

## VIRGINIA WESTERN COMMUNITY COLLEGE

### BOARD MEETING #175

The Virginia Western Community College Board met on Thursday, May 25, 1995, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college. (Note: This meeting was rescheduled from May 18 due to a conflict in the Board Chair's schedule.)

#### MEMBERS PRESENT:

Mrs. Betty Corvin  
Mrs. LaVerne Dillon  
Dr. Charles Downs, Executive Secretary  
Mrs. Jean Glontz  
Mrs. Margaret Grayson  
Mr. Stan Lanford  
Mr. Geoffrey Ottaway  
Mr. Robert Patterson  
Mr. William Reid  
Mr. Byron Smith

#### MEMBERS ABSENT:

Mr. George Daniels  
Mr. Jimmy B. Morris

#### STAFF PRESENT:

Ms. Joy Bell, Coordinator of Student Activities  
Mr. Robert Crouch, State Board Liaison  
Dr. Robert Harrell, Dean of Academic Affairs  
Ms. Brenda Shepherd, Secretary

#### 1. **CALL TO ORDER**

Mrs. Glontz called the meeting to order at 3:30 p.m. She welcomed our newest Board member, Mrs. Margaret Grayson.

Mrs. Glontz thanked Mark Emick for the excellent demonstration provided at the "Instructional Technology" session on April 27 and thanked the Board members who were able to attend.

2. **MINUTES OF THE MARCH BOARD MEETING**

A motion was made by Mr. Patterson and seconded by Mr. Reid that:

*The VWCC Board approve the minutes of the March 16, 1995, meeting as written.*

The motion was unanimously approved.

3. **REPORT OF THE NOMINATING COMMITTEE**

Mrs. Dillon provided a recommendation from the Nominating Committee that Mr. Patterson serve as Vice Chair for the July 1, 1995, to June 30, 1996, term. (Mr. Patterson was contacted and has agreed to serve. Mrs. Dillon, current Vice Chair, will serve as Chair for that term.)

A motion was made by Mr. Smith and seconded by Mr. Reid that:

*The VWCC Board adopt the report from the Nominating committee as presented.*

The motion was unanimously approved.

4. **MR. ROBERT CROUCH, STATE BOARD FOR COMMUNITY COLLEGES**

Dr. Downs introduced Mr. Robert Crouch, U.S. Attorney in Roanoke and our liaison with the State Board for Community Colleges. Mr. Crouch mentioned that he has been on the State Board for four years and that the State Board holds two of their meetings each year at a community college. One of those meetings this year, the November annual meeting, will be held here in Roanoke.

Mr. Crouch provided the following information:

- Legal liability of the Local Board members--he reported that he has discussed this issue with the Chancellor and the State Board's representative in the Attorney General's Office. They have assured him that the State Board is the legal entity governing the Community College System and it should be assumed that board liability issues rest with that body.

•Investment policy--he reported that the letter which the Local Board sent him expressing concern on the investment policies has been directed to the appropriate System Office personnel for consideration.

•System Office fundraising in the localities--he noted that the State Community College Foundation's fundraising efforts are in the formative stages. He noted that the twenty-three community colleges serve the largest number of students of any one college in Virginia and that the system has no vehicle by which to raise money. It is his understanding that the Foundation is considering fundraising across the state to establish a fund to be used for various purposes, one of which might be to supplement the Chancellor's salary. Mr. Crouch explained that in order to be competitive when searching for leadership for the system, it would be helpful to have a source of funds from which the state salary could be supplemented (as is done by the Foundations at four-year institutions). He noted that the Foundation is sensitive toward not encroaching on local community college territory, and that he will pass along to the representatives on the state board who serve on this committee the suggestion to keep local boards informed and involved. Mr. Reid proposed that a combined effort might be considered with the idea of sharing the funds with the individual college foundations.

•Mr. Crouch informed the Board members that two VWCC students have been working in his office through a youth opportunity program. He noted that their work has been excellent and that VWCC can be proud of these quality students.

