

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MINUTES #129

The Virginia Western Community College Board met Thursday, January 15, 1987, at 4 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mr. Willis Anderson, Chairman
PRESENT: Mrs. Nina Ross, Vice Chairman
 Mrs. Sylvia Faw
 Mr. Warren Gardner
 Mrs. Dianna Garman
 Mr. Tommy Moore
 Mr. Steven Musselwhite

MEMBERS Mr. Lawrence Hamlar
ABSENT: Mr. Monty Plymale
 Mr. Thomas Robertson

STAFF
PRESENT: Mr. Dwight Blalock, Dean, Financial and Administrative Services
 Dr. Robert Harrell, Dean, Academic and Student Affairs
 Mr. Lee Hipp, Associate Professor, Horticulture
 Mrs. Mary Loritsch, Public Information Officer
 Mrs. Dottie Mock, Secretary

1. CALL TO ORDER

Mr. Anderson called the meeting to order at 4 p.m., and reviewed the plans for the meeting. Following the meeting, the Board members will take a tour of the buildings and campus, and will return to the Business Science Cafeteria for dinner.

The Chairman also announced that the 1987 Annual State Board meeting will be held at Hotel Roanoke, November 5-6, and that he and Dr. Downs will serve on the Planning Committee for this event.

2. MINUTES OF DECEMBER 4, 1986, BOARD MEETING

A motion was made by Mr. Gardner and seconded by Mr. Musselwhite that:

The VWCC Board approve the minutes of the December 4, 1986, Board meeting as recorded.

The motion was unanimously approved.

3. 1987 LAY ADVISORY COMMITTEES

Proposed membership on the various college lay advisory committees were distributed to the members in their folders. The memberships are based on recommendations by the faculty, division chairmen, and the current members of the committees.

Mr. Moore made a motion and Mr. Gardner seconded that:

The VWCC Board approve the college's 1987 Lay Advisory Committees' memberships as presented.

The motion was unanimously approved for the following committees:

Administration of Justice	Horticulture Technology
Automotive Technology	Legal Assistants
Architectural/Civil Technology	Medical Transcriptionist
Business Technology	Mental Health Technology
Commercial Art	Nursing
Continuing Education	Nursing Assistant
Dental Assisting	Radio/Television Production
Dental Hygiene	Technology
Early Childhood Development/ Child Development	Radiologic Technology
Electrical/Mechanical Engr.	Savings and Loan Association Education

4. ENROLLMENT

Dr. Harrell reported that the projected 1987 winter headcount enrollment will be 5,700-5,800, and the FTE enrollment, approximately 2,400. These figures indicate an increase over the 1986 fall enrollments. Dr. Harrell also reported that the community colleges are presently working on transferring from the quarter system to a semester system, to begin in the fall of 1988.

5. AUDIT REPORT - JULY 1, 1985 - JUNE 30, 1986

Copies of the audit report were distributed to the members in their folders and were prepared by the internal auditors. Mr. Blalock reviewed and explained the various items in the report for the members' information.

6. LOCAL POLITICAL SUBDIVISION BUDGET REQUESTS/ARBORETUM

Distributed in the members folders were charts showing the formulas used in requesting funds from the local political subdivisions for their contributions to the college's budget.

Reviewing previous years' requests, Dr. Downs noted that for the last two years, \$6,000 was requested for scholarships. In addition, three years ago \$122,260 was requested for scholarships and site preparation for Webber Hall. It is time once again for the college to request contributions for 1987. In addition to requesting funds for scholarships, the President suggested that a request for funds for the arboretum might be appropriate.

At this point Dr. Downs asked Mr. Hipp for his status report on the arboretum. Mr. Hipp reviewed the plans for the arboretum as discussed at the previous meeting and explained the proposed sequence/cost of construction report which was distributed to the members. Plans are to work on the arboretum project in phases, as funds become available. So far, over \$3,000 has been collected from community donations. Board members made suggestions that various garden clubs, Valley Beautiful, and other community organizations would probably be interested in contributing to this project. Mr. Hipp advised that the design for the arboretum would require low maintenance and that Virginia Western students would incorporate some of the care of the area into their classwork. In order to get the project underway, there are three phases which need to be completed first.

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| a) preparation of working drawings | \$ 4,500 |
| b) grading for parking and drainage | 6,000 |
| c) irrigation | 13,000 |

Mr. Anderson noted that the Board approved the concept of the arboretum at the last meeting and asked for the Board's views on today's presentation.

Mr. Moore made a motion and Mrs. Garman seconded that:

The VWCC Board's request for contributions from the six local political subdivisions be in the amount of \$30,000, which would include \$6,000 for academic scholarships and \$24,000 for preparation of working drawings for the arboretum, grading for parking and drainage, and installing an irrigation system for the project (see attached).

The motion was unanimously approved. Letters requesting these contributions will be sent to the six local political subdivisions served by Virginia Western.

7. PRESIDENT'S REPORT

Dr. Downs reported on the following items:

- a) Legislature -- In an addendum to the 1987 General Assembly budget, the college is requesting an additional \$250,000 to complete the top floor of Webber Hall. The college has \$500,000 for the project, but the construction is now projected to cost \$750,000 to complete. It is hoped that this item will be included in the Governor's budget.
- b) Graduate Center -- The Secretary of Education has proposed that a Graduate Center Office be established at Virginia Western in cooperation with the Center for Innovative Technology and has included a request for \$75,000 to fund the project. This plan would bring graduate education, as well as some programs offered by CIT, to Roanoke. As plans progress, the college will have more detailed information.
- c) Tour of Campus -- Dr. Downs outlined the plans for the Board members to tour the campus, following the adjournment of the meeting. After the tour, the group will return to the new Business Science Cafeteria for dinner.

8. ADJOURNMENT

With no further business on the agenda, the meeting adjourned at 5:10 p.m.

APPROVED:

Charley Downs
Signature of Executive Secretary

March 19, 1987
Date