

## VIRGINIA WESTERN COMMUNITY COLLEGE

### BOARD MEETING 197

The Virginia Western Community College Board met on Thursday, September 16, 1999, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the College.

**MEMBERS PRESENT:** Dr. Charles Downs, Executive Secretary  
Ms. Margaret Grayson  
Mr. Stan Lanford  
Ms. Harriet Lewis  
Ms. Audrey Wheaton

**MEMBERS ABSENT:** Mr. James Arend  
Ms. Betty Corvin  
Mr. George Logan  
Mr. Jimmy Morris  
Mr. Geoffrey Ottaway  
Mr. David Spigle

**STAFF PRESENT:** Dr. J. Andrew Archer, Dean of Academic & Student Affairs  
Mr. Dwight Blalock, Dean of Finance & Administrative Services  
Ms. Lorry Conklin, Secretary  
Dr. Mark Emick, Administrative Assistant to the President  
Mr. Dave Harrison, Technical Support Services Manager

## 1. CALL TO ORDER AND ANNOUNCEMENTS

Mr. Lanford called the meeting to order at 3:40 p.m. He announced that since a quorum was not met, this would be an informational meeting with no motions.

Mr. Lanford made the following announcements:

- A contract has been signed for the Higher Education Center – \$13,000,000. Sixteen different higher education institutions will participate, including Virginia Western Community College. Ninety-five percent of the space has already been leased. The proposed occupancy date is August 15, 2000.
- The City of Roanoke has reappointed Ms. Audrey Wheaton. Congratulations.
- Ms. Brenda Shepherd is recuperating slowly. She thanks everyone for their cards and calls.
- Homeowners adjacent to the tennis courts have raised a dispute about the 7½ acres of land that Virginia Western owns connecting to their land. Mr. Lanford requested that the Facility Committee meet to discuss whether the dispute can be settled or if we should sell this land.

## 2. MINUTES OF THE JULY 15, 1999 BOARD MEETING

The minutes were not approved since a quorum was not met.

## 3. LOCAL FUNDS YEAR END REPORT

Mr. Blalock reviewed the year-end reports for local funds and noted that the Local Board controls the expenditure of these funds through established guidelines for Student Activities, College Activities, and President's Activities budgets. He noted that the State Auditor of Public Accounts as well as the Virginia Community College System internal auditors audit these budgets. Mr. Blalock reviewed each account within the local funds budgets and answered questions asked by the Board members.

## 4. REPORT OF INVESTMENT OF LOCAL FUNDS

Mr. Blalock reviewed Virginia Western's investment of local funds. He noted that we invest very aggressively and have attained a 5.52% average rate of return for 360 days.

**5. ENROLLMENT REPORT**

Dr. Archer reviewed the enrollment information and noted the following:

- Headcount for Fall 1999 is projected at 8,100, Spring 2000 headcount is projected at 7,500 – both will be a record for the college
- 1998-99 unduplicated headcount was 12,122, only colleges with multiple campuses were higher
- FTES (Full-Time Equivalent Student/1 FTE = 15 credits) Fall 1999 is projected at 3,775 and Spring 2000 is projected at 3,494 – both will be a record for the college and a 4 percent increase

Harriet Lewis requested an enrollment breakdown by age, sex, race, full-time, part-time, day/night, etc. for the next meeting.

**6. PRESIDENT'S REPORT**

Dr. Downs introduced Mr. Dave Harrison, Technical Support Services Manager at the college, who demonstrated Net.Work.Virginia. This is a statewide network available to all institutions of higher education that has almost unlimited capabilities.

Dr. Downs announced that the next meeting will be the State Board Meeting in Richmond. It will be November 17-18 at the Hyatt Richmond. More information will be forthcoming. The VWCC Board will have a short meeting before the State Board Meeting begins.

Freddie Cole will be performing October 7, 8 p.m. in the auditorium. If anyone is interested in tickets, call Dr. Downs.

With no further business on the agenda, Mr. Lanford adjourned the meeting at 4:45 p.m.

APPROVED:

2/14/00  
Date

Charles Downs  
Executive Secretary