

**VIRGINIA WESTERN COMMUNITY COLLEGE**

**BOARD MEETING 200**

The Virginia Western Community College Board met on Thursday, May 18, 2000, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the College.

**MEMBERS PRESENT:**

Mr. James Arend  
Ms. Betty Corvin  
Ms. Margaret Grayson  
Dr. Charles Downs, Executive Secretary  
Mr. Stan Lanford, Chair  
Ms. Harriet Lewis  
Mr. David Spigle

**MEMBERS ABSENT:**

Mr. George Logan  
Mr. Geoffrey Ottaway  
Mr. Michael F. Urbanski  
Ms. Audrey Wheaton

**STAFF PRESENT:**

Dr. J. Andrew Archer, Dean of Academic and Student  
Affairs  
Dr. Anna Balog, Associate Professor of Geology  
Mr. Dwight Blalock, Dean of Finance and  
Administrative Services  
Ms. Emily Henning, Administrative Officer of  
Development  
Ms. Brenda Shepherd, Secretary

**GUEST PRESENT:**

Mr. Len Boone, President of the Virginia Western  
Educational Foundation

## 1. CALL TO ORDER

Mr. Lanford called the meeting to order at 3:35 p.m. and made the following announcements:

- ❖ Betty Corvin has served two terms as a member of the board and therefore is not eligible for reappointment after her current term expires on June 30, 2000. He thanked her for her good service to the college and presented a resolution to her with the unanimous approval of the board.
- ❖ He thanked the members of the board who had attended the May 12 commencement ceremony and complimented the college on the quality and efficiency of the ceremony.

## 2. MINUTES OF THE MARCH 16, 2000, BOARD MEETING

A motion was made by Mr. Arend and seconded by Ms. Grayson that:

The VWCC Board approve the minutes of the March 16, 2000, meeting as written.

The motion was unanimously approved.

## 3. INTRODUCTION OF MR. LEN BOONE, CHAIR OF THE VIRGINIA WESTERN EDUCATIONAL FOUNDATION

Mr. Lanford introduced Mr. Len Boone, President of the Virginia Western Educational Foundation. Mr. Boone complimented the quality of the Foundation Board Members and noted that they are enthusiastic about their work on the Foundation committees. The Foundation is currently working to determine what projects need to be funded through the Foundation, the amount of funds required on an annual basis to support these programs, and the amount necessary to establish an endowment that would provide the necessary funds annually. After these determinations are made, a fundraising campaign will begin. Mr. Boone explained that the College currently supports the overhead of the Foundation; however, it is now appropriate to have a Memorandum of Understanding between the College and the Educational Foundation. Toward that end, Mr. Boone presented a Memorandum of Understanding for

consideration by the Local Board members. He mentioned that the college will receive a handsome return through its support of the Foundation, and that the Memorandum of Understanding would be renewable annually.

Mr. Boone also stated that the Foundation is very fortunate to have Emily Henning as the Foundation's Development Officer; she has performed far beyond expectations.

Dr. Downs pointed out that the membership of the Foundation has recently been increased to almost twenty members and noted that this growth can be attributed to Mr. Boone's dedication and hard work. Mr. Boone mentioned that it is anticipated that a member of the Local Board will be appointed to serve as a liaison to the Foundation Board

**A motion was made by Mr. Spigle and seconded by Ms. Corvin that:**

**The local board approve Virginia Western Community College entering into the Memorandum of Understanding with the Virginia Western Community College Educational Foundation, Inc., as presented.**

**The motion was unanimously approved.**

(A copy of the Memorandum of Understanding will be included with the minutes.)

#### **4. SMITH FARM EASEMENT REQUEST**

Mr. Blalock reported that the Smith Mountain Lake Community Church has requested that the college grant a 50-foot easement on the western boundary of the Smith Farm property in order to gain access to the church property. He noted that the request would also require the endorsement of the State Board for Community Colleges.

