

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #136

The Virginia Western Community College Board met Thursday, May 12, 1988 at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mrs. Nina Ross, Chairman
PRESENT: Mr. Lawrence Hamlar, Vice Chairman
 Dr. Charles Downs, Executive Secretary
 Mr. Malcolm Boggs
 Mr. Warren Gardner
 Mrs. Jean Glontz
 Mr. Tommy Moore
 Mr. Steve Musselwhite
 Mr. Monty Plymale
 Mr. Byron Smith

MEMBERS Mrs. Dianna Garman
ABSENT: Mr. Tom Robertson

STAFF Dr. Robert Harrell, Dean of Academic & Student Affairs
PRESENT: Mrs. Dottie Mock, Secretary

1. CALL TO ORDER

Mrs. Ross called the meeting to order at 3:30 p.m. and welcomed members to the meeting.

2. MINUTES OF THE MARCH 10, 1988 BOARD MEETING

A motion was made by Mr. Smith and seconded by Mr. Musselwhite that:

The VWCC Board approve the minutes of the March 10, 1988 Board meeting (#135) as recorded.

The motion was unanimously approved.

3. REPORT FROM THE NOMINATING COMMITTEE

Mr. Plymale, Chairman of the Nominating Committee with Mrs. Garman and Mr. Moore, recommended to the Board the reappointment of Mrs. Nina Ross to serve as Chairman and Mr. Lawrence Hamlar to serve as Vice Chairman for the 1988-89 fiscal year.

Mr. Moore seconded Mr. Plymale's recommendation and made a motion that:

The nominations for both offices be closed and the recommendations of the Nominating Committee be approved as presented, with Mrs. Ross serving as Chairman and Mr. Hamlar serving as Vice Chairman for the 1988-89 fiscal year.

The motion was unanimously approved.

4. UPDATE ON COLONIAL AVENUE IMPROVEMENTS

The President presented an update on the status of the proposed improvements to Colonial Avenue at the college. The committee (Mr. Boggs, Mr. Hamlar, Mr. Smith, Dr. Downs, and Mr. Emick) met with Mr. Bengston, Roanoke City Traffic Engineer. Mr. Bengston advised that the results of a recent traffic count indicated the amount of traffic did not meet the criteria for granting the college's request for a traffic light at Colonial Avenue and McNeil Road. He did agree, however, to make another survey at times when classes are changing and the pedestrian traffic is heaviest.

5. COLLEGE SERVICE FEE

Dr. Downs advised that the college has been charging a \$1 college service fee per registration each quarter. With the changeover to the semester system, the President recommended that this fee be raised to \$2 per registration each semester. The fees are used for improvements to the college parking lots. Parking decals are provided to all day and evening students at no cost, permitting the students access to designated parking lots.

Mr. Moore made a motion and Mrs. Glontz seconded that:

The VWCC Board approve the request to charge a \$2 college service fee per registration per semester.

The motion was unanimously approved.

6. ACADEMIC SCHOLARSHIPS

Information concerning the awarding of 1988-89 academic scholarships was mailed previously to the Board members. Dr. Harrell reviewed the report, advising that 36 applications were received and 12 scholarships were awarded to students in nine area high schools. Also, two students from Franklin County were awarded the James Turner Smith Scholarship.

Mr. Musselwhite made a motion and Mr. Plymale seconded that:

The VWCC Board approve the scholarship awards to area high school students as presented.

The motion was unanimously approved.

7. CURRICULUM PROGRAMS

Dr. Harrell reiterated that requests for curriculum program changes at the college are submitted to the college's Curriculum Committee for its approval, then to the Dean, the President and Board for approval. Upon the Board's approval, the requested curriculum changes are forwarded to the State Board for final approval.

Information on the two curriculum changes, Specialization in Pre-Nursing and Career Studies in Occupational Safety, was mailed to the Board members previously. These courses will require no additional faculty.

Mr. Moore made a motion and Mr. Plymale seconded that:

The VWCC Board approve the proposed curriculum programs, Specialization in Pre-Nursing and Career Studies in Occupational Safety, as presented to be implemented in the fall 1988 semester.

The motion was unanimously approved.

8. ENROLLMENT

Dr. Harrell presented an indepth and positive report on student enrollment figures (copies attached). Students from the college's service area make up 80% of Virginia Western's enrollment, and 20% of the students enroll from outside the service area.

Dr. Harrell has visited the area high schools and principals and advised that the principals are very positive in their regard for Virginia Western and that a good working relationship exists between the high schools and the college. The college enrolls 32% of the students graduating from area high schools who attend college.

9. THE PRESIDENT REPORTS

Dr. Downs discussed the following items:

- a) Spring Graduation -- The spring graduation exercises will be held at 7 p.m., June 10, at the Salem Civic Center. Delegate C. Richard Cranwell will be the commencement speaker. The President invited the Board members to attend.
- b) Spring Seminar in America Program -- Dr. Downs expressed the college's appreciation for the Board members interest and participation in the successful events held for the South Pacific visitors.
- c) Construction -- Construction on the third floor of Webber Hall is expected to begin June 6.
- d) Arboretum -- Dr. Downs thanked the Board members for their part in making the groundbreaking ceremony for the Arboretum a success. Donations continue to be received for this project.
- e) VCCA Membership -- As has been the practice previously, the college will renew the Board members' membership in the Virginia Community College Association for the coming year.
- f) July Board Meeting -- After discussion, a motion was made by Mr. Moore and seconded by Mr. Plymale that:

The VWCC Board cancel the scheduled July Board meeting unless urgent business needs to be discussed.

The motion was unanimously approved.

- g) George Mason University -- At the invitation of George Mason University, Dr. Downs recently visited the campus to discuss involvement between community colleges and the university.

10. ADJOURNMENT

With no further business on the agenda, the meeting adjourned at 4:30 p.m.

APPROVED:

Charles H. Downs
Signature of Executive Secretary

September 8, 1988
Date