

**VIRGINIA WESTERN COMMUNITY COLLEGE
BOARD MEETING #150**

The Virginia Western Community College Board met on Thursday, November 29, 1990, at 3:30 p.m. in the President's Conference Room in Fishburn Hall on the North Campus of the college.

MEMBERS	Mr. Lawrence Hamlar, Chairman
PRESENT:	Dr. Charles Downs, Executive Secretary
	Mr. Malcolm Boggs
	Mrs. LaVerne Dillon
	Mrs. Jean Glontz
	Mr. Stephen Musselwhite
	Mrs. Nina Ross
	Mr. Byron Smith
MEMBERS	Mr. George Daniels
ABSENT:	Mrs. Dianna Garman
	Mr. Tommy Moore
	Mr. Monty Plymale
STAFF	Dr. Robert Harrell, Dean of Academic Affairs
PRESENT:	Mr. William Wingfield, Coordinator of Facilities Management
	Mrs. Brenda Wills, Secretary
GUEST	Mr. Rodney Meador, Landscape Architect from Meador and Associates
PRESENT:	

1. CALL TO ORDER

Mr. Hamlar called the meeting to order at 3:30 p.m.

2. MINUTES OF THE SEPTEMBER 27, 1990, BOARD MEETING

A motion was made by Mr. Musselwhite and seconded by Mrs. Glontz that:

The VWCC Board approve the minutes of the
September 27, 1990, meeting as written.

The motion was unanimously approved.

3. ENRICHMENT PROGRAM

Dr. Harrell presented an overview of our Enrichment Programs with area schools. He noted that we work with the schools to provide guest speakers, faculty support, tutoring, tours, and special activities. This program has been well received; we will continue to provide this support as long as possible and to the extent that we are able. Mr. Boggs suggested that the board send a letter of appreciation to the faculty and staff who participate in these programs to show the board's support of the programs and to acknowledge their contributions. (Dr. Downs will prepare the letter for Mr. Hamlar's signature.)

4. REPORT ON STATUS OF HUMANITIES BUILDING AND LOCAL FUNDING OF THAT BUILDING

Dr. Downs reviewed the status of the Humanities Building, stating that the building had been approved for construction and the bid had been awarded to Avis Construction when the State froze the funds due to the budget situation. At that point, the State would not sign the contract so that construction could begin. Should the legislature release money in January, this building will be at the top of the priority list.

The law requires that the college fund site preparation for new construction. The board agreed to ask the local subdivisions for contributions toward site preparation (\$179,000). The subdivisions agreed to pay, and all have paid in full except Roanoke County (still owes 1/3 of its obligation) and Roanoke City (still owes 1/2 of its obligation). Roanoke County and Roanoke City decided to hold the balance of their obligations until a final decision is made by the State.

At a called meeting, the Executive Committee of the board recommended that the subdivision contributions already received for site development be held in escrow rather than returned to the localities. In light of the budget reversion, Dr. Downs recommended that we request only \$15,000 scholarship money from the subdivisions for the 1991-92 year. Additional site development requests can be made when the situation warrants. The board unanimously agreed.

5. REPORT ON LANDSCAPE MASTER PLAN

Dr. Downs introduced Mr. William Wingfield, Coordinator of Facilities at Virginia Western, and Mr. Rodney Meador, a landscape architect from Meador and Associates. Mr. Meador informed the board members that he has been commissioned to develop a ten to fifteen year landscape master plan for the college. He was asked to address the possibilities for future growth, parking, seating areas, lighting, and signage. Mr. Meador commented that the current atmosphere of the college is more vehicular than pedestrian, and his proposed master plan suggests that a better atmosphere could be created by placing buildings nearer Colonial Avenue. The plan that has been developed is a sound engineering plan and considers all aspects--technical, aesthetic, and security. The proposed plan will allow the addition of at least two or three more buildings in addition to those now pending construction. Mr. Meador recommended that we begin to work the recommended changes of this plan through the natural building progression on campus.

