

## VIRGINIA WESTERN COMMUNITY COLLEGE

### BOARD MEETING 190

The Virginia Western Community College Board met on Thursday, May 21, 1998, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the College.

**MEMBERS PRESENT:** Mr. James Arend  
Ms. Betty Corvin  
Dr. Charles Downs, Executive Secretary  
Ms. Margaret Grayson  
Mr. Stan Lanford  
Mr. Geoffrey Ottaway, Chair  
Mr. William Reid  
Mr. David Spigle  
Ms. Audrey Wheaton

**MEMBERS ABSENT:** Mr. George Daniels  
Ms. LaVerne Dillon  
Mr. Jimmy Morris

**STAFF PRESENT:** Dr. J. Andrew Archer, Dean of Academic and Student Affairs  
Mr. Dwight Blalock, Dean of Finance and  
Administrative Services  
Ms. Alice Le May, Development Program Coordinator  
Ms. Brenda Shepherd, Secretary

#### 1. CALL TO ORDER

Mr. Ottaway called the meeting to order at 3:30 p.m.

**2. MINUTES OF THE MARCH 19, 1998, BOARD MEETING**

**A motion was made by Mr. Reid and seconded by Mr. Lanford that:**

**The VWCC Board approve the minutes of the March 19, 1998, meeting as written.**

**The motion was unanimously approved.**

**3. REPORT OF THE NOMINATING COMMITTEE**

Mr. Ottaway presented a recommendation from the Nominating Committee that Mr. Lanford serve as Vice Chair for the July 1, 1998, to June 30, 1999, term. (Mr. Lanford has agreed to serve; Mr. Reid, current Vice Chair, will serve as Chair for that term.)

**A motion was made by Mr. Arend and seconded by Mr. Reid that:**

**The VWCC Board approve the recommendation of the Nominating Committee.**

**The motion was unanimously approved.**

**4. PROPOSED 1998-99 MEETING DATES**

The proposed dates for the 1998-99 Board meetings were reviewed.

**A motion was made by Ms. Wheaton and seconded by Mr. Lanford that:**

**The VWCC Board approve the following dates for the 1998-99 meetings scheduled bimonthly on the third Thursday of the month at 3:30 p.m in the President's Conference Room in Fishburn Hall:**

| <u>1998</u>  | <u>1999</u> |
|--------------|-------------|
| July 16      | January 21  |
| September 17 | March 18    |
| November 19  | May 20      |

**The motion was unanimously approved.**

## 5. PROPOSED 1998-99 ACTIVITIES BUDGETS

Dr. Downs explained that the Board oversees the expenditure of all local funds, and that each year budgets are prepared for the use of these funds. He reviewed the proposed 1998-99 Activities Budgets, giving examples of the nature of expenditures in each category and explaining that the local funds are spent on activities that cannot be supported by state funds.

Dr. Archer presented the proposed Student Activities Budget and also provided an overview of student activities during the past year.

**A motion was made by Ms. Grayson and seconded by Ms. Corvin that:**

**The VWCC Board approve the College Activities budget as proposed and the Student Activities budget as proposed.**

**The motion was unanimously approved.**

## 6. PRESIDENT'S REPORT

- Dr. Archer presented a recommendation from the Financial Aid Committee to award twelve VWCC academic scholarships for the 1998-99 academic year. He noted that each of the scholarships will provide full tuition to the recipient and will be funded through the money appropriated by the local political subdivisions.

**A motion was made by Ms. Corvin and seconded by Mr. Reid that:**

**The VWCC Board approve the 1998-99 scholarship recipient recommendations as presented.**

**The motion was unanimously approved.**

- Dr. Downs mentioned that an attorney has reviewed the will of Mr. James T. Smith with respect to his bequest to the College of his farm in Franklin County.

**A motion was made by Ms. Wheaton and seconded by Mr. Lanford that:**

**The VWCC Board give authorization to the college to approach the State Board of Community Colleges for approval to determine a procedure to dispose of the farm for the benefit of the entire college community.**

**The motion was unanimously approved.**

- Mr. Ottaway mentioned that Mr. Daniels and Ms. Dillon have served two terms on the Local Board and are therefore not eligible for reappointment (their terms expire June 30, 1998). A resolution honoring each of them was presented to the Board.

**A motion was made by Ms. Corvin and seconded by Ms. Wheaton that:**

**The VWCC Board approve the resolutions in honor of Mr. Daniels' and Ms. Dillon's service to Virginia Western Community College.**

**The motion was unanimously approved.**

- Dr. Downs introduced Ms. Alice Le May, the Development Program Coordinator for the Educational Foundation. Ms. Le May reviewed her plans and goals for the Foundation.

With no further business on the agenda, Mr. Reid moved and Ms. Grayson seconded the motion that the meeting adjourn at 4:25 p.m.

APPROVED:

July 16, 1998  
Date

Charles H. Downs  
Executive Secretary