

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING 185 A

The Virginia Western Community College Board met on Thursday, May 15, 1997, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

MEMBERS PRESENT: Mr. James Arend
Mrs. Betty Corvin
Dr. Charles Downs, Executive Secretary
Mrs. Margaret Grayson
Mr. Stan Lanford
Mr. Geoffrey Ottaway
Mr. Robert Patterson, Chair
Mr. William Reid
Mrs. Audrey Wheaton

MEMBERS ABSENT: Mrs. LaVerne Dillon
Mr. George Daniels
Mr. Jimmy Morris

STAFF PRESENT: Dr. J. Andrew Archer, Dean of Academic and
Student Affairs
Ms. Joy Bell, Coordinator of Student Activities
Mr. Dwight Blalock, Dean of Finance and
Administrative Services
Mr. Colin Campbell, Student Government Association President
Ms. Brenda Shepherd, Secretary

1. CALL TO ORDER

Mr. Patterson called the meeting to order at 3:30 p.m. He complimented the college on the quality of the graduation ceremony and thanked the Board members who were able to attend. Mr. Patterson also reported that Mr. Jimmy Morris has been reappointed to represent Craig County for another four-year term on the Board.

2. MINUTES OF THE MARCH 20, 1997, BOARD MEETING

A motion was made by Mr. Arend and seconded by Mr. Lanford that:

The VWCC Board approve the minutes of the March 20, 1997, meeting as written.

The motion was unanimously approved.

3. REPORT OF THE NOMINATING COMMITTEE

Mr. Patterson provided a recommendation from the Nominating Committee that Mr. Reid serve as Vice Chair for the July 1, 1997, to June 30, 1998, term. (Mr. Reid has been contacted and has agreed to serve. Mr. Ottaway, current Vice Chair, will serve as Chair for that term.)

A motion was made by Ms. Wheaton and seconded by Mr. Lanford that:

The VWCC Board approve the recommendation of the Nominating Committee.

The motion was unanimously approved.

4. PROPOSED 1997-98 MEETING DATES

The proposed dates for the 1997-98 Board meetings were reviewed.

A motion was made by Mr. Ottaway and seconded by Ms. Corvin that:

The VWCC Board approve the following dates for the 1997-98 Board meeting scheduled bimonthly on the third Thursday of the month at 3:30 p.m. in the President's Conference Room in Fishburn Hall:

<u>1997</u>	<u>1998</u>
July 17	January 15
September 18	March 19
*November 13-14	May 21

***VCCS Annual Meeting at Fort Magruder Inn in Williamsburg.**

The motion was unanimously approved.

5. PROPOSED 1997-98 ACTIVITIES BUDGETS

Dr. Downs explained that the Board oversees the expenditure of all local funds, and that each year budgets are prepared for the use of these funds. He reviewed the proposed 1997-98 Activities Budgets, giving examples of the nature of expenditures in each category and explaining that the local funds are spent on activities that cannot be supported by state funds.

Ms. Bell, Virginia Western's Student Activities Director, presented the proposed Student Activities Budget and provided an overview of student activities during the past year. The Board members discussed hiring a full-time intramural activities coordinator as was recommended by the Board at the time approval was given to hire a part-time employee. The Board members reviewed the history of the income sources which would be available to support this concept as well as the college service fee policies at other community colleges.

A motion was made by Mr. Arend and seconded by Ms. Grayson that:

The VWCC Board approve increasing the College Service Fee to \$4 per student, per semester effective for the Fall 1997 Semester.

The motion was unanimously approved.

A motion was made by Mr. Ottaway and seconded by Ms. Corvin that:

The VWCC Board approve the College Activities budget as proposed and the Student Activities budget as proposed (to include the proposed salary for a full-time intramural activities coordinator).

The motion was unanimously approved.

6. PRESIDENT'S REPORT

Academic Scholarships—Dr. Archer presented a recommendation from the Financial Aid Committee to award ten VWCC academic scholarships for the 1997-98 academic year. He noted that each of the scholarships will provide full tuition for the scholarship recipient and will be funded through the money appropriated by the local political subdivisions.

A motion was made by Ms. Wheaton and seconded by Mr. Ottaway that:

The VWCC Board approve the 1997-98 scholarship recipients as presented.

The motion was unanimously approved.

Summer enrollment—Dr. Archer reported that our summer enrollment is nine percent ahead of the FTEs at the same point last year. He noted that we serve a variety of students in the summer. For example, we have students who are already here and want to get caught up or ahead, students who are not quite ready for college, transfer students, and students taking a variety of special interest courses. Ms. Wheaton mentioned that it might be helpful if we had a deferred tuition option so that students who don't have all of the money at the beginning of the semester could make payments during the semester. Dr. Archer noted that an attempt is being made to provide a tuition deferral option on the state level, but that plans are incomplete.

7. STUDENT PRESENTATION

Ms. Bell introduced Mr. Colin Campbell, the outgoing Student Government Association President and a recipient of the USA TODAY/Phi Theta Kappa 1997 All USA Academic Team Award. Mr. Campbell mentioned that he is very grateful for the wonderful experiences offered him at Virginia Western, and that he plans to work for one year before transferring to Virginia Tech.

With no further business on the agenda, Mr. Reid moved and Mr. Lanford seconded the motion that the meeting adjourn at 4:35 p.m.

APPROVED:

July 18, 1997
Date

Charles W. Davis
Executive Secretary