Mr. Smith and Mr. Musselwhite noted that we need to plan as far ahead as possible and make maximum use of building sites available.

A motion was made by Mr. Musselwhite and seconded by Mr. Glontz that:

The VWCC Board approve the proposed Landscape Master Plan as presented by Mr. Meador.

The motion was unanimously approved.

6. FOUNDATION GIFT RECOGNITION

Dr. Downs informed the board members that last summer Mr. Bernard Whitman, a former part-time instructor at Virginia Western, had made a bequest of \$280,000 to the VWCC Educational Foundation. Mr. Larry Fulp, the administrator of Mr. Whitman's estate, has suggested that it might be appropriate to name our business science auditorium after Mr. Whitman in recognition of his generous gift.

Mr. Smith and Mr. Musselwhite commented that this might alert other people in the community of the possibility of making this type of contribution and perhaps attract more contributions. The board agreed to pursue this

course; upon favorable review of Mr. Whitman's background, approval will be granted to proceed.

7. CURRICULUM ACTION PROPOSALS

Dr. Harrell presented two curriculum proposals. The first proposal was the discontinuance of the Automotive Analysis and Repair Program--the only diploma program still offered on campus.

A motion was made by Mr. Musselwhite and seconded by Mr. Smith that:

The VWCC Board approve the discontinuance of the Diploma Program in Automotive Analysis and Repair.

The motion was unanimously approved.

The second curriculum proposal was the addition of a Career Studies Program in Industrial Technology. This curriculum is designed to upgrade the technical skills or expand the technical knowledge of existing employees. It would also retrain employees whose job skills have become obsolete or would prepare potential employees for entry level positions. This curriculum is not a transfer curriculum but is based on industrial training needs expressed by employers on numerous occasions.

A motion was made by Mrs. Glontz and seconded by Mr. Boggs that:

The VWCC Board approve the addition of a Career Studies Program in Industrial Technology.

The motion was unanimously approved.

(Mrs. Glontz recommended that we periodically contact the employers to be sure that the program is meeting their needs.)

8. PRESIDENT'S REPORT

a. Dr. Downs informed the board members that Mr. Paul Thompson, the third chairman of the Virginia Western Local Board, recently passed away.

b. Dr. Downs informed the board members that we will

begin our Self-Study in the coming calendar year. This is the reaccreditation process which every school must undergo every ten years in order to maintain accreditation by the Southern Association of Colleges and Schools. He mentioned that some of the board members might be called upon to provide information or to serve on committees as required by the accrediting body.

c. Dr. Downs reported that Mrs. Ross, Mr. Boggs, and Mr. Smith attended the Regional State Board meeting at Virginia Western on Wednesday, November 28. Dr. Pierce, Chancellor of the Community College System, presented a report to the entire group. The members then convened in three separate groups, addressed mission and funding topics, and made reports back to the entire group. Mr. Smith commented that there was an air of cooperation prevalent at the meeting.

d. Dr. Downs reported on the current status of the budget reversion. He stated that we entered this fiscal year on July 1 with a 5% cut; in August we were cut another 5%. We have endeavored to preserve enrollment and jobs throughout these cuts by not purchasing items such as books and equipment. However, we cannot continue to operate effectively without these items; we will have to release personnel. Now we have been asked to prepare a contingency plan to cut another 5% effective July 1, 1991. This plan will necessitate personnel cuts (perhaps six to ten people); duties will be consolidated and unproductive programs eliminated. Mr. Musselwhite indicated that he felt these measures will produce positive results; "unnecessaries" will be eliminated. Dr. Downs agreed that there will be some positive results, but that the effectiveness and the mission of the college can also be adversely affected if the cuts are too great.

e. Dr. Downs presented a poinsettia to each board member, compliments of the Horticulture Club.

The meeting adjourned at 5:10 p.m.

Approved:

Date:

Charles Downs

1-24-91