**A motion was made by Ms. Corvin and seconded by Mr. Arend that:**

**The VWCC Board approve granting the 50-foot easement through the western boundary of the Smith Farm property as requested by the Smith Mountain Lake Community Church.**

**The motion was unanimously approved.**

**5. PROPOSED 2000-2001 ACTIVITIES BUDGETS**

Dr. Downs explained that the Board oversees the expenditure of all local funds, and that each year budgets are prepared for the use of those funds. He reviewed the proposed 2000-2001 College Activities Budgets and mentioned that these funds are spent on activities that cannot be supported with state funds.

**A motion was made by Ms. Grayson and seconded by Ms. Corvin that:**

**The VWCC Board approve the 2000-2001 College Activities Budgets as presented.**

**The motion was unanimously approved.**

Dr. Archer presented the proposed Student Activities Budget and noted that the only significant increase requested was in the "Salaries" category. He noted that the board members had approved hiring a full-time coordinator of student activities (an option deemed more appropriate than the use of two part-time employees), thereby resulting in the need to increase that category of the budget.

**A motion was made by Mr. Spigle and seconded by Ms. Grayson that:**

**The VWCC Board approve the proposed 2000-2001 Student Activities Budget as presented.**

**The motion was unanimously approved.**

**6. PROPOSED 2000-2001 MEETING DATES**

The proposed dates for the 2000-2001 board meetings were reviewed.

**A motion was made by Ms. Grayson and seconded by Mr. Arend that:**

**The VWCC Board approve the following dates for the 2000-2001 meetings, scheduled bimonthly on the third Thursday of the month at 3:30 p.m. in the President's Conference Room in Fishburn Hall:**

<b>2000</b>
<b>July 20*</b>
<b>September 21</b>
<b>State Board Meeting (November 15-16)</b>
<b>2001</b>
<b>January 18</b>
<b>March 15</b>
<b>May 17</b>

**\*The Board members voted not to have a meeting in July due to various scheduling conflicts.**

**The motion was unanimously approved.**

**7. SCHOLARSHIP RECOMMENDATIONS**

Dr. Archer presented a recommendation from the Financial Aid Committee to award twelve VWCC academic scholarships for the 2000-2001 academic year. He noted that each scholarship will provide full tuition to the recipient and will be funded through the money appropriated by the local political subdivisions. He also noted that the goal is to provide a scholarship to a student from each subdivision that submits a qualifying application. After a scholarship recipient is selected from all those qualifying from each subdivision, scholarships are then awarded to the most qualified student regardless of the locale.

**A motion was made by Mr. Arend and seconded by Mr. Spigle that:**

**The VWCC Board approve the 2000-2001 scholarship recipient recommendations as presented.**

**The motion was unanimously approved.**

**8. PRESIDENT'S REPORT**


Dr. Downs introduced Dr. Anna Balog, a geology faculty member at Virginia Western, who is proposing the development of a geological garden on campus. She noted that this project would not only provide information to students through more convenient field trips, but it would also be a good resource for clubs, public schools, and community members. It is anticipated that such a facility would receive wide use. Dr. Balog provided drawings that an architectural student from Virginia Tech

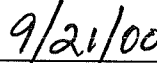
community members. It is anticipated that such a facility would receive wide use. Dr. Balog provided drawings that an architectural student from Virginia Tech had prepared and indicated that the cost of this project could be between \$150,000 and \$400,000. The garden would operate in a fashion similar to the Community Arboretum already on campus. Dr. Balog indicated that she had already discussed the idea with some business members who are willing to donate materials to the project. The Board members endorsed the concept of the geological garden, and authorized Dr. Balog to spend up to \$2,500 to investigate the feasibility of developing such a garden on campus.

Ms. Lewis thanked Dr. Archer for providing the material relative to student population at the last board meeting.

With no further business on the agenda, Mr. Ottaway moved and Mr. Urbanski seconded the motion that the meeting adjourn at 4:40 p.m.

APPROVED:

  
\_\_\_\_\_  
Executive Secretary

  
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Date