5. **PROPOSED 1995-96 MEETING DATES**

The proposed dates for the 1995-96 Board meetings were reviewed.

A motion was made by Mr. Patterson and seconded by Mr. Ottaway that:

*The VWCC Board approve the following dates for the 1995-96 Board meetings scheduled bimonthly on the third Thursday of the month at 3:30 p.m. in the President's Conference Room in Fishburn Hall:*

<u>1995</u>	<u>1996</u>
July 20	January 18
September 21	March 21
November 16	May 16

The motion was unanimously approved.

6. **PROPOSED 1995-96 ACTIVITIES BUDGETS**

Dr. Downs explained that each year we prepare budgets for the use of local funds, the expenditure of which is controlled by the Local Board. He reviewed the proposed 1995-96 Activities Budgets and mentioned that these funds are spent on activities that cannot be supported by state funds.

A motion was made by Mr. Reid and seconded by Mrs. Corvin that:

*The VWCC Board approve the 1995-96 College Activities Budgets as presented.*

The motion was unanimously approved.

Ms. Bell, Coordinator of Student Activities, presented the proposed Student Activities Budget. She explained that the budget was prepared by the Student Life Committee, and she reviewed the areas in which an increase is being requested.

A motion was made by Mr. Patterson and seconded by Mr. Ottaway that:

*The VWCC Board approve the 1995-96 Student Activities Budget as presented.*

The motion was unanimously approved.

7. **REPORT ON ACADEMIC SCHOLARSHIPS**

Dr. Harrell provided a progress report on the 1994-95 Academic Scholarship recipients and presented the names of those proposed to receive the 1995-96 scholarships. He discussed the established criteria for these awards and noted that a diversity of high schools and curricula are represented.

A motion was made by Mrs. Corvin and seconded by Mr. Reid that:

*The VWCC Board approve the 1995-96 scholarship recipients as presented.*

The motion was unanimously approved.

**8. PRESIDENT'S REPORT**

•President's Goals--The Board reviewed the *Virginia Western Community College Local Advisory Board Goals to be accomplished by President Downs 1995-1996* which were presented by a committee composed of LaVerne Dillon, Geoffrey Ottaway, and Jean Glontz. These goals were developed to help involve the area locality officials and the community in the work of the college.

**A motion was made by Mrs. Corvin and seconded by Mrs. Dillon that:**

*The VWCC Board approve the 1995-96 Goals to be accomplished by President Downs.*

**The motion was unanimously approved.**

The Board will establish goals each year and will be responsible for reviewing the progress made toward accomplishment.

•Dr. Downs presented a proposal for employing a part-time person to oversee the operation of VWCC's gymnasium during non-instructional time periods. This proposal would allow the development of an intramural program for men and women and would be a helpful retention tool for the college as well. The Board members acknowledged that this would be a good use of the facility and suggested that a proposal be brought back to the Board with an even wider scope of activities for the approval of additional funding. It was emphasized that care should be taken to employ an energetic person, the key to a successful program.

**A motion was made by Mr. Ottaway and seconded by Mr. Smith that:**

*The VWCC Board approve the proposal to expend \$10,957.70 toward the initial operation of this program.*

**The motion was unanimously approved.**

•Dr. Downs reported that he has visited all the local political subdivision officials regarding the requests for 1995-96 funds and that all have indicated their support. (He noted that Franklin County and the City of Salem have already

officially approved our request and that last year everyone honored our request except for Craig County which provided only scholarship funds.)

•Dr. Downs asked Mrs. Dillon to read a resolution honoring Mr. Byron Smith and one honoring Mrs. Jean Glontz, whose terms on the Board expire June 30, 1995.

A motion was made by Mr. Patterson and seconded by Mr. Lanford that:

*The VWCC Board approve the resolutions in honor of Mr. Smith's and Mrs. Glontz's service.*

The motion was unanimously approved.

With no further business on the agenda, Mr. Smith moved and Mr. Lanford seconded the motion that the meeting adjourn at 4:45 p.m.

APPROVED:

July 21, 1995  
Date

Charles Downs  
Executive Secretary