

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING 203

The Virginia Western Community College Board met on Thursday, May 17, 2001, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the College.

MEMBERS PRESENT: Mr. James Arend
Ms. Margaret Grayson
Dr. Charles Downs, Executive Secretary
Mr. Stan Lanford, Chair
Mr. Richard Shoemaker
Ms. Audrey Wheaton
Mr. Bill Wilcher

MEMBERS ABSENT: Ms. Harriet Lewis
Mr. George Logan
Mr. David Spigle
Mr. Geoffrey Ottaway
Mr. Michael F. Urbanski

STAFF PRESENT: Ms. Wanda Poff, Business Manager
Dr. Gloria Lindsay, Assistant Coordinator/Student Services
Ms. Brenda Shepherd, Secretary

1. CALL TO ORDER

Mr. Lanford called the meeting to order at 3:35 p.m. and thanked the Board members who attended graduation as well as those who participated in the presidential interview process. He announced that Dr. Robert Sandel, the newly appointed president of Virginia Western, will assume his role as president beginning July 1, 2001.

2. APPROVAL OF BOARD MEETING MINUTES

A motion was made by Mr. Shoemaker and seconded by Ms. Wheaton that:

The VWCC Board approve the minutes of the March 15, 2001, regular meeting and the minutes of the April 23, 2001, special meeting as written.

The motion was unanimously approved.

3. REPORT OF THE NOMINATING COMMITTEE

Mr. Lanford presented the recommendation from the Nominating Committee that Ms. Lewis serve as Vice Chair for a two-year term beginning July 1, 2001. (Ms. Lewis has agreed to serve; Mr. Arend, the current vice chair, will serve as Chair for that term.)

A motion was made by Ms. Wheaton and seconded by Ms. Grayson that:

The local board approve the recommendation of the Nominating Committee.

The motion was unanimously approved.

Mr. Lanford provided a list of the terms of the current board members and noted that the only representation requiring consideration is Botetourt County's seat that is held by Mr. David Spigle. He noted that Mr. Spigle is completing the fourth year of his first term and is eligible for reappointment.

4. 2000-2001 Activities Budgets

Mr. Lanford noted that he spoke with most of the Board members prior to the anniversary/retirement event held on May 4 to obtain informal approval to allocate \$3,000 for the event and \$1,000 for Dr. Downs' retirement gift. He mentioned a motion was in order to formally approve the expenditures.

A motion was made by Mr. Arend and seconded by Ms. Wheaton that:

The VWCC Board formally approve spending \$3,000 for the VWCC 35th anniversary celebration/retirement reception for Dr. Downs event, and that the VWCC Board also approve spending \$1,000 to purchase a gift for Dr. Downs in honor of his years of service as president at the college.

The motion was unanimously approved.

Dr. Downs summarized the sources of funds that the board controls and explained that the funds are used for capital projects and for the college's activities budgets. He noted that each year the proposed college activities budgets are presented at the May Board meeting for approval. However, in light of the fact that Dr. Sandel will be assuming the presidency of the college effective July 1, it has been recommended that the consideration of the 2001-2002 budgets be deferred to the July meeting. This deference will not violate or compromise operating procedures.

Dr. Downs informed the Board members that the expenditures from the activities accounts have exceeded expectations this 2000-2001 year (e.g., more retirements than usual and the 35th anniversary celebration). He noted that the approval of an increase of \$3,000 for the activities budgets is necessary to keep the accounts in proper order. Ms. Poff informed the Board members that the college has sufficient funds to cover this request for additional funds.

A motion was made by Ms. Grayson and seconded by Ms. Wheaton that:

The VWCC Board approve increasing the appropriation of funds to the 2000-2001 activities budgets by \$3,000.

The motion was unanimously approved.

4. PROPOSED 2001-2001 Meeting Dates

The following proposed dates for the 2001-2002 board meetings were reviewed:

2001

July 19

September 20

State Board Meeting – November 14 & 15

2002

January 17

March 21

May 16

A motion was made by Mr. Arend and seconded by Ms. Grayson that:

The VWCC Board approve the proposed 2001-2002 Board meeting dates to be held at 3:30 p.m. in the President's Conference Room in Fishburn Hall.

The motion was unanimously approved.

6. PRESIDENT'S REPORT

- Dr. Downs introduced Dr. Gloria Lindsay, Assistant Coordinator of Student Services, who reported on the Alliance for Excellence program, a community outreach program located on campus that is designed to encourage minority involvement at the college. She noted that the program assists persons of all ages, even at the elementary school level.
- Dr. Downs thanked Mr. Lanford for the fine job he has done as Chair of the Board for the past two years. He also thanked all the Board members for their fine support during his years with the college.
- Mr. Lanford presented a resolution to honor Dr. Downs as he retires as President of Virginia Western, effective July 1, 2001.

A motion was made by Mr. Arend and seconded by Ms. Grayson that:

The VWCC Board approve the resolution in honor of Dr. Downs' service to Virginia Western Community College and that a copy of the resolution be included with the May 18, 2001 Board meeting.

The motion was unanimously approved.

With no further business on the agenda, Mr. Shoemaker moved and Mr. Wilcher seconded the motion that the meeting adjourn at 4:35 p.m.

APPROVED:

Robert H. Andel
Executive Secretary

5/19/01
Date