

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #168

The Virginia Western Community College Board met on Thursday, January 27, 1994, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college. (The Board was to have met on January 20; due to inclement weather the meeting was rescheduled to January 27.)

MEMBERS PRESENT: Mr. Malcolm Boggs
Dr. Charles Downs, Executive Secretary
Mrs. LaVerne Dillon
Mrs. Jean Glontz
Mr. Jimmy Morris
Mr. Geoffrey Ottaway
Mr. Robert Patterson
Mr. Byron Smith

MEMBERS ABSENT: Mrs. Betty Corvin
Mr. George Daniels
Mr. Monty Plymale
Mr. Bill Reid

STAFF PRESENT: Ms. Lori Baker, Student Activities Officer
Mr. Dwight Blalock, Dean of Financial and
Administrative Services
Dr. Robert Harrell, Dean of Academic Affairs
Ms. Brenda Shepherd, Secretary

1. CALL TO ORDER

Mr. Boggs called the meeting to order at 3:30 p.m.

Mr. Boggs introduced the newly appointed Roanoke County board member, Mr. Geoffrey Ottaway, and welcomed him on behalf of the board members.

Mr. Boggs mentioned that he and Bill Reid (and Dr. Downs) had attended the State Board Annual Meeting in Lynchburg in November. The meeting stressed the commitment of the Community Colleges toward enhancing the quality and accessibility of education. (Due to the lack of a quorum, no business was transacted at the Annual Meeting.)

2. MINUTES OF THE SEPTEMBER 30, 1993, BOARD MEETING

A motion was made by Mrs. Glontz and seconded by Mr. Patterson that:

The VWCC Board approve the minutes of the September 30, 1993, meeting as written.

The motion was unanimously approved.

3. LOCAL FUNDS YEAR END REPORT

Mr. Blalock provided background information regarding the Local Funds Year End Report. He mentioned that the sources of revenue of local funds are the College Bookstore, vending commissions, and the college service fee. The Local Board is the governing body responsible for the expenditure of these funds. Mr. Boggs emphasized the magnitude of the charge held by the board in utilizing these funds.

A motion was made by Mr. Ottaway and seconded by Mr. Patterson that:

The 1992-93 Financial Statements be approved by the Board.

The motion was unanimously approved.

4. LOCAL POLITICAL SUBDIVISION BUDGET REQUESTS

Dr. Downs provided information on the Virginia Community College System's guidelines regarding the construction of student buildings, and the design of the Student Activities Center was reviewed. The Board was informed that the plans are now in the VCCS Facilities Management Office awaiting approval, and as soon as approval is received, bids for the building will be sought. At this time the estimated cost of the Center is \$1.3 million. The Board reiterated the need for the facility, noting that it will serve a worthwhile purpose. Mrs. Dillon commended the college administration for responding to the needs of the students and to the Board's suggestions in the development of the building.

Information was provided showing the amounts which would need to be requested from the local political subdivisions in order to provide twelve full-time scholarships for deserving students.

A motion was made by Mr. Patterson and seconded by Mr. Ottaway that:

The VWCC Board approve requesting site development funds for the Student Activities Center in the amount of \$116,500 and funds for twelve full-time scholarships in the amount of \$15,600 from the local political subdivisions to be calculated using the prescribed distribution formula.

The motion was unanimously approved.

5. **LAY ADVISORY COMMITTEES**

Lists of the membership of the following Lay Advisory Committees were previously mailed to the Board members for their consideration:

- Administration of Justice
- Architectural/Civil Technology
- Business-Industrial Supervision
- Business Technology
- Commercial Art
- Continuing Education
- Dental Hygiene
- Early Childhood Development/Child Development
- Electrical/Mechanical Engineering Technology
- Fire Science
- Food Service Management
- Horticulture Technology
- Legal Assistant
- Medical Transcriptionist
- Mental Health Technology
- Nursing
- Nursing Aide
- Occupational Safety
- Radio/Television Production
- Radiologic Technology
- Sign Language

Dr. Harrell noted that these committee members serve in an advisory capacity and provide invaluable information in fulfilling the mission of the community college.

A motion was made by Mrs. Glontz and seconded by Mr. Morris that:

The VWCC Board approve the Lay Advisory Committees as presented.

The motion was approved unanimously.

6. **PRESIDENT'S REPORT**

Mr. Boggs explained that each year the Board sets goals for the coming year

and a report is provided at the end of each year on the status of the goals. Dr. Downs provided an analysis of the 1993 goals.

A motion was made by Mr. Morris and seconded by Mr. Smith that:

The VWCC Board approve the report of accomplishment of the 1993 goals.

The motion was unanimously approved.

Dr. Downs reviewed the proposed 1994 goals.

A motion was made by Mr. Smith and seconded by Mr. Patterson that:

The VWCC Board approve the 1994 goals as presented.

The motion was unanimously approved.

Dr. Harrell explained that Virginia Western has received a grant which enables us to work on the Tech Prep program with area high schools. The Tech Prep program requires that the high schools add more rigor to the vocational programs and outlines the track which students must follow in high school in order to succeed in their technology vocation in college. Dr. Harrell noted that we are optimistic about the continuing work on the Tech Prep program and the benefits which students will derive from its implementation.

Relative to one of the 1994 goals regarding Virginia Western's reaffirmation by the Southern Association of Colleges and Schools, Mrs. Glontz requested that a copy of the recommendations made by the visiting committee be provided to each Board member.

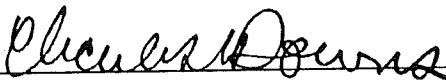
7. **ADJOURNMENT**

With no further business on the agenda, Mr. Patterson moved and Mr. Smith seconded the motion that the meeting adjourn at 5 p.m.

APPROVED:

March 18, 1994

Date


Executive Secretary