

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #141

The Virginia Western Community College Board met Thursday, May 11, 1989, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mrs. Nina Ross, Chairman
PRESENT: Dr. Charles Downs, Executive Secretary
Mr. Malcolm Boggs
Mrs. Dianna Garman
Mr. Warren Gardner
Mrs. Jean Glontz
Mr. Monty Plymale
Mr. Byron Smith

MEMBERS Mr. Lawrence Hamlar
ABSENT: Mr. Tommy Moore
Mr. Steve Musselwhite
Mr. Tom Robertson

STAFF Dr. Robert Harrell, Dean of Academic and Student Affairs
PRESENT: Ms. Barbara Hurd, Coordinator, Student Activities
Mrs. Dottie Mock, Secretary

1. CALL TO ORDER

Mrs. Ross called the meeting to order at 3:30 p.m.

2. MINUTES OF THE MARCH 9, 1989 BOARD MEETING

A motion was made by Mr. Plymale and seconded by Mr. Boggs that:

The VWCC Board approve the minutes of the March 9, 1989 Board meeting as presented.

The motion was unanimously approved.

3. NOMINATING COMMITTEE REPORT

Mr. Boggs, Chairman, met with Mrs. Glontz and Mr. Smith on April 28 and reported to the Board today on the committee's recommendations:

Item 1 -- Traditionally, the Chairman of the Board has served two consecutive terms.

Item 2 -- Also, the Vice Chairman has traditionally moved up to become Chairman.

Item 3 -- The selection of a new Vice Chairman. The committee recommended Mr. Monty Plymale for three reasons -- he is well-qualified, his attendance as a Board member has been excellent, and he represents Roanoke County (representatives from Franklin County and Roanoke City previously served as chairmen).

Item 4 -- The committee recommended that effective July 1, 1991, the Board adopt the policy that the tenure of the chairman be for a one-year term only, which would allow more people to serve as chairman. This change should not take place until the new chairman has served two terms.

With the above recommendations, Mr. Boggs made the following motions:

- a) That Mr. Lawrence Hamlar be nominated for Chairman, and Mr. Monty Plymale be nominated for Vice Chairman, beginning July 1, 1989.

Mrs. Glontz seconded the motion and the Board unanimously approved this action.

- b) That the Board approve the policy for the Vice Chairman to move up to Chairman at the end of the Chairman's term.

Mrs. Glontz seconded this motion and the Board unanimously approved this action.

- c) That the Board formally adopt the policy that beginning July 1, 1991, the Chairman would serve a one year term.

Mrs. Garman seconded this motion and the Board unanimously approved this action.

The Board members congratulated the Nominating Committee on their thorough and positive recommendations and expressed their appreciation for the time and effort devoted to this task.

Mr. Plymale thanked the Board for their confidence in selecting him to be Vice Chairman and added that it would be his pleasure to serve in this capacity.

4. CHANCELLOR RESIGNS

Mrs. Ross advised the Board that Dr. Jeff Hockaday, the Chancellor of the Virginia Community College System, has submitted his resignation, effective in June of 1990, and that the Board members might be involved in the process of selecting the new Chancellor.

5. MEETING DATES FOR 1989-90

The proposed meeting dates for 1989-90 were discussed, and it was determined that the dates were not convenient for all of the Board members. The members present agreed that the fourth Thursday of the months that the Board meets would be convenient, with the third Tuesday being their second choice. Mrs. Mock will contact the members who were absent for their preferences and advise all members of the results. The July meeting is scheduled for the fourth Thursday, July 27.

6. VCCA MEMBERSHIP DUES

Dr. Downs advised that the yearly VCCA membership dues of \$1 per member are to be paid by June 1. Mrs. Garman made a motion and Mr. Smith seconded that:

The VWCC Board approve renewing its individual memberships of \$1 per person for 1989-90 in the VCCA.

This motion was unanimously approved.

This year's VCCA Convention will be held in Roanoke at the Marriott on October 12-13.

7. ACADEMIC SCHOLARSHIPS

Dr. Harrell reported on the academic scholarships awarded for 1989-90. The Scholarship Committee selected 12 graduating seniors to receive the awards and 8 alternates, in the event any of the recipients were unable to accept the award. This year, 50 applications were received, which is a significant increase from the 36 applications received last year. In addition, two James Turner Smith Scholarships were awarded to Franklin County High School students and two alternates were selected for this scholarship.

