

VIRGINIA WESTERN COMMUNITY COLLEGE

BOARD MEETING #117 A

The Virginia Western Community College Board met Thursday, November 15, 1984, at 3:30 p.m. in the Fishburn Hall Conference Room on the North Campus of the college.

MEMBERS
PRESENT: Mrs. Janine Stone, Chairman
Dr. Charles Downs, Executive Secretary
Mrs. Caroline Etzler
Mrs. Sylvia Faw
Mr. Lawrence Hamlar
Mr. Steve Musselwhite
Mrs. Nina Payne
Mr. Maury Strauss

MEMBERS
ABSENT: Mr. Willis Anderson
Dr. Warren Moorman
Mr. William Russell
Mr. Richard Watson

STAFF
PRESENT: Dr. Robert Harrell, Dean of Academic and Student
Affairs
Mrs. Dottie Mock, Secretary

1. CALL TO ORDER

Mrs. Stone called the meeting to order at 3:30 p.m. and opened the meeting with a report on the VCCS Annual State Board meeting which was held in Crystal City, November 8-10, 1984. Each member who attended the meeting (Mrs. Faw, Mr. Hamlar, Mr. Musselwhite, Mrs. Payne, and Mrs. Stone) gave a brief summary of their trip and unanimously agreed that it was a very positive, informative, and enjoyable experience. They were very impressed with Dr. Hockaday and his outlook and guidance for the community colleges. It was also noted that the group sessions concerning foundations were of particular interest.

2. AMERICAN COUNCIL ON EDUCATION CONFERENCE

Mrs. Stone will represent the Board at this conference to be held in Richmond, December 4-5, 1984. The subject for the meeting is "Economic Growth, Higher Education, and Public Policy."

3. MINUTES OF THE SEPTEMBER 20, 1984, BOARD MEETING

A motion was made by Mr. Hamlar and seconded by Mr. Musselwhite that:

The VWCC Board approve the minutes of the September 20, 1984, Board meeting (#116) as presented.

The motion was unanimously approved.

4. LAY ADVISORY COMMITTEES - 1985-86

The various proposed Lay Advisory Committees and their membership were previously mailed to the Board members for their review, and a summary of the committees prepared by Dr. Harrell was distributed at the meeting. The committees are composed of 201 business, industrial, and professional representatives from the Roanoke area who act in an advisory capacity to the college on such matters as: evaluating the college's programs, recruitment of faculty, updating equipment, student placement, etc. On December 11, the Vocational Education Lay Advisory Committee will provide information on the college's Vocational Educational Plan, which will be presented to the State Board in January.

A motion was made by Mrs. Faw and seconded by Mr. Musselwhite that:

The VWCC Board approve the 1984-85 Lay Advisory Committees and their membership as presented.

The motion was unanimously approved for the following committees:

Administration of Justice	Horticulture
Architectural/Civil Tech.	Human Services/Mental Health
Automotive Technology	Legal Assistant
Business Technology	Medical Transcription
Commercial Art	Nursing
Continuing Education	Nursing Assistant
Dental Assistant	Radio/Television Production
Dental Hygiene	Radiologic Technology
Early Childhood Development	Savings and Loan
Electrical Mechanical	Vocational Education

5. SITE WORK

Dr. Downs explained the college's need to build a concrete platform and retaining wall within the fenced area behind the Fine Arts Building to provide a work platform for the Building Trades Program and to provide the Buildings and Grounds Department with a work area for vehicle maintenance and projects. The platform would be 60' long and 30' wide and cost approximately \$5,700, exclusive of the Virginia Western labor. A retaining wall is necessary to protect the platform from mud sliding down from behind the Fine Arts Building. Mrs. Faw asked if the platform might be constructed in another location within the fenced area which would permit a smaller retaining wall or eliminate the wall entirely. Dr. Downs will investigate this possibility.

A motion was made by Mr. Hamlar and seconded by Mr. Musselwhite that:

The VWCC Board approve the concept of constructing a concrete work platform and retaining wall within the fenced area behind the Fine Arts Building on the condition that Dr. Downs first investigate the possibility of locating the site work within the fenced area where a retaining wall would be unnecessary or smaller than the proposed wall.

The motion was approved unanimously.

6. PREPLANNING JUSTIFICATION - ALLIED HEALTH/FINE ARTS BUILDING

Dr. Downs presented the college's original Master Site Plan and designated buildings which was prepared in 1972, and explained where the college is now in its building program.

The Business Science Building project was advertised for bids in the Sunday, November 11, edition of the Roanoke Times, and a pre-bid conference is scheduled for 2 p.m., November 29, at the college.

The President outlined three projects for future planning and asked for the Board's ideas on the following:

- a) Third floor of Webber Hall. Plan to request funds from the 1985 Legislature to complete the third floor of Webber Hall, and possibly using any funds remaining from the Business Science Project after the bidding process has been completed.
- b) Preplanning funds for Allied Health/Fine Arts Building. Will need to provide adequate space and equipment for the Allied Health Program and to replace the Fine Arts Building.
- c) Update Master Site Plan. Determine the cost of an architect's revision and update of the Master Site Plan.

The Board concurred with these future plans, but asked Dr. Downs to determine if the Fine Arts Building would have any historical significance or if the building could be used for something else rather than tearing it down. Also, the Board asked that Dr. Downs determine the cost of having an architect update the Master Site Plan, and the possibility of securing input from the Lay Advisory Committee on this project. The President will report on these matters at the next meeting.

7. 1985 VCCA DUES

Dr. Downs asked if the Board wished to renew its membership in the VCCA for 1985 -- individual Board member's dues are \$1 and \$30 for the Board as a group.

Mr. Musselwhite made a motion and Mrs. Faw seconded that:

The VWCC Board approve joining the VCCA for 1985, with individual membership dues of \$1 and \$30 for the Board as a group.

The motion was unanimously approved.

8. PRESIDENT REPORTS

a) Legislative Plan -- the 1985 Legislative Plan was distributed at the State Board meeting, and the following items were highlighted:

- 1) To reduce tuition.
- 2) To obtain funds for human resources development.
- 3) To obtain funds for facilities maintenance.
- 4) To obtain funds for faculty and classified raises.
- 5) To raise Presidents' salaries.

b) Curricula Highlights -- Dr. Harrell provided the members with a summary of the various programs offered and the approval process required for the programs. The Dean also discussed the following items of interest:

- 1) Continuing Education plans to develop several Career Studies programs for the Board's approval.
- 2) A computer science transfer program is planned to work directly with Roanoke College and VPI to receive our students.
- 3) The Nursing Program is working on a Self-Study report for Reaffirmation in the fall of 1986.
- 4) The winter quarter schedule of classes will be included in the Saturday, November 17, edition of the Roanoke Times. Registration begins November 26.

9. ADJOURNMENT

With no further business to discuss, the meeting adjourned at 4:30 p.m.

APPROVED:

Charles Downs

Signature of Executive Secretary

February 7, 1985

Date