

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING No. 128

The Virginia Western Community College Board met Thursday, December 4, 1986, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS Mr. Willis Anderson, Chairman
PRESENT: Mrs. Nina Ross, Vice Chairman
 Dr. Charles Downs, Executive Secretary
 Mr. Warren Gardner
 Mrs. Dianna Garman
 Mr. Monty Plymale
 Mr. Thomas Robertson

MEMBERS Mrs. Sylvia Faw
ABSENT: Mr. Lawrence Hamlar
 Mr. Tommy Moore
 Mr. Steve Musselwhite

STAFF Mr. Dwight Blalock, Dean, Financial and Administrative
PRESENT: Services
 Dr. Robert Harrell, Dean, Academic and Student Affairs
 Mr. Lee Hipp, Associate Professor, Horticulture
 Dr. John Killian, Professor, Biology
 Mrs. Dottie Mock, Secretary

GUESTS Mr. Jack Chamberlain, Reporter, Roanoke Times and
PRESENT: World News

1. CALL TO ORDER

Mr. Anderson called the meeting to order at 3:30 p.m. The Chairman welcomed and introduced two new Board members: Mr. Warren Gardner, representing the City of Salem, replaces Dr. Warren Moorman, who was not eligible for reappointment; and Mr. Thomas Robertson, representing Roanoke City, replaces Mr. William Russell who was not eligible for reappointment. One vacancy remains on the Board--a representative of Roanoke City.

2. MINUTES OF SEPTEMBER 18, 1986, BOARD MINUTES

A motion was made by Mr. Plymale and seconded by Mrs. Ross that:

The VWCC Board approve the minutes of the
September 18, 1986, Board meeting as recorded.

The motion was unanimously approved.

3. FINANCIAL STATEMENT REPORT-LOCAL FUNDS

A copy of the report was provided to each Board member, and Dr. Downs reviewed and explained various sections of the document. Profits from the bookstore, vending enterprises, and contributions from the six local political subdivisions provide the resources for the local fund accounts, which the Board oversees. The Student Activity Budget and the College Activities Budget are supported from these funds. Also, the President's Activities Budget receives funds from the interest earned from AMI stock, which was given to the college in 1970. This year, the parking decal fee was eliminated, and a \$1 per quarter college service fee was instituted, creating another source of funds.

4. CONCRETE BANDS--BUSINESS SCIENCE BUILDING

At the last meeting, the incompatibility of the concrete bands on the new building with the bands on the other campus buildings was discussed. The State Department of Engineering agreed that this contrast with the other buildings was not acceptable and has taken it as a project to acquire an adjustment.

5. RESOLUTION FOR ELLIE KNISELY

A proposed resolution in memory of Mrs. Ellie Knisely was distributed in the members' folders. Mrs. Knisely was with the college for 19 years and served with dedication as a counselor and as director of the Learning Lab.

A motion was made by Mrs. Ross and seconded by Mr. Plymale that:

The VWCC Board approve the resolution for Mrs. Knisely, present it to the appropriate person, and incorporate the resolution into the minutes of this meeting.

The motion was unanimously approved.

After the motion was approved, Mr. Anderson announced that in her will Mrs. Knisely bequeathed \$50,000 to the VWCC Educational Foundation.

6. FUNDS FROM LOCAL COMMUNITIES - 1987-88

Dr. Downs advised that in January the college will request contributions from the six local political subdivisions.

For the last two years, \$6,000 has been requested for academic scholarships; and since 1981, requested amounts have ranged from \$8,500 to \$122,250 for campus site work and scholarships. It was suggested that the Board be thinking of specific college projects that might be needed, such as sidewalks, pedestrian walks, and other site work, which would be funded through the political subdivisions' contributions.

7. PROGRAM NAME CHANGE - OFFICE SYSTEMS TECHNOLOGY

In March 1986, the State Board for Community Colleges approved the consolidation of the Secretarial Science (SECR) and Word Processing (WDPR) prefix course sections into the Office Systems Technology (OFTC) project. At the request of the Business Division faculty, it is recommended that the curriculum name also be changed to Office Systems Technology to be consistent with the prefix changes. This action requires the Board's approval before presenting the recommendation to the State Board.

Mr. Plymale made a motion and Mrs. Garman seconded that:

The VWCC Board approve changing the curriculum name of Secretarial Science to Office Systems Technology as requested.

The motion was unanimously approved.

8. ARBORETUM

Mr. Hipp presented the proposed plans for an arboretum to be planted on campus (copies of the master plan were distributed to the Board members). This project has the support of the VWCC Arboretum Committee and eight different area garden, wildflower, herb, and turf clubs, and would serve the college and the community. Mr. Hipp explained Mr. Robert McDuffie's landscape architectural drawing of the arboretum which would occupy two acres of land on the South Campus, bordered by Colonial Avenue and Winding Way Road. The area would be divided into six different planting groups, with an amphitheater and rock garden in the center. Also included in the plans are a parking lot, benches, and walkways.

According to Mr. Hipp, the cost of the project would be around \$60,000---\$3,000 has already been collected, with Mr. McDuffie receiving \$800 for completion of the master plan and drawings. The annual maintenance fee is estimated to be about \$4,000.

After the discussion, Mr. Gardner made a motion and Mrs. Garman seconded that:

The VWCC Board approve the concept of the master plan for the arboretum as presented.

The motion was unanimously approved.

The college staff will submit a proposed action plan for proceeding with the concept. A suggestion was made that this project might be an appropriate one for which to request funds from the six subdivisions.

9. SMITH MOUNTAIN LAKE PROPERTY

The Chairman advised that the status of the Smith Mountain farm property will be discussed at the next meeting.

10. PRESIDENT'S REPORT

- a. Dr. Downs gave a report on the Annual State Board meeting held in Williamsburg, November 6-8. Mrs. Ross, Mr. Hamlar, and the President attended the event. Next year plans are to have the annual meeting in Roanoke.
- b. The President also reported on the VCCA Convention held in Richmond, November 13-15.
- c. A fall enrollment update was presented by Dr. Harrell. A record headcount enrollment of 7,118 was noted. The FTES (full time equivalent students) enrollment is 2,952, which is a 9.3% increase over the 1985-86 fall enrollment.

11. NEXT BOARD MEETING

Mr. Anderson advised that the next Board meeting will be on Thursday, January 15, 1987, at 4 p.m. in the Conference Room. A campus tour is also planned, to be followed by dinner at 6 p.m. in the new cafeteria.

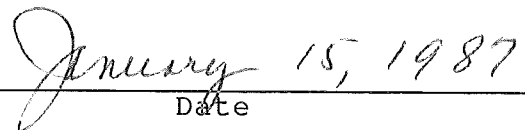
12. ADJUSTMENT

With no further business on the agenda, the meeting adjourned at 5:40 p.m.

APPROVED:



Signature of Executive Secretary



Date