

Mr. Hamlar made a motion and Mr. Moore seconded that:

The VWCC Board authorize the college's request of \$6,000 for fiscal year 1986-87 from the six local political subdivisions to support scholarships for local students.

The motion was unanimously approved. The local political subdivisions will be notified of the Board's approval.

4. CAMPUS SITE PLAN

Maps, prepared by T. P. Parker & Son Engineers in Salem, indicating proposed improvements to parking lots 8 and 8-E were distributed in the members' folders. In September 1985, the Board authorized the college to employ T. P. Parker and Son to complete an engineering design study on these two parking lots. In the drawing for lot 8, the proposed plan provides two additional rows of parking spaces, which will double the current number of spaces, as well as improve the water runoff problem for this lot. The estimated cost for expanding lot 8 is approximately \$64,000.

In lot 8-E, part of the parking area is covered with gravel, and a problem with water runoff also exists. The drawing proposes paving the gravel area and alleviating the water runoff situation. The estimated cost for improving parking lot 8-E is \$59,000. At the present time, approximately \$111,000 has been collected from student parking decals. This amount is close to the estimated cost for these two projects.

Mr. Blalock requested the Board's authorization to proceed with the proposed improvements to the parking lots. When approved, the plans would be sent to Richmond for consideration before advertising and accepting bids for the project.

In the absence of a quorum, Dr. Downs suggested that the college be authorized to continue the initial steps in this project and at the March 20 meeting, present the recommendations to the full Board for consideration.

Mr. Anderson made a motion and Mr. Hamlar seconded that:

At the next meeting of the Board, the members be asked to ratify the actions taken at this Board meeting to authorize the college to proceed with expansion and improvements of parking lots 8 and 8-E, including advertising and bidding of both projects. The Board will have final approval on the bids.

The motion was unanimously approved.

5. LANDSCAPING PLAN

Dr. Downs advised that architectural firms have been contacted relative to a landscaping project for the college. The President has also talked with the city engineer relative to the city helping with improvements (sidewalks, curbing, guttering, etc.) along Colonial Avenue from Overland Drive to Winding Way. The college could have approximately \$4,000 to contribute to developing such a plan. With the Board's approval, the college could proceed with obtaining proposals and present its findings at the next Board meeting.

Mr. Moore made a motion and Mr. Hamlar seconded that:

The VWCC Board authorize the college to proceed with solicitation of proposals from landscape architectural firms for an overall campus landscaping plan, not to exceed \$4,000.

The motion was unanimously approved.

6. CURRICULUM PROPOSALS

Curriculum proposals and course outlines were distributed to the members in their folders. Dr. Harrell explained the justification for each program and advised that these programs have been approved by the Curriculum Committee and also have his approval. The following proposals were presented for the Board's consideration:

Additions to Career Studies Program:

Architectural Drafting (effective September 16, 1986)
Electronic Servicing (effective September 16, 1986)

Additions to Certificate Program:

Electronic Servicing (effective September 16, 1986)

Deletion of Diploma Program:

Electronic Servicing (effective June 30, 1987)

Mr. Anderson made a motion and Mr. Moore seconded that:

The VWCC Board approve the curriculum proposals as presented.

The motion was unanimously approved.

7. DISCONTINUANCE OF CERTIFICATE PROGRAM - EDUCATIONAL ASSISTANT

Since no students have enrolled in the Educational Assistant Certificate Program for two years, Dr. Harrell asked the Board's consideration to discontinue this program.

Mr. Moore made a motion and Mr. Hamlar seconded that:

The VWCC Board approve the discontinuance of the Certificate Program in Educational Assistant as presented.

The motion was unanimously approved.

8. ACADEMIC REPORT - NATURAL SCIENCE AND MATH DIVISION

Dr. Archer gave an interesting and informative report on the operation and accomplishments of the Natural Science and Math Division, and stressed four important factors involved in the successful achievements of his department:

- a) Properly placed and prepared students.
- b) Capable, dedicated faculty.
- c) Curriculum to meet students' needs.
- d) Good support services.

9. PRESIDENT'S REPORT

Dr. Downs reported on the following items:

- a) Enrollment -- a chart, listing enrollment figures for fall 1984-85 and winter 1985-86 (as of 1/23/86), was distributed to the Board members. In the fall of 1985, the headcount was 6,230, which is the largest number of students registered in the college's history; and the FTES indicated a slight increase over fall 1984 FTES count. As of this report, winter 1986 figures show an increase in headcount over winter 1985 figures, and a slight decrease in FTES.
- b) Budget Request -- in the Governor's budget bill, there is a proposed \$4 million to be directed to maintain or lower community college tuition fees. Also included in the budget bill is a \$500,000 capital outlay request for construction of the third floor of Webber Hall to complete the new building project. At this point, the college's chances of receiving the funds for Webber Hall look good.
- c) Black History Month -- a brochure listing the college events scheduled for February recognizing Black History Month was distributed to the members.

- e) Sister College Exchange Program -- Mr. Winston Ayoki, Principal of Ramogi Institute of Advanced Technology in Kisumu, Kenya, visited Virginia Western February 3-10 in conjunction with the Sister Cities Program.
- f) Community College 20th Anniversary Dinner -- In celebration of the 20th anniversary of the Virginia community colleges, the State Board is hosting a banquet on April 5 in Richmond, and Dr. Downs requested the Board's endorsement for the college's participation in this recognition. Invitations have been sent to Board members, area legislators, Virginia Western personnel, and other friends of the community colleges. Mr. Emick encouraged the members to attend the festivities and asked that they advise the President's office of their plans--the college will be responsible for the members' and their guests' travel, lodging, and dinner expenses. Board members' and college employees' expenses will be paid from state funds, and the guests' expenses will be paid from local funds.

Mr. Anderson made a motion and Mr. Moore seconded that:

The VWCC Board authorize the college to participate in the VCCS 20th Anniversary Celebration Banquet on April 5, under the guidelines provided by the Chancellor's office.

The motion was unanimously approved.

10. MRS. LILLIAN UTECHT

Mr. Anderson advised that Mrs. Lillian Utecht, retired Board member, passed away recently. Mr. Anderson made a motion that the Board express its regret to her family and reaffirm its appreciation for her past services. The Board members unanimously approved this action.

11. ADJOURNMENT

With no further business on the agenda, the meeting was adjourned at 4:45 p.m.

APPROVED:

Charles L. Downs
Charles L. Downs, Executive Secretary

March 20, 1986
Date