salary package. Ms. Mitchell also relayed the Foundation Board's concern of using money that was raised in order to support the mission of the college and offer financial scholarships to fund this type of expense. Both the Foundation and Local Board expressed their deep appreciation and admiration of Dr. Sandel and the fine work he has performed on behalf of the College. Both boards are extremely pleased with the work Dr. Sandel has done both on-campus and in the community to promote the mission of the college. Ms. Mitchell assured the board that the concerns raised by both boards would be discussed with Dr. DuBois. The Foundation Executive Committee has already approved the expenditure and Mr. Wilcher made a motion to support the actions of the Foundation Board. The motion was seconded by Thomas and was passed unanimously.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:36 PM.

APPROVED:

10/19/06
Date

Robert H. Sandel
Robert H. Sandel