

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #169

The Virginia Western Community College Board met on Thursday, March 17, 1994, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

MEMBERS PRESENT: Mr. Malcolm Boggs
Mrs. Betty Corvin
Dr. Charles Downs, Executive Secretary
Mrs. Jean Glontz
Mr. Jimmy Morris
Mr. Robert Patterson
Mr. Monty Plymale
Mr. Byron Smith

MEMBERS ABSENT: Mr. George Daniels
Mrs. LaVerne Dillon
Mr. Geoffrey Ottaway
Mr. Bill Reid

STAFF PRESENT: Mr. Dwight Blalock, Dean of Financial and
Administrative Services
Mr. Ronald Coleman, Director of Continuing Education
Dr. Robert Harrell, Dean of Academic Affairs
Ms. Brenda Shepherd, Secretary

1. CALL TO ORDER

Mr. Boggs called the meeting to order at 3:30 p.m.

2. MINUTES OF THE JANUARY BOARD MEETING

A motion was made by Mr. Patterson and seconded by Mr. Smith that:

The VWCC Board approve the minutes of the January 27, 1994, meeting as written.

The motion was unanimously approved.

3. APPOINTMENT OF NOMINATING COMMITTEE

Mr. Boggs explained that a Vice Chair needs to be selected for the 1994-95 academic year. According to policy, the current Vice Chair becomes Chair for

the upcoming academic year. (Mrs. Glontz is the current Vice Chair.) Mr. Boggs asked that Jean Glontz and Betty Corvin serve with him on the nominating committee to secure a Vice Chair for the 1994-95 term. The nominating committee will present a recommendation at the next Board meeting.

4. PROPOSED CHANGES TO THE BYLAWS

Mr. Boggs emphasized the importance of each board member understanding his or her responsibility as a Local Board member. The Local Board operates as authorized in the Policy Manual of the Virginia Community College System. Mr. Boggs has completed a review of Virginia Western's current *Bylaws, Policies, & Procedures* manual, which was printed in 1984, bringing it up to date with the latest revisions in the Virginia Community College System Policy Manual.

The following actions were taken on the proposed changes filed with these minutes:

PROPOSED CHANGE NUMBER I:

A motion was made by Mr. Plymale and seconded by Mrs. Corvin that:

The VWCC Board approve Proposed Change Number I as presented.

The motion was unanimously approved.

It was suggested that Item "L" in Proposed Change Number I be discussed at a Board meeting.

PROPOSED CHANGE NUMBER II:

Following a discussion, the Board decided not to adopt Proposed Change Number II relative to the deletion of *Article II, Executive Committee*. The members felt that it would be appropriate to keep in place the article empowering the use of an Executive Committee.

PROPOSED CHANGE NUMBER III:

A motion was made by Mr. Patterson and seconded by Mr. Smith that:

The VWCC Board approve Proposed Change Number III as presented.

The motion was unanimously approved.

The Board members were informed that the VWCC Local Board meetings are open to the public and the State Code does not require that meeting dates be published. The Board can go into executive session whenever necessary.

PROPOSED CHANGE NUMBER IV:

A motion was made by Mrs. Glontz and seconded by Mrs. Corvin that:

The VWCC Board approve Proposed Change Number IV as presented.

The motion was unanimously approved.

Mr. Plymale commended Mr. Boggs for reviewing the *Bylaws, Policies, & Procedures* manual and making the changes necessary to keep the manual up to date. Dr. Downs will have revised copies of the manual printed.

5. PROPOSED CAREER STUDIES PROGRAMS

Dr. Downs explained that according to policy, the Board is responsible for approving curricula to be offered at the College. Mr. Ron Coleman, Director of Continuing Education at VWCC, presented two new curricula which have been developed in response to community requests. These programs have been approved by the appropriate Lay Advisory Committees and the Curriculum Committee of the College. Both Career Studies Programs are being recommended for implementation beginning Fall 1994 Semester.

A motion was made by Mr. Morris and seconded by Mr. Patterson that:

The VWCC Board approve the implementation of the Career Studies Certificate in American Sign Language.

The motion was unanimously approved.

A motion was made by Mrs. Glontz and seconded by Mr. Smith that:

The VWCC Board approve the implementation of the Career Studies Certificate in Food Service Management.

The motion was unanimously approved.

6. PRESIDENT'S REPORT

Dr. Downs:

- asked the Board members if they had any questions after reviewing the reaccreditation report from the Southern Association of Colleges and Schools which was mailed to each Board member as requested at the January meeting. There were no questions and the comments from Board members were that Virginia Western received a very good report.
- mentioned that the General Assembly, through a budget amendment sponsored by Delegate Vic Thomas, has appropriated \$500,000 for the renovation of the Fine Arts Building located on campus.
- noted that construction of the Humanities Building is proceeding on schedule, with the opening to occur Fall 1994 Semester.
- invited the Board members to attend graduation on May 13 at the Roanoke Civic Center.
- announced that the Virginia Western Educational Foundation recently received a bequest from the Estate of Sidney Louis Hyatt in the amount of \$50,000.
- announced that Harvi Griffin, a harpist and singer, will be performing in Whitman Auditorium on Thursday evening, April 21, at 8 p.m.
- announced that Blue Ridge Public Television will be hosting "Victory Gardening Galore" in the Whitman Auditorium on Saturday, April 9, at 9:30 a.m. and 1:30 p.m.
- mentioned that Sallie Branscom, an accounting professor at Virginia Western, was a recent recipient of the State Council of Higher Education's Outstanding Faculty Member Award. Mrs. Branscom was the only community college person honored in a group of eleven faculty selected from seventy nominations submitted this year by institutions across the State.

7. ADJOURNMENT

With no further business on the agenda, Mr. Patterson moved and Mr. Smith seconded the motion that the meeting adjourn at 4:45 p.m.

APPROVED:

May 20, 1994
Date

Charles H. Downs
Executive Secretary