

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #163

The Virginia Western Community College Board met on Thursday, January 28, 1993, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

MEMBERS PRESENT: Mr. Malcolm Boggs
 Mr. George Daniels
 Dr. Charles Downs, Executive Secretary
 Mrs. Jean Glontz
 Mr. Tommy Moore, Chairman
 Mr. Jimmy Morris
 Mr. Monty Plymale
 Mr. William Reid
 Mr. Patrick Shaffner
 Mr. Byron Smith

MEMBERS ABSENT: Mrs. LaVerne Dillon

STAFF PRESENT: Mr. Dwight Blalock, Dean of Financial and
 Administrative Services
 Mr. Mark Emick, Assistant to the President
 Mrs. Brenda Shepherd Wills, Secretary

1. CALL TO ORDER

Mr. Moore called the meeting to order at 3:30 p.m.

On behalf of the Board members, Mr. Moore congratulated Mrs. Glontz on her recent appointment to United Way of America's newly formed nominating committee.

Mr. Moore reported that the Board's traditional committee (current chair, current vice chair, and immediate past chair) met prior to the Board meeting to discuss the annual evaluation of the President. The committee reviewed the President's 1992 Goals and Achievements and the Proposed Goals for 1993. A copy of these

documents was distributed and discussed by the Board members. Mr. Moore will prepare a letter to Chancellor Oliver delineating the outcome of the Board's evaluation of the President.

Mrs. Glontz mentioned the topic of a Career Counseling Center which had been discussed at a previous meeting. The Board members agreed that a good program for quality career and occupational counseling would fill a void in the service area, and that it would be prudent to explore the development of such a center.

2. MINUTES OF THE NOVEMBER 19, 1992, BOARD MEETING

A motion was made by Mr. Reid and seconded by Mr. Plymale that:

The VWCC Board approve the minutes of the November 19, 1992, meeting as written.

The motion was unanimously approved.

Compliments were expressed by those who attended the Annual Meeting.

3. LAY ADVISORY COMMITTEES

Lists of the membership of the following Lay Advisory Committees were mailed previously to the Board members for their consideration:

- Administration of Justice
- Architectural/Civil Technology
- Business-Industrial Supervision
- Business Technology
- Commercial Art
- Continuing Education
- Dental Hygiene
- Early Childhood Development
- Electrical/Mechanical Engineering
- Fire Science
- Horticulture Technology
- Legal Assistant
- Medical Transcriptionist
- Mental Health Technology
- Nursing
- Nursing Aide
- Occupational Safety
- Radio/Television Production
- Radiologic Technology

Dr. Downs mentioned the importance of Lay Advisory Committees in fulfilling the mission of the Community College and noted that each committee provides critical information toward maintaining responsive, up-to-date curricula.

A motion was made by Mrs. Glontz and seconded by Mr. Smith that:

The VWCC Board approve the Lay Advisory Committees as presented.

The motion was unanimously approved.

Mr. Boggs suggested that it would be helpful to have an annual report regarding each committee. The report could include the number of persons on each committee, how many times each committee met during the year, and how many members attended each meeting.

4. LOCAL POLITICAL SUBDIVISION BUDGET REQUESTS

Dr. Downs provided history relative to the requests for local political subdivision financial support. He noted that annually we request scholarship assistance from the communities in our service area which in turn is provided to selected students. He also informed the Board members that from time to time we request assistance with site development for the construction of new buildings as the State will build and operate buildings, but individual colleges must fund site development costs. Dr. Downs mentioned that construction of the Humanities building is eminent and the only subdivisions who have paid their entire commitment are Craig County and the City of Salem.

A motion was made by Mr. Shaffner and seconded by Mr. Smith that:

The VWCC Board request from the local political subdivisions for the 1993-94 fiscal year \$15,600 for scholarship awards, the outstanding commitments of the Humanities site development funds, and site development funds for the Student Activities Center from the City of Salem and from Craig County.

The motion was unanimously approved.

At Mr. Reid's suggestion, Dr. Downs will investigate the possibility of accepting "in kind" contributions to offset site development requests. A suggestion was made that a report be provided at each meeting on the status of the requests from the subdivisions. A suggestion was also made that a copy of the letter requesting

locality funds be provided the respective locality board representatives in order that the board members might follow up on the requests (multiple member locality representatives will coordinate contacts).

5. PRESIDENT'S REPORT

1) Dr. Downs provided a report on the contributions that have been made by the localities toward the development of the Virginia Western Arboretum.

2) Dr. Downs noted that the bids for the Humanities building are "in" and that Kenbridge Construction is the apparent low bidder (\$224,000,000). Mr. Blalock complimented Mr. Shaffner's firm for the very fine job which they did in preparing the specifications and the specification changes for the building. Work should begin on the building in thirty to ninety days.

3) Mr. Emick reported on our plan to develop a Center for Business and Industrial Development in the Blue Ridge Region. He mentioned that the Blue Ridge Education and Training Council is conducting a study that will assess the existing and potential job training needs in this area. This Center would meet the need to volley toward skills and trade development, increased economic development, and would provide technical training in the I-81 corridor. A center of this type does not exist in Virginia, and Virginia Western is seeking preplanning money to develop this project and recruit an individual who would lead this program.

4) Dr. Downs mentioned the community issue that a four-year university be developed in Roanoke. He noted that the higher education needs of the community should be assessed and a decision made as to the best method of fulfilling those needs.

5) The visiting team from the Southern Association of Colleges and Schools will be on campus April 19-21 for our reaccreditation visit.

6) Virginia Western's graduation ceremony will be held on May 14 at the Roanoke Civic Center at 7 p.m.

7) The annual minority breakfast (a black history month event) will be held on Friday, February 19. The Board members will be receiving an invitation.

6. ADJOURNMENT

With no further business on the agenda, Mr. Reid moved and Mr. Shaffner seconded the motion that the meeting adjourn at 4:45 p.m.

APPROVED:

April 1, 1993
Date

Charles Downs
Executive Secretary