In response to Mr. Boggs' question concerning awarding a scholarship to a student from a private high school, Dr. Downs advised that the scholarship is given to the individual student not to the high school.

Funds for these scholarships are provided from contributions from the six local political subdivisions and are full tuition scholarships for the academic year.

8. ENROLLMENT REPORT

A report on the enrollment figures was mailed previously to the members, and Dr. Harrell reviewed the information. An increase of 5% in the annualized FTES was noted for 1988-89 over the 1987-88 enrollment.

9. PROPOSED ACTIVITIES BUDGETS

Copies of the proposed College Activities, President's Activities and Student Activities Budgets were mailed earlier to the Board members. Dr. Downs explained the line items of the College and President's Activities requests and noted that the College Activities Budget was increased \$50 over last year's, for a total of \$10,500, and the President's Activities Budget remained the same as last year's budget -- \$2,500. Ms. Barbara Hurd presented a detailed explanation of the proposed Student Activities Budget request, which was approved by the Student Life Committee. This year's request was for \$35,974, a slight increase from last year's (\$33,200). Mr. Plymale remarked that the committee does a good job to provide all of the activities for students for this amount of money.

Mr. Plymale made a motion and Mr. Gardner seconded that:

The VWCC Board approve the College Activities Budget in the amount of \$10,500, the President's Activities Budget in the amount of \$2,500, and the Student Activities Budget in the amount of \$35,974 as presented.

The motion was unanimously approved.

10. PRESIDENT'S REPORT

- a) Over a period of time, interest income on vending/bookstore funds has built up considerably. The President suggested appointing a committee to look into the possibilities of determining the amount of funds accumulated and construct a student activities building or other appropriate and needed facility. The state will lend institutions funds for such projects. Suggestions were made to conduct a survey to secure student and faculty suggestions for desirable projects to pursue and to investigate what other community colleges have done in this regard.

Mrs. Ross asked the Board for their views on this suggestion, whereupon Mrs. Glontz made a motion and Mr. Smith seconded that:

A committee of Board members be appointed to study the possibilities of and make recommendations for an appropriate project using the interest accumulated from vending/bookstore funds.

The motion was unanimously approved.

Mrs. Ross appointed Mr. Boggs as Chairman, Mr. Gardner, and Mr. Plymale to serve on this special committee. Also, Ms. Hurd was asked to appoint an ad hoc committee from the Student Life Committee for its recommendations. The special committee will present a report at the July Board meeting.

- b) An article from Paul Forch concerning the Freedom of Information Act was previously mailed to the members and discussed at the meeting.
- c) The six political subdivisions were asked for increased contributions for 1989-90 to fund site preparations for the new continuing education/laboratory building, as well as for scholarships. Dr. Downs has met with representatives of five of the subdivisions and together with some Board members' assistance has received very favorable responses. Botetourt County and Franklin County agreed to contribute the amount requested to be paid over a two-year period; Craig County and Roanoke County will fund the total amount requested; and Roanoke City will fund the scholarship request from this year's budget and the site preparation request from its capital budget. Mr. Gardner and Dr. Downs will meet with the Salem City Council on Monday, May 15, and indications are that the response will be positive.
- d) A breakfast for members of the lay advisory committees will be scheduled this fall. Mrs. Ross advised that letters have been mailed to all of the individuals serving on the lay advisory committees thanking them for their interest and assistance.

11. IN APPRECIATION

Mr. Boggs expressed the Board's appreciation to Mrs. Ross for her dedication and interest in serving as Chairman for the past two years and for the good job she has done. Mrs. Ross thanked the Board for their assistance and cooperation in making her tenure a pleasant experience.

12. ADJOURNMENT

With no further business on the agenda, Mr. Smith made a motion and Mr. Gardner seconded that the meeting be adjourned.

This motion was unanimously approved, and the meeting adjourned at 4:50 p.m.

13. NEXT BOARD MEETING

The next Board meeting is scheduled for July 27, 1989.

APPROVED:

Choulerh. Downs
Signature of Executive Secretary

July 27, 1989
Date