

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING

MINUTES #21

The Virginia Western Community College Board met on March 17, 1969 at 8:00 P.M. in the Shenandoah Life Insurance Company Conference Room. Members present were:

Mr. Henry E. Thomas, Vice-Chairman  
Mr. Richard H. Hahn  
Mrs. Hunter Painter  
Mr. Darnall Vinyard  
Mr. W. Basil Watkins  
Dr. Frank Bays Wolfe  
Dr. Harold H. Hopper, President

Vice-Chairman Thomas presided.

Mr. Thomas opened the meeting. The reading of Minutes #20 having been waived, they were accepted as submitted.

UNIVERSITY OF VIRGINIA EXTENSION FACILITY REQUEST:

Mr. Thomas welcomed and introduced Mr. Dan Murdaugh, Director, Roanoke Branch, University of Virginia Extension. Mr. Murdaugh said that Dr. Hopper had made space available to him in the present Administration Building and that this space would be entirely satisfactory. He stated his hope that this move would eventually culminate in an educational complex on Colonial Avenue housing a Continuing Education Center. Mr. Murdaugh gave each member of the Board a copy of a letter he had sent to Dr. Hopper on February 28, 1969, and asked that it be made a part of the minutes.

TRAFFIC MANAGEMENT CURRICULUM:

Mr. Thomas introduced Mr. Harry Race, Acting Dean of Instruction at Virginia Western. Mr. Race reported on the Traffic Management Program requested by the American Traffic and Transportation Society and presented each member of the Board with a narrative report on the program. Mr. Watkins reported that the Board's Curriculum Committee had reviewed the proposed curriculum and moved that it be accepted. This motion was seconded by Mr. Vinyard and carried.

On the subject of curricula, Mr. Race told the Board that the Data Processing Program, which was approved at the last meeting, would be activated in January 1970 rather than September 1969.

#### COMMUNITY SERVICES AND ADULT EDUCATION AND CONTRACT PROPOSAL FOR GED TEACHING PROGRAM:

Mr. Thomas introduced Mr. Harry M. Bradley, Director of Continuing Education at Virginia Western, who outlined briefly the work of his division since December 1, 1968, and gave his secretary, Mrs. Broadhurst, credit for her assistance. He told that Board that he had prepared a proposal for the Virginia Employment Services Commission to assist them with a GED training program for the WIN project.

Dr. Hopper informed the Board that Mr. Bradley had assumed the responsibility of handling the work involved in the hiring of new faculty members for the coming year and the work on reports and publications formerly handled by the Dean of Instruction.

Mr. Bradley said that the members of the Board would be invited to attend a dinner meeting on Sunday, May 4, to meet the Southern Accreditation Association Visiting Committee. They will be informed of the time as soon as the meeting can be arranged.

#### 1969-70 BUDGET:

Mr. Thomas turned the discussion of the budget over to Dr. Hopper who introduced Mr. McCabe, Business Manager at Virginia Western. Mr. McCabe went over the Budget Request for Fiscal Year 1969-70 (which had been mailed to each member of the Board). Mr. Watkins moved that we accept the budget, which motion was seconded by Mrs. Painter and carried.

#### FOUNDATION FUND DEPOSIT:

Mr. Thomas read a letter from Mr. O'Connell to Dr. Hopper thanking Virginia Western for the transmittal of a check for \$8,500--\$2,000 to be put into regular savings and \$6,500 in higher earning certificates. Since \$1,400 from scholarship donations matured March 3, Mr. Hahn moved that we put this \$1,400 plus \$100 from the \$223.21 contingency fund, making a total of \$1,500, in the Fund in higher earning certificates. This motion was seconded by Mr. Vinyard and carried.

## FACULTY APPOINTMENT RECOMMENDATION IN MUSIC:

Dr. Hopper told the Board that he was very happy to present Dr. Cooper for their approval as Associate Professor in Music for Fall, 1969. Dr. Cooper has prepared a proposed music <sup>Course III</sup> curriculum for the 1969-70 school year which was presented to the Board for approval. Mr. Watkins and Mrs. Painter agreed that it would not be necessary to present the <sup>Course III</sup> curriculum to their committee for review. Mr. Watkins moved to accept the music <sup>Course III</sup> curriculum, which motion was seconded by Mr. Hahn and carried.

## APPOINTMENT PROPOSALS:

The members of the Board were given a list of new appointments and a list of re-appointments for the year 1969-70. Mr. Vinyard moved to accept the new appointments, which motion was seconded by Mr. Hahn and Mrs. Painter and carried. Mrs. Painter moved that the re-appointments be accepted, which motion was seconded by Mr. Vinyard and carried.

## CONSTRUCTION PROJECTIONS THROUGH 1980:

Dr. Hopper discussed enrollment projection and construction requests for Virginia Western through 1980. Mr. Thomas asked that Dr. Hopper send to each member of the Board the needs for the 1970-72 biennium. Dr. Hopper will send the report.

## HIGHLIGHTS OF JANUARY 29 STATE BOARD MEETING:

Dr. Hopper said that the State Board

1. Approved an application fee of \$5 to be charged all students applying for admission.
2. Approved a ruling that each student pay his own expenses for tests used for placement in community college programs.
3. Approved a graduation fee of \$10 to be charged each graduating student to cover the cost of the rental of caps and gowns and the cost of the degree, etc.
4. Approved the local funds budget for Dabney Lancaster, Virginia Western, and Wytheville.

5. Noted the resignation of Mr. Thomas R. Glass from the State Board of Community Colleges.
6. Reaffirmed Academic Freedom and Tenure statement.
7. Passed a Resolution requesting Governor Godwin to initiate a study regarding tuition charges.

BOARD COMMITTEE APPOINTMENTS:

Mr. Thomas announced that Mr. Hahn had been added to the Ad Hoc Dedication Committee and substituted for Mr. Dunlap on the Finance Committee.

DEDICATION CEREMONY:

The Board discussed the possible delay of the dedication ceremony because of the delay in completion of the buildings. The date of October 25th was suggested and approved.

RESIGNATIONS:

Resignations were accepted by the Board.

With no further business the meeting adjourned at 10:20 P. M.

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HAROLD H. HOPPER, Secretary

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Date