

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #165

The Virginia Western Community College Board met on Thursday, May 27, 1993, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

MEMBERS PRESENT: Mr. Malcolm Boggs
Mrs. Betty Corvin
Mr. George Daniels
Mrs. LaVerne Dillon
Dr. Charles Downs, Executive Secretary
Mrs. Jean Glontz
Mr. Tommy Moore, Chairman
Mr. William Reid
Mr. Patrick Shaffner
Mr. Byron Smith

MEMBERS ABSENT: Mr. Monty Plymale
Mr. Jimmy Morris

STAFF PRESENT: Mr. Dwight Blalock, Dean of Financial and
Administrative Services
Dr. Robert Harrell, Dean of Academic Affairs
Mr. Mark Emick, Assistant to the President
Dr. Elizabeth Payne, Self-Study Director
Ms. Brenda Shepherd Wills, Secretary

1. CALL TO ORDER

Mr. Moore called the meeting to order at 3:30 p.m. He thanked the board members who attended graduation and was complimentary of the quality of the ceremony.

Mr. Moore commended the caliber of the Arboretum dedication ceremony which was held on May 7. The Board members requested that appreciation be officially recorded acknowledging the hard work and dedication which Lee Hipp has exhibited during the development of the Arboretum.

Mr. Moore mentioned that this is the last board meeting of his tenure and expressed pleasure in having served on the Board for the last eight years.

2. MINUTES OF THE MARCH 25, 1993, BOARD MEETING

A motion was made by Mr. Reid and seconded by Mr. Shaffner that:

The VWCC Board approve the minutes of the March 25, 1993, meeting as written.

The motion was unanimously approved.

3. NOMINATING COMMITTEE REPORT

Mr. Daniels reported that the Nominating Committee met and selected Mrs. Glontz to serve as Vice Chairman for the July 1, 1993, to June 30, 1994, term. Mrs. Glontz was contacted and has agreed to serve in this capacity. (Mr. Malcolm Boggs, current Vice Chairman, will serve as Chairman during that term.)

A motion was made by Mr. Smith and seconded by Mr. Boggs that:

The VWCC Board approve the recommendation of the Nominating Committee.

The motion was unanimously approved.

4. RESOLUTION

Dr. Downs presented a resolution to Mr. Tommy Moore, whose term on the Board expires June 30, 1993, acknowledging his contributions to Virginia Western Community College through his active participation on the board. Mr. Boggs complimented Mr. Moore on the high standards and distinguished level of excellence which Mr. Moore has exhibited during his service on the board.

A motion was made by Mr. Shaffner and seconded by Mr. Smith that:

The VWCC Board adopt the resolution and that a copy of the resolution be filed with the minutes of the May 27, 1993, Board meeting.

The motion was unanimously approved.

5. 1993-94 MEETING DATES

The proposed dates for the 1993-94 Board meeting were reviewed.

A motion was made by Mrs. Dillon and seconded by Mr. Shaffner that:

The VWCC Board approve the following dates for the 1993-94 Board meetings scheduled bimonthly on the third Thursday of the month at 3:30 p.m. in the President's Conference Room in Fishburn Hall:

<i>July 15, 1993</i>	<i>January 20, 1994</i>
<i>September 30, 1993</i>	<i>March 17, 1994</i>
<i>November 18, 1993</i>	<i>May 19, 1994</i>

The motion was unanimously approved.

6. ACTIVITIES BUDGETS

Dr. Downs noted that the Board oversees the use of local funds and reviewed the proposed activities budgets.

A motion was made by Mr. Daniels and seconded by Mrs. Corvin that:

The VWCC Board approve the 1993-94 proposed College Activities and Student Activities Budgets as presented.

The motion was unanimously approved.

Dr. Downs mentioned that he has met with the County Administrators from the local political subdivisions and that our requests for the remainder of the Humanities Building site preparation funds should receive favorable action when the governing bodies meet.

7. ACADEMIC SCHOLARSHIPS

Dr. Harrell presented a progress report on the 1992-93 Academic Scholarship recipients, all twelve of whom successfully completed their freshman year. Dr. Harrell also reviewed the recommendations of the Financial Aid Committee for

1993-94. He noted that an effort is made to award at least one scholarship to a student from each political subdivision as scholarship money is provided by each subdivision.

A motion was made by Mrs. Glontz and seconded by Mr. Reid that:

The VWCC Board approve the 1993-94 scholarship recipients as presented.

The motion was unanimously approved.

8. LAY ADVISORY COMMITTEE ANNUAL REPORT

Dr. Harrell provided information relative to the 1992 activities of the Lay Advisory Committees. He mentioned that the Lay Advisory Committees provide a great deal of assistance to the college and are especially valuable in the areas of curriculum development and the establishment of new programs. The Lay Advisory Committee meetings are well attended and efforts are made to appoint only persons who will be active on these committees.

9. SACS REPORT

Dr. Elizabeth Payne reported that the reaccreditation team from the Southern Association of Colleges and Schools was on campus April 20-22. The team conducted a very organized and thorough review of our self-study and all the functions of the college. We received a very low number of recommendations from the team and received three commendations (in the areas of student records, the library automation system, and the student outcomes assessment program). The self-study has had a very positive impact on the college, and we will officially respond to the recommendations by October 1993. We expect to receive reaffirmation of our accreditation in December 1993.

10. PRESIDENT'S REPORT

a. Enrollment Summary--Dr. Harrell reviewed the 1992-93 enrollment materials. He noted a slight decrease (2%) in enrollment, the first since the mid 1980s. He mentioned that the three things which have contributed to the decrease are the decrease in American Institute of Banking enrollment; discontinuation of our providing math, biology, chemistry, and physics courses for the Governor's School students under a dual enrollment concept; and, the general decrease of students who take self-interest courses due to rising tuition costs. Dr. Harrell also

noted that we anticipate the 1993-94 enrollment to be consistent with enrollment of this year with, at best, a modest FTES growth.

b. Graduation Profile--Dr. Harrell provided an unofficial statistical profile of the graduating class of 1993.

11. ADJOURNMENT

With no further business on the agenda, Mr. Smith moved and Mr. Daniels seconded the motion that the meeting adjourn at 4:45 p.m.

APPROVED:

July 16, 1993

Date



Executive Secretary