

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #140

The Virginia Western Community College Board met Thursday, March 9, 1989, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mrs. Nina Ross, Chairman
PRESENT: Mr. Lawrence Hamlar, Vice Chairman
 Dr. Charles Downs, Executive Secretary
 Mr. Malcolm Boggs
 Mr. Warren Gardner
 Mrs. Jean Glontz
 Mr. Tommy Moore
 Mr. Monty Plymale
 Mr. Byron Smith

MEMBERS Mrs. Dianna Garman
ABSENT: Mr. Steve Musselwhite
 Mr. Tom Robertson

STAFF Mr. Dwight Blalock, Dean of Financial and Administrative
PRESENT: Services
 Dr. Robert Harrell, Dean of Academic and Student
 Affairs
 Mrs. Dottie Mock, Secretary

1. CALL TO ORDER

Mrs. Ross called the meeting to order at 3:30 p.m.

2. MINUTES OF THE JANUARY 12, 1989 BOARD MEETING

The Chairman noted one correction to the minutes of the last meeting: on Page 2, Item 4, in the third line, the word "automotive" should be changed to "automated."

Mr. Smith made a motion and Mr. Hamlar seconded that:

The VWCC Board approve the minutes of the January 12, 1989 meeting to include a correction to change the word "automotive" to "automated on Page 2, Item 4, third line.

The motion was unanimously approved.

3. STATE BOARD MEETING

Mrs. Ross advised that she had sent a letter to the Chancellor as suggested by the members who attended the State Board meeting in November and included their concerns.

4. PRESIDENT'S GOALS/OBJECTIVES FOR 1988

The Chairman read the President's goals and objectives for 1988 and his accomplishments of these goals. Earlier, Mrs. Ross and Mr. Hamlar reviewed the goals with Dr. Downs after which Mrs. Ross sent a letter of approval and endorsement of the President's accomplishments and dedication to the college.

Copies of the President's goals for 1989 were mailed to the members previously and reviewed at the meeting.

5. AUDITS

Copies of the audits by the Auditor of Public Accounts and the VCCS auditors were mailed to the members previously and were reviewed at the meeting.

Mr. Boggs made a motion and Mr. Hamlar seconded that:

The VWCC Board compliment the college administration on their performance in receiving good audit reports and encourage them to continue their good work.

The motion was unanimously approved.

6. CAREER STUDIES PROGRAM

Dr. Harrell discussed the Career Studies Certificate Program in Real Estate which was previously mailed to the members.

Mr. Plymale made a motion and Mrs. Glontz seconded that:

The VWCC Board approve the Career Studies Program in Real Estate as presented.

The motion was unanimously approved.

7. LAY ADVISORY COMMITTEES

Also mailed to the Board earlier were the proposed Lay Advisory Committees for 1989. Dr. Harrell emphasized the importance of these committees.

Mrs. Glontz made a motion and Mrs. Moore seconded that:

The VWCC Board approve the following Lay Advisory Committees as presented:

Administration of Justice
Architectural/Civil Technology
Automotive Technology
Business Technology
Commercial Art
Continuing Education
Dental Hygiene
Early Childhood Development/Child Development
Electrical/Mechanical Engineering Technology
Horticulture Technology
Legal Assistants
Medical Transcriptionist
Mental Health Technology
Nursing Assistant
Nursing
Occupational Safety
Radio/Television Production Technology
Radiologic Technology
Savings & Loan Association Education

The motion was unanimously approved.

With the approval of the committees, the members felt that additional recognition of the individuals on the committees would be appropriate.

Mr. Plymale made a motion and Mr. Moore seconded that:

A letter of appreciation from the Board, under Mrs. Ross' signature, be mailed to each person on the committee.

This motion was unanimously approved.

It was also suggested that all of the committee members be invited to attend a breakfast, luncheon or dinner at the college so they could become acquainted with the college, with each other, with the Board members, and with college administrators.

Mrs. Glontz made a motion and Mr. Hamlar seconded that:

A breakfast, luncheon, or dinner be planned to honor the individuals who serve on the Lay Advisory Committees.

The motion was unanimously approved.

Along these lines, Mrs. Ross suggested inviting the members of the Boards of Supervisors/City Councils of the political subdivisions to the campus to acquaint them with the college.

8. NOMINATING COMMITTEE

Mrs. Ross appointed the following members to serve on the nominating committee and to present their recommendations at the next Board meeting:

- Mr. Boggs, Chairman
- Mrs. Glontz
- Mr. Smith

9. PRESIDENT REPORTS

Dr. Downs reported on the following items:

- a) Continuing Education/Laboratory Building -- This building was No. 24 on the list of capital outlay requests and was included in the General Assembly's appropriation of lottery funds to construct state buildings.
- b) Local Political Subdivision Budget Requests -- Dr. Downs advised that letters have been written to each political subdivision requesting their contributions as approved by the Board at its last meeting. Also, the President is visiting each city/county administrator to explain and answer any questions concerning the requests, which included funds for student scholarships and site development for the soon-to-be constructed continuing education/laboratory building. Most of the administrators have responded positively to the requests and indicated their support for the project.
- d) VWCC News Brief -- Copies of the colleges News Brief were distributed to the members. This daily publication keeps Virginia Western personnel apprised of events/happenings on campus and has raised considerable interest among the staff.

8. SPRING GRADUATION

Spring graduation exercises are scheduled for Friday, May 12, at 7 p.m. at the Roanoke Civic Center.

APPROVED:

Charles H. Downs
 Signature of Executive Secretary

May 11, 1989
 Date