

## VIRGINIA WESTERN COMMUNITY COLLEGE

### BOARD MEETING 193

The Virginia Western Community College Board met on Thursday, January 21, 1999, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the College.

**MEMBERS PRESENT:** Ms. Betty Corvin  
Ms. Margaret Grayson  
Dr. Charles Downs, Executive Secretary  
Ms. Harriet Lewis  
Mr. George Logan  
Mr. Geoffrey Ottaway  
Mr. William Reid, Chair  
Mr. David Spigle  
Ms. Audrey Wheaton

**MEMBERS ABSENT:** Mr. James Arend  
Mr. Stan Lanford  
Mr. Jimmy Morris

**STAFF PRESENT:** Dr. J. Andrew Archer, Dean of Academic and Student Affairs  
Mr. Dwight Blalock, Dean of Finance and  
Administrative Services  
Dr. Mark Emick, Assistant to the President  
Ms. Brenda Shepherd, Secretary -

#### **1. CALL TO ORDER**

Mr. Reid called the meeting to order at 3:30 p.m. He commented that the long awaited traffic light at Colonial and McNeil will be helpful to the college community.

## **2. MINUTES OF THE SEPTEMBER 17, 1998, BOARD MEETING**

**A motion was made by Mr. Ottaway and seconded by Ms. Grayson that:**

**The VWCC Board approve the minutes of the September 17, 1998, meeting as written.**

**The motion was unanimously approved.**

## **3. PROPOSED LAY ADVISORY COMMITTEES**

Lists of the proposed membership of the following Lay Advisory Committees were distributed for consideration:

- Acting
- Administration of Justice
- Building Construction Trades
- Business Technology
- Business-Industrial Supervision
- Communication Design
- Construction Technology
- Dental Hygiene
- Dental Hygiene-VWCC/DCC Joint Venture
- Early Childhood Development
- Electrical/Mechanical Engineering Technology
- Fire Science
- Food Service Management
- Horticulture Technology
- Legal Assisting
- Medical Transcriptionist
- Mental Health Technology
- Motorcycle
- Nursing
- Occupational Safety
- Practical Nursing
- Radiography
- Radio/Television Production
- Sign Language

Dr. Archer noted that these committee members provide guidance as to the needs of employers as well as recommendations about the respective curricula. He mentioned

that the membership is reviewed each year by the faculty, who make recommendations for renewals and new appointments.

**A motion was made by Ms. Grayson and seconded by Ms. Wheaton that:**

**The VWCC Board receive the Lay Advisory Committees as presented.**

**The motion was unanimously approved.**

#### **4. CURRICULUM COMMITTEE ITEMS**

Dr. Archer submitted the following changes proposed by the Curriculum Committee:

- *A request for the discontinuance of the General Engineering Technology Railroad Operations curriculum effective Spring Semester 2001. He noted insufficient enrollment as the reason for discontinuance and reported that all students currently enrolled will be served. This program was requested by the railroad industry, but either through inadequate marketing or changes in the industry, the promised enrollment did not materialize.*
- *A request to change the name of the Education degree to Social Sciences. He noted that the four-year colleges no longer offer an education degree, and the State has recommended that the name of the degree be changed to Social Sciences.*
- *A request to offer a new career studies program beginning next fall entitled Semiconductor Manufacturing Technology. This program is designed to train a person to be a process technician in the semiconductor manufacturing industry. He noted that no new faculty will be required and that equipment will be donated by requesting industries.*

**A motion was made by Ms. Wheaton and seconded by Mr. Ottaway that:**

**The VWCC Board approve the changes recommended by the Curriculum Committee as presented.**

**The motion was unanimously approved.**

## 5. MISSION STATEMENT

Dr. Archer noted that periodically we must review our mission statement to ensure that we are proceeding in the right direction. He noted that a campus committee recently reviewed our statement and made revisions to better reflect our operation.

**A motion was made by Mr. Ottaway and seconded by Ms. Corvin that:**

**The VWCC Board approve the revised mission statement as presented.**

**The motion was unanimously approved.**

## 6. LOCAL POLITICAL SUBDIVISION BUDGET REQUESTS

Dr. Downs explained that we typically make an annual request of area governments in our service region to provide scholarship funds and, when appropriate, funds for capital projects. He mentioned that no capital project funds are being requested this year. Mr. Blalock explained the distribution formula used in making these requests.

**A motion was made by Ms. Corvin and seconded by Mr. Ottaway that:**

**The VWCC Board approve requesting \$16,000 from the local political subdivisions to award ten full-time scholarships to students from those localities.**

**The motion was unanimously approved.**

## 7. PRESIDENT'S REPORT

- Dr. Emick provided a report on legislative initiatives and mentioned that a bill requesting \$600,000 for "matching funds" for the construction of a Colleges Services Building on campus is being sponsored in the General Assembly by Senator Trumbo and Delegates Thomas and Woodrum.
- Dr. Downs provided background information relative to the Smith Farm. He distributed two proposals for use of the farm; one from the Franklin County Board of Supervisors and one from the Smith Mountain Lake 4-H Center.

The members decided to request that the Physical Plant Committee (Mr. Lanford and Ms. Wheaton) along with Mr. Arend and Mr. Reid thoroughly review the proposals and available options and offer recommendations at the next meeting.

- Mr. Reid presented the 1998 President's achievements of the Board's goals as well as the goals required by the Chancellor. He noted that he and Mr. Lanford reviewed the achievements prior to the meeting.

**A motion was made by Ms. Grayson and seconded by Mr. Spigle that:**

**The VWCC Board receive the assessment of the 1998 goals as presented and commend Dr. Downs for a job well done.**

**The motion was unanimously approved.**

- Mr. Reid provided the President's proposed goals for 1999, and asked board members to review them and offer suggestions.

**A motion was made by Ms. Wheaton and seconded by Mr. Ottaway that:**

**The VWCC Board receive the 1999 goals as presented.**


**The motion was unanimously approved.**

With no further business on the agenda, Ms. Grayson moved and Mr. Spigle seconded the motion that the meeting adjourn at 4:40 p.m.

APPROVED:

March 18, 1999

Date

  
Executive Secretary