

## VIRGINIA WESTERN COMMUNITY COLLEGE

### BOARD MEETING 185 B

The Virginia Western Community College Board met on Thursday, July 17, 1997, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

**MEMBERS PRESENT:** Mrs. Betty Corvin  
Dr. Charles Downs, Executive Secretary  
Mr. Geoffrey Ottaway, Chair  
Mr. William Reid  
Mr. David Spigle  
Ms. Audrey Wheaton

**MEMBERS ABSENT:** Mr. James Arend  
Ms. LaVerne Dillon  
Mr. George Daniels  
Ms. Margaret Grayson  
Mr. Stan Lanford  
Mr. Jimmy Morris

**STAFF PRESENT:** Dr. J. Andrew Archer, Dean of Academic and  
Student Affairs  
Mr. Dwight Blalock, Dean of Finance and  
Administrative Services  
Ms. Ellen Holtman, Biology Professor  
Ms. Brenda Shepherd, Secretary  
Mr. William Wingfield, Coordinator of  
Facilities Management

**GUEST PRESENT:** Mr. J. Robert Patterson, Outgoing Board Member

#### 1. CALL TO ORDER

Mr. Ottaway called the meeting to order at 3:30 p.m. He introduced the new Botetourt County representative, Mr. David Spigle, and welcomed him on behalf of the Board members. Mr. Spigle was appointed for a four-year term beginning July 1, 1997, to succeed Mr. J. Robert Patterson whose term expired on June 30, 1997. Mr. Ottaway presented a resolution to honor J. Robert Patterson's service to Virginia Western.

**A motion was made by Mr. Reid and seconded by Ms. Wheaton that:**

**The VWCC Board adopt the resolution and that a copy of the resolution be filed with the minutes of the July 17, 1997, Board meeting.**

**The motion was unanimously approved.**

Dr. Downs thanked Mr. Patterson for his support of the college and its programs through his service on the Board.

## **2. MINUTES OF THE MAY 15, 1997, BOARD MEETING**

**A motion was made by Ms. Corvin and seconded by Mr. Spigle that:**

**The VWCC Board approve the minutes of the May 15, 1997, meeting as written.**

**The motion was unanimously approved.**

## **3. REPORT ON INVESTMENT OF LOCAL FUNDS**

Mr. Blalock introduced the report on the investment of local funds with a brief history of the source of local funds and noted that the Local Board is the body with the authority to expend these funds. He mentioned that these investments are governed by policies adopted by the Local Board and are in compliance with the regulations in the Code of Virginia. He noted that most of the local funds are invested in CDs.

## **4. REPORT ON STATUS OF CAMPUS PROJECTS**

Mr. Wingfield reported on the status of campus projects. He also mentioned that, according to estimates provided by the City of Roanoke, the traffic signal at the intersection of Colonial Avenue & McNeil Drive should be installed early next year.

## **5. PRESIDENT'S REPORT**

Dr. Downs introduced Ms. Ellen Holtman, a Biology professor who participated in the VaCIE-CEMP Professional Development Exchange in May. Ms. Holtman informed the Board members that she had exchanged visits with a biology instructor from Northern Ireland this past academic year. She provided information regarding her visit to Northern Ireland and acknowledged that this learning opportunity was worthwhile for all parties. Dr.

Downs noted that such exchanges are available for Board members, and that he would be happy to assist anyone who might be interested in the opportunity to participate.

Note: The Board members suggested that an early morning meeting in July might be conducive to better attendance.

With no further business on the agenda, Ms. Corvin moved and Ms. Wheaton seconded the motion that the meeting adjourn at 4:30 p.m.

APPROVED:

9/18/97  
Date

Charles Downs  
Executive Secretary

