

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #134

The Virginia Western Community College Board met Wednesday, January 20, 1988, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS
PRESENT: Mrs. Nina Ross, Chairman
Mr. Lawrence Hamlar, Vice Chairman
Dr. Charles Downs, Executive Secretary
Mr. Malcolm Boggs
Mrs. Dianna Garman
Mrs. Jean Glontz
Mr. Tommy Moore
Mr. Monty Plymale
Mr. Byron Smith

MEMBERS
ABSENT: Mr. William Gardner
Mr. Steve Musselwhite
Mr. Tom Robertson

STAFF
PRESENT: Mr. Dwight Blalock, Dean of Financial & Administrative Services
Mr. Mark Emick, Assistant to the President
Dr. Robert Harrell, Dean of Academic & Student Affairs
Dr. Harry Nickens, Coordinator, Community Development
Mrs. Dottie Mock, Secretary

1. CALL TO ORDER

Mrs. Ross called the meeting to order at 3:30 p.m. The Chairman welcomed and introduced Mr. A. Byron Smith, new Board member representing Roanoke City. Mr. Smith replaces Mr. Willis Anderson who was not eligible for reappointment.

2. MINUTES OF THE NOVEMBER 19, 1987 BOARD MEETING

The Chairman asked for corrections/additions to the minutes of the November 19, 1987, Board meeting. With no corrections indicated and with the unanimous vote of those present, Mrs. Ross declared the minutes approved as presented. (Correction after Board meeting: Mr. Malcolm Boggs replaced Mr. Maury Strauss instead of Mr. Willis Anderson as indicated in the November 19, 1987 Board minutes.)

3. REVISED MEETING DATES

The proposed revised meeting dates for the next two Board meetings were discussed. Mrs. Glontz noted that these dates would still conflict with another Board member's schedule and recommended that a poll of the members be conducted to determine the best meeting dates for all members. After discussion, the members present agreed that they could attend meetings on the second Thursday of the month. The members who were absent from today's meeting will be contacted to determine if the second Thursday of the month would be an appropriate time for them. Board members will be advised of the decision.

4. IMPROVEMENTS TO COLONIAL AVENUE

Mr. Emick reported on this topic. Mr. Bob Bengtson, City Traffic Engineer, has completed a study of the proposed improvements to Colonial Avenue at the college and has recommended that curbs and guttering be installed from Overland Drive to Winding Way. Also, he indicated that the city is willing to pay one-half of the curb and guttering cost, but he did not address the problem of pedestrian traffic across Colonial Avenue at the college crosswalks--at McNeil Drive and at Webber Hall. The college has requested that the city install a traffic light at McNeil Drive and Colonial Avenue to relieve the problem and increase the safety factor for students and automobile traffic.

The city has estimated the cost of the curb and guttering improvements to be approximately \$90,000 and has asked the college to fund \$45,000 of that cost. One concern is that about one-third of the improvements are not along college property.

Mr. Emick noted that when the third floor of Webber Hall is completed, the students will be encouraged to use the bridge building crossover, and the ground level crosswalk at Webber Hall will be closed to pedestrian traffic.

The college would like to propose that the city install curb and guttering as recommended and also install a traffic light at McNeil and Colonial Avenue. Mr. Emick asked the Board members for their thoughts and suggestions relative to this concern and for their assistance in approaching the city officials with a proposed recommendation which would include the installation of a traffic light.

Mrs. Ross appointed a committee composed of Mr. Boggs, Mr. Hamlar, and Mr. Smith to meet with Mr. Emick and college personnel to review all of the factors in this project, make recommendations, and assist the college in pursuing an appropriate proposal to the city for this project. Mr. Emick will contact the committee to establish an agreeable date for the meeting. Mrs. Ross asked that the committee report their recommendations to the Board at the next meeting.

5. LOCAL POLITICAL SUBDIVISION REQUESTS 1988-89

A chart depicting the formula by which local political subdivision funds are requested was distributed to the members in their folders. In explaining the procedures for requesting these funds, Dr. Downs recommended that the 1988-89 request be increased to \$10,000 for academic scholarships (last year's request was for \$6,000). This amount would allow additional scholarships to be granted, as well as to provide secured student loans to those eligible, which would be refunded by the students. Loans have been available since January 1983 when the Kiwanis Club initiated the revolving student loan fund and have continued with college resources. This arrangement has proved very beneficial to the students, and the loan recovery percentage has been very high.

