

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING

Minutes #18

The Virginia Western Community College Board met on November 11, 1968 at 8:00 P.M. in the Shenandoah Life Insurance Building. Members present were:

Mr. William S. Russell, Chairman  
Mr. Barton Morris  
Mrs. Hunter Painter  
Mr. S. Colston Snead, Jr.  
Mr. Henry Thomas  
Mr. Darnall Vinyard  
Dr. Harold H. Hopper, President

Chairman Russell presided.

Chairman Russell opened the meeting and the minutes of October 14, 1968 were read and approved as corrected. The corrections were as follows: On page 3, under the heading Names for New Buildings, ". . . all Virginia Western's buildings be named after people identified with each. . ." the words city and are to be inserted to read ". . . with each city and county served by Virginia Western." On page 4 under the heading Faculty Luncheon Serving Bill, the amount of the bill is to be inserted, i.e., \$125.00. Also on page 4 under the heading Local Board's Responsibilities, the correct name of the Board is to read Virginia Western Community College Board, deleting the word Local.

PRESENTATION OF APPLICANT:

Dr. Hopper introduced Mr. Harry Bradley to the Board for the position of Coordinator of Community Services and Adult Education. Correspondence relative to Mr. Bradley's background was passed around to the Board members, including letters of reference. Mr. Bradley briefly summarized his experiences and after a talk with the Board members he retired from the meeting.

DUTIES AND RESPONSIBILITIES OF THE BOARD:

Mr. Thomas gave a report on the new duties and responsibilities of the Board emphasizing the areas of finance, curriculum development and evaluation, and faculty appointments. Mr. Thomas read a letter from Dr. Hamel to Dr. Hopper stressing the importance of these responsibilities. Mr. Thomas then made a motion, That this Board place the responsibility for the selection of faculty appointments and nonreappointments, as distinguished from administrative personnel, with the Virginia Western Community

College President, provided that data applicable to such appointments and nonreappointments be submitted to the Board for approval and transmittal to the State Board. Motion seconded by Mr. Snead and carried.

#### FORMATION OF BOARD COMMITTEES:

Four committees were formed to carry out the Board's extended duties:

##### Finance Committee--

Members: Mr. S. Colston Snead, Jr., Chairman  
Mr. R. F. Dunlap  
Mr. Darnall Vinyard

##### Personnel Committee--

Members: Mr. Paul Thomson, Chairman  
Mr. Darnall Vinyard  
Mrs. Hunter Painter

##### Curriculum Committee--

Members: Mr. Barton Morris, Chairman  
Mr. Basil Watkins  
Mrs. Hunter Painter

##### Building Sites and Facilities--

Members: Dr. Frank Bays Wolfe, Chairman  
Mr. S. Colston Snead, Jr.  
Mr. Barton Morris

#### LOCAL BUDGET:

Chairman Russell mentioned that Dr. Hopper has asked for and received information from the other colleges in the System relative to obtaining funds from their local subdivisions. Dr. Hopper has devised a formula whereby we can reach a percentage participation for Roanoke, ~~City~~ <sup>Salim,</sup> and each county served by Virginia Western. The budget will be brought before the Board at the December meeting. BD  
12/9/68

#### NAMING OF BUILDINGS:

The recommendations for names for the new buildings will be given to the Building Sites and Facilities Committee and this committee will report their recommendations to the Board.

#### DATA PROCESSING:

Dr. Hopper read the names of those people who have accepted the invitation to be on the Advisory Committee for Data Processing. Upon motion made by Mr. Morris that these names be approved, it was duly seconded and unanimously carried.

#### REPLACEMENT OF BOOKSTORE COMMITTEE MEMBER:

Dr. Hopper recommended that Tom Shirley be placed on the Bookstore Committee in place of Samuel Crockett. Mr. Thomas moved that this recommendation be approved. Motion seconded by Mrs. Painter and passed.

#### STUDENT GOVERNMENT BUDGET--DANCE:

Dr. Hopper requested that the Board accept this budget which showed a total estimated expenditure of \$580.00 and a deficit of \$180.00. An estimated sale of two hundred tickets at \$2.00 a ticket will bring a total of \$400.00, although it is expected some money will be made from this dance. Mr. Snead moved that this budget be accepted as presented, which motion was seconded and carried.

#### STUDENT GOVERNMENT MAINTENANCE AND OPERATION BUDGET:

Dr. Hopper presented this budget to the Board, explaining that funds are needed to cover the expense of Student Government Association pins and permanent binders for the student newspapers, totaling \$134.27. Mrs. Painter moved that the Student Government be allowed the amount of \$134.27, which motion was duly seconded and carried.

#### AD HOC PHYSICAL EDUCATION AND HEALTH COMMITTEE:

Dr. Hopper read the recommendation made by the ad hoc Physical Education and Health Committee that: (1) all associate-degree-seeking students shall complete a minimum of three (3) quarter hours of course work in health and physical education; (2) all associate-degree-seeking students shall complete a minimum of one (1) quarter hour of course work each in health and in physical education; and (3) waiver of these requirements, along with appropriate credit, may be granted only to those students who demonstrate proficiency (in health courses) or who, upon the written recommendation of a physician, can NOT participate in physical activities (in physical education courses). (Recommendation for waiver of credit must be approved by the counseling department, the instructional department in which the course is offered, and the Dean of Instruction.)

Mr. Thomas made a motion that the change in this curriculum be accepted which motion was duly seconded and carried. Dr. Hopper will write to Dr. Wellman requesting consideration of the recommendation.

#### TOWING CARS OFF CAMPUS:

Dr. Hopper read a portion of the Code of Virginia pertaining to the towing of cars off private property when it became necessary. We are able to tow vehicles away after first posting notice to all students and informing at least one law enforcement officer. A licensed garage is to be used for towing services. The owner of the vehicle will be charged with the fee for the removal of such vehicle.

BOND ISSUE:

Dr. Hopper reported that he received a letter from Governor Godwin thanking us for the resolution on the bond issue.

With no further business the meeting adjourned at 10:00 P.M.

Harold H. Hopper / BH  
Harold H. Hopper, Secretary

BH 12/9/68  
Approved ----- Date