

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING 198

The Virginia Western Community College Board met on Thursday, February 3, 2000, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the College. (The college was closed due to inclement weather on the regularly scheduled January 20 meeting date.)

MEMBERS PRESENT: Ms. Betty Corvin
Ms. Margaret Grayson
Dr. Charles Downs, Executive Secretary
Mr. Stan Lanford, Chair
Ms. Harriet Lewis
Mr. George Logan
Mr. David Spigle
Mr. Michael F. Urbanski
Ms. Audrey Wheaton

MEMBERS ABSENT: Mr. James Arend
Mr. Jimmy Morris
Mr. Geoffrey Ottaway

STAFF PRESENT: Dr. J. Andrew Archer, Dean of Academic and Student Affairs
Mr. Dwight Blalock, Dean of Finance and
Administrative Services
Dr. Mark Emick, Assistant to the President
Ms. Emily Henning, Administrative Officer of Development
Ms. Brenda Shepherd, Secretary
Mr. William Wingfield, Director of Facilities
Management Services

1. CALL TO ORDER

Mr. Lanford called the meeting to order at 3:35 p.m. He welcomed the new Roanoke City representative, Michael F. Urbanski. Mr. Urbanski is an attorney at the Woods, Rogers, & Hazlegrove law firm.

2. MINUTES OF THE JULY 15 AND SEPTEMBER 16, 1999, BOARD MEETINGS

A motion was made by Ms. Corvin and seconded by Mr. Spigle that:

The VWCC Board approve the minutes of the July 15 and the September 16, 1999, meetings as written.

The motion was unanimously approved.

3. PROPOSED LAY ADVISORY COMMITTEES

Lists of the proposed membership of the following Lay Advisory Committees were distributed for consideration:

- Acting
- Administration of Justice
- Building Construction Trades
- Business Technology
- Business-Industrial Supervision
- Communication Design
- Computer and Electronics and Mechanical Engineering
- Construction Technology
- Dental Hygiene
- Dental Hygiene--VWCC/DCC Joint Venture
- Early Childhood Development
- Fire Science
- Food Service Management
- Horticulture Technology
- Legal Assisting
- Medical Transcriptionist
- Mental Health Technology
- Motorcycle
- Nursing
- Practical Nursing

Occupational Safety
Radiography
Radio/Television Production
Sign Language

Dr. Archer noted that Lay Advisory Committees provide input from the community for any curriculum that trains students who will go directly into the job market. These committee members provide guidance as to the needs of employers as well as recommendations about the respective curricula. He mentioned that the membership is reviewed each year by the faculty, who propose renewals and new appointments. He invited board members to recommend persons to serve on the committees.

A motion was made by Mr. Urbanski and seconded by Ms. Wheaton that:

The VWCC Board receive the Lay Advisory Committees as presented.

The motion was unanimously approved.

4. LOCAL POLITICAL SUBDIVISION BUDGET REQUESTS

Dr. Downs explained that we typically make an annual request of area governments in our service region to provide scholarship funds and, when appropriate, funds for capital projects. This year, the construction of a Facilities Management Building has been approved, and funds will be needed for site preparation costs. Dr. Downs mentioned that local funds would be available should we not receive the entire amount from the localities; therefore, the Board could choose to fund any balance of the site preparation costs. Mr. Blalock explained the distribution formula used in determining these requests.

A motion was made by Ms. Grayson and seconded by Mr. Urbanski that:

The VWCC Board approve requesting \$16,000 from the local political subdivisions to award ten full-time scholarships to students from those localities.

The motion was unanimously approved.

A motion was made by Mr. Spigle and seconded by Ms. Lewis that:

The college request funding from the localities for \$325,630 for site preparation funds for the Facilities Management Building.

The motion was unanimously approved.

5. FOUNDATION UPDATE

Dr. Downs introduced Ms. Emily Henning, the new Administrative Officer for Development. Ms. Henning noted that the Foundation's mission is to provide funding when state money is not available, and that she is in the process of developing a database and identifying programs that would benefit from funding.

6. PRESIDENT'S REPORT

- Mr. Lanford presented the 1999 President's achievements of the Board's goals as well as the proposed goals for 2000.

A motion was made by Ms. Grayson and seconded by Mr. Spigle that:

The VWCC Board receive the assessment of the 1999 goals as presented and approve the 2000 goals as presented.

The motion was unanimously approved.

Ms. Lewis commended Dr. Downs for his good work.

- Mr. Wingfield provided information regarding a proposal from the Roanoke Valley Greenway Commission, a private, non-profit enterprise working with local government to construct a greenway trail to connect five schools in our area. The current proposed trail would end at the Community Arboretum. The plan is to include hiking, biking and jogging trails as well as areas for nature walks and lectures or instruction. Mr. Urbanski mentioned that the Raleigh Court Civic League sponsored the proposal, and that Roanoke City had provided some grant money for the development of the proposal. It was noted that the Roanoke City already owns the property affected by the trail.

A motion was made by Ms. Grayson and seconded by Ms. Corvin that:

The VWCC Board support the greenway trail concept as a positive step toward linking the neighborhoods to the college.

The motion was unanimously approved.

- Dr. Downs informed the board members that Dr. Mark Emick recently assumed the role of Dean of Workforce Development at the college. Mr. Lanford noted that the college has played an active role in economic development in the valley and workforce training is an important aspect of our service. He mentioned that through workforce training the college can supply training requested by an industry and can also supply a trained workforce to attract industry to the valley.
- Dr. Emick mentioned that Virginia Western has five items before the General Assembly and has sponsorship in both houses for these items. Those items include a request to provide funding for the necessary operating and equipment expenses for occupancy of the Higher Education Center; commensurate operating expenses for operating the Greenfield Center; additional funds for the costs associated with the change in square footage of the Facilities Management Building; and two capital renovation projects.

With no further business on the agenda, Ms. Wheaton moved and Mr. Spigle seconded the motion that the meeting adjourn at 4:45 p.m.

APPROVED:

March 17, 2000



Charles L. Downs