Mr. Hamlar made a motion and Mr. Plymale seconded that:

The VWCC Board approve a request of \$10,000 from the local political subdivisions for their proportionate share for the 1988-89 fiscal year, and that the amount be designated for academic scholarships and a revolving student loan fund.

The Board unanimously approved this motion.

Last year eight scholarships out of approximately 20 applications were awarded, based on need and the potential of the student. It was suggested that additional contact with the high schools regarding the scholarship availability might result in more applications for these awards. Also, a policy outlining scholarship requirements could be distributed to the area high school counselors.

Dr. Downs noted that last year in addition to requesting funds for scholarships, the college requested \$24,000 for an arboretum to be established on campus. Of this request three of the six political subdivisions contributed the full amount requested from their district for the scholarships and arboretum project, and three subdivisions contributed their percentage for the scholarships only. (Botetourt County contributed a small portion to the arboretum). Dr. Downs asked for the Board's thoughts on requesting the three subdivisions that did not contribute to the arboretum fund last year to reconsider their decision and contribute their share this year.

After discussion, Mr. Moore made a motion and Mr. Plymale seconded that:

The VWCC Board approve that the college request that the three subdivisions that did not contribute their share of the arboretum last year be invited to do so this year.

The motion was unanimously approved.

6. LAY ADVISORY COMMITTEES

Copies of the college's proposed Lay Advisory Committees were distributed to the members for the Board's consideration.

Mr. Hamlar made a motion and Mr. Smith seconded that:

The VWCC Board approve the membership lists of the following Lay Advisory Committees as presented:

Administration of Justice
Architectural/Civil Technology
Automotive Technology
Business Technology
Commercial Art
Continuing Education
Dental Hygiene
Early Childhood Development/Child Development
Electrical/Mechanical Engineering Technology
Horticulture Technology
Legal Assistants
Medical Transcriptionist
Mental Health Technology
Nursing
Nursing Assistant
Radio/Television Production Technology
Radiologic Technology
Savings and Loan Association Education

The motion was unanimously approved.

7. DOWNLINK DISH

In 1987 the State Council of Higher Education and the Secretary of Education asked the college to house a graduate center for the Roanoke area. In order to receive graduate classes by satellite to the campus, a downlink dish needs to be installed. When graduate courses are offered at Virginia Tech or the University of Virginia, they can be beamed by satellite to Virginia Western's campus for students who need not travel to those universities for graduate courses. Dr. Downs contacted Mr. Gardner to determine if any problems might arise from such an installation. No problems were foreseen. Since any additions to the campus cannot be completed without the Board's approval, Dr. Downs asked for a motion on this installation in order to proceed with the project.

Mr. Smith made a motion and Mr. Boggs seconded that:

The VWCC Board approve the installation of a satellite dish on campus for the Graduate Center.

The motion was unanimously approved.

8. ADULT CARE/CHILD CARE/CONTINUING EDUCATION LABORATORY

Dr. Nickens asked for the Board's endorsement of the Adult Care/Child Care/Continuing Education Laboratory project in order to move forward with the plans. He and Dr. Downs attended a recent meeting with the Chancellor and the Secretary of Human Resources and concurrence was established to use funds that have been made available through the planning grant to seek architectural services for a preplanning study, not to exceed \$12,500. The planned facility would house up to 30 adult day care participants and up to 30 children for day care, and would provide laboratory experience for Virginia Western students.

Mr. Boggs made a motion and Mr. Smith seconded that:

The VWCC Board endorse the Adult Care/Child Care/Continuing Education Laboratory project and to designate the use of up to \$12,5000 of the planning grant money to seek an architect's services for a preplanning study for this project.

The motion was unanimously approved.

Dr. Nickens will provide the President's office with a copy of a recent newspaper article on this topic and copies will be included with the members' draft copy of the minutes.

9. PRESIDENT'S REPORT

Dr. Downs advised that the Governor's budget did not recommend any capital outlay project for higher education, but plans are to try to get an amendment through for planning money, about \$100,000, for working drawings for the Continuing Education building project.

10. ADJOURNMENT

With no further business on the agenda, the meeting adjourned at 4:45 p.m.

APPROVED:

Charles M. Downs
Signature of Executive Secretary

March 10, 1988
Date