

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #178

The Virginia Western Community College Board met on Thursday, January 18, 1996, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

MEMBERS PRESENT:

Mrs. LaVerne Dillon
Dr. Charles Downs, Executive Secretary
Mrs. Margaret Grayson
Mr. Geoffrey Ottaway
Mr. Robert Patterson
Mr. William Reid

MEMBERS ABSENT:

Mr. James Arend
Mrs. Betty Corvin
Mr. George Daniels
Mr. Stan Lanford
Mr. Jimmy Morris
Mrs. Audrey Wheaton

STAFF PRESENT:

Dr. J. Andrew Archer, Dean of Academic and Student Affairs
Mr. Dwight Blalock, Dean of Finance and Administrative Services
Mr. Michael Byrd, Director of the Center for Business and Industrial Training
Ms. Brenda Shepherd, Secretary

1. ~~CALL TO ORDER~~

Mrs. Dillon called the meeting to order at 3:30 p.m. The members agreed that, due to the lack of a quorum, matters requiring a vote would be addressed individually by telephone with absent members. If that method proves unsatisfactory, the matters will be brought up at the next meeting for ratification.

Mrs. Dillon informed the Board members of the death of Mrs. Audrey Wheaton's husband, a prominent businessman in the Valley, and extended sympathy on behalf of the Board members.

2. ~~MINUTES OF THE SEPTEMBER 21, 1995, BOARD MEETING~~

The consideration of the September 21 minutes was deferred to the next meeting.

3. ~~SMITH FARM~~

Mr. Blalock reported that, as decided at the September board meeting, Dr. Downs met with Mr. Alouf of Alouf Construction regarding the request to allow an easement through the Smith Farm to provide electricity to the 100-home subdivision which he is building. He noted that the number of poles has been reduced from five to one and that the remainder of the cabling will be placed under ground. Mr. Alouf has agreed to make a \$1,000 contribution to the Virginia Western Educational Foundation.

A motion was made by Mr. Patterson and seconded by Mr. Reed that:

The VWCC Board grant Alouf Construction an easement to provide electricity to the subdivision as requested with the understanding that there will be only one pole (with the remainder of the cabling placed under ground), and that Mr. Alouf will make a \$1,000 contribution to the Virginia Western Educational Foundation.

The motion was unanimously approved.

4. ~~LOCAL POLITICAL SUBDIVISION BUDGET REQUESTS~~

Dr. Downs reported on the status of the contributions by the localities, noting that last year we requested \$15,600 for scholarships and \$196,400 for parking lot improvements and a state-mandated water retention pond. He reported that all localities have approved our request with the exception of the site development money from Roanoke County, which is currently readdressing the request with the report that a favorable decision should be forthcoming.

Mr. Blalock explained that we would like to consider requesting \$15,600 again this year for scholarships to be awarded to deserving locality students. He also explained that with the completion of the Student Activities Center will come the need to adhere to various accessibility mandates. He mentioned that there will be significant exterior handicapped barriers which must be removed to improve access for students and that extensive, costly demolition work will be required. Dr. Downs mentioned that the plan is to create covered handicapped access

to all buildings on South Campus. Toward that end, we would like to consider requesting \$175,000 from the localities this year. In the event that this amount proves insufficient, the Board could approve use of local funds to complete the project. Mr. Blalock provided the distribution formula for both scholarship and site development requests.

A motion was made by Mr. Ottaway and seconded by Mrs. Grayson that:

The VWCC Board approve requesting \$15,600 from the local political subdivisions to award ten full-time scholarships to students and requesting \$175,000 to fund the South Campus connector project as prescribed by the distribution formula.

The motion was unanimously approved.

5. ~~PROPOSED LAY ADVISORY COMMITTEES~~

Lists of the membership of the following Lay Advisory Committees were distributed for consideration:

- Administration of Justice
- Architectural/Civil Technology
- Business-Industrial Supervision
- Business Technology
- Commercial Art
- Dental Hygiene
- Early Childhood Development
- Electrical/Mechanical Engineering Technology
- Fire Science
- Food Service Management
- Horticulture Technology
- Legal Assistant
- Medical Transcriptionist
- Mental Health Technology
- Motorcycle
- Nursing
- Nurse Aide
- Occupational Safety
- Radio/Television Production
- Radiologic Technology
- Sign Language

Dr. Archer noted that these committee members provide guidance and

counseling as to needs of employers and recommendations about the curricula. He mentioned that the membership is reviewed each year by the faculty, who make recommendations for renewals and new appointments.

A motion was made by Mr. Reid and seconded by Mr. Patterson that:

The VWCC Board approve the Lay Advisory Committees as presented.

The motion was unanimously approved.

6. ~~PRESIDENT'S REPORT~~

Dr. Downs provided the following information:

- He thanked the Board members who attended the November Annual Meeting.

- He outlined Virginia Western's 1996 legislative agenda:

- ◀VWCC will request \$500,000 to complete the renovations to the Fine Arts Building.

- ◀VWCC will request \$5,500,000 for construction on campus of a building to be the Center for Business and Industry.

- He mentioned that the City of Roanoke has determined that the traffic at the intersection of McNeil and Colonial Avenues does warrant the installation of a traffic light and that the City will place the intersection on their installation list. Dr. Downs received approval from the Board to further investigate the installation of the traffic signal, as it has been explained that many factors influence the priority of installation, all of which can extend the installation timeframe indefinitely. The Board members agreed that it would be advantageous for the college to pay a portion of the costs for installation if that would ensure earlier installation.

- Mrs. Dillon reported that, in accordance with established guidelines, a committee (composed of Robert Patterson and herself) had met with Dr. Downs to review the assessment of his 1995 goals and to establish goals for 1996. She noted that the committee recommends the approval of the assessment of the 1995 goals.

A motion was made by Mrs. Grayson and seconded by Mr. Reid that:

The VWCC Board approve the assessment of Dr. Downs' 1995 goals as presented.

The motion was unanimously approved.

The committee recommended that the Proposed Goals for 1996 be reviewed by the Board members for action at the next board meeting.

7. ~~CENTER FOR BUSINESS AND INDUSTRIAL TECHNOLOGY REPORT~~

Mr. Michael Byrd, Director of the Center for Business and Industrial Training at Virginia Western, provided information regarding the Center's programs. He noted that the Center was established to centralize outreach training programs offered by the college for business and industry. The Center offers programs to assist with technical training, casual programming, and the training of workers to help keep industries up to date. He explained that the Center is able to assess the needs of a company and then can provide the expertise to meet the needs. He noted that training is offered on site as well as on our campus.

With no further business on the agenda, Mr. Patterson moved and Mr. Ottaway seconded the motion that the meeting adjourn at 4:35 p.m.

APPROVED:

21 MAR 96
Date

Charles M. Downs
Executive Secretary