

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING 196

The Virginia Western Community College Board met on Thursday, July 15, 1999, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the College.

MEMBERS PRESENT: Mr. James Arend
Ms. Betty Corvin
Dr. Charles Downs, Executive Secretary
Ms. Margaret Grayson
Mr. Stan Lanford
Ms. Harriet Lewis
Mr. David Spigle
Ms. Audrey Wheaton

MEMBERS ABSENT: Mr. George Logan
Mr. Jimmy Morris
Mr. Geoffrey Ottaway

STAFF PRESENT: Dr. J. Andrew Archer, Dean of Academic & Student Affairs
Mr. Dwight Blalock, Dean of Finance & Administrative Services
Ms. Sarah Chitwood, Instructor, French & ESL/Foreign
Language Center
Ms. Lorry Conklin, Secretary

1. CALL TO ORDER

Mr. Lanford called the meeting to order at 3:30 p.m. He announced that Ms. Brenda Shepherd is in Roanoke Memorial and will be out for a period of time. He also thanked the Board for electing him to be Chair at the last meeting.

2. MINUTES OF THE MAY 20, 1999, BOARD MEETING

A motion was made by Mr. Lanford that:

The VWCC Board approve the minutes of the May 20, 1999 meeting as written.

The motion was unanimously approved.

3. PROPOSED 1999-2000 MEETING DATES

A survey of proposed meeting dates for 1999-2000 on every third Thursday or every third Wednesday was conducted by Ms. Shepherd. The survey showed the majority elected the Thursday schedule.

A motion was made by Ms. Lewis and seconded by Mr. Arend that:

The VWCC Board approved the 1999-2000 meeting dates for the third Thursday of every other month.

The motion was unanimously approved.

4. LENGTH OF TERM FOR CHAIR

Mr. Lanford noted that the last meeting had brought up a suggestion on allowing the Chair to serve a two-year term, rather than a one-year term.

A motion was made by Mr. Arend and seconded by Ms. Grayson that:

The VWCC Board approve the Chair position to serve for a two-year term effective immediately.

The motion was unanimously approved.

5. CAPITAL PROJECTS PLANNING

Dr. Downs reviewed all of the Capital Projects with the Board. The general funds, college funds and locality funds were reviewed for all projects. Dr. Downs explained the non-general college funds that are proposed for the following projects:

Natural Science Center	\$ 146,349
South Campus Access Road	\$ 305,203
South Campus Parking Expansion	\$ 288,974
Brown Library Elevator Addition	\$ 50,000
College Services Building	<u>\$ 322,200</u>
	\$1,112,726

General funds were approved for the College Services Building (\$579,800). The proposed funding to be requested from localities is \$203,000.

A motion was made by Mr. Arend and seconded by Mr. Spigle that:

The VWCC Board allocate funds as requested for the capital projects, and to request funding from the localities for the College Services Building.

The motion was unanimously approved.

Dr. Downs asked the Board to consider funding an outdoor volleyball court that the students have requested, not to exceed \$5,000.

A motion was made by Ms. Wheaton and seconded by Ms. Corvin that:

The VWCC Board approve funds, not to exceed \$5,000, as requested for the volleyball court.

The motion was unanimously approved.

6. PRESIDENT'S REPORT

Dr. Downs thanked the Board for their help on the capital projects. He introduced Ms. Sarah Chitwood, Instructor for French and English as a Second Language. Ms. Chitwood has helped develop a language lab on our campus. She discussed the language lab operations and its goals. She invited the Board to visit the lab.

Dr. Downs announced the Foundation Board Director vacancy. The college is looking for someone with fund raising experience. Board members were asked to recommend anyone they may know with the appropriate qualifications.

With no further business on the agenda, Mr. Lanford moved that the meeting adjourn at 4:30 p.m.

APPROVED:

37.16.00
Date

Charles Downs
Executive Secretary