

last five suggestions made by Mr. Kittrell could be incorporated into the bylaws. However, the first suggestion (page 5, section D) should remain in the document and be revised to read:

The College Board shall provide recommendations to the State Board for Community Colleges on any additional site developments and on the design, construction and procurement of facilities and equipment for the college.

After discussion, Mrs. Stone made a motion and Mr. Anderson seconded that:

The VWCC Board adopt the proposed bylaws with the revisions listed above incorporated into the bylaws.

The motion was unanimously approved.

4. CURRICULUM CONSIDERATION

Since the Board must review and approve any changes to the curriculum, Dr. Pullen presented several proposed changes. He also advised that due to the closing of school on Wednesday, a Curriculum Committee did not meet. Therefore, these changes have not been approved by the Curriculum Committee as yet. Since the changes should be incorporated into the College Catalog before the next Board meeting, Dr. Pullen asked for the Board's consideration of the following, which will be contingent upon the Curriculum Committee's review and approval:

a) Changed from Certificate to Career Studies:

1. Education Secretary
2. Aid Conditioning and Refrigeration
3. Automotive Mechanics
4. Welding Practices

b) New Career Studies:

1. Legal Aide
2. Savings and Loan Assistant
3. Business Industrial Supervision
4. Emergency Medical Assistant
5. Credit Union Aide
6. Fire Fighting and Prevention
7. Basic Electrical/Electronics

c) New Certificates:

1. Legal Assistants
2. Savings and Loan Administration

The Chairman called for a motion on the changes outlined by Dr. Pullen. Mrs. Stone made a motion and Dr. Moorman seconded that:

The VWCC Board approve the curricula changes outlined above by Dr. Pullen contingent upon the review and approval of the college's Curriculum Committee.

The motion was unanimously approved.

5. LOCAL BUDGET REQUEST

The local political subdivision budget request was mailed previously to the Board members. For the past few years, the college has only requested funds for scholarships and small site improvements. This year with the college being in the top Priority One category in the SCHEV budget to receive capital outlay funds for the Business Science Building and the Governor's recommendation that the funds be allocated, the college has included site preparation funds for the proposed new building and for scholarships, amounting to \$122,260 (see attached).

If the General Assembly approved the Governor's recommendation, Virginia Western may receive \$4,600,000 for the building, but the state will not fund site preparation costs. The proposed building would be built on the North Campus at Colonial Avenue and be connected to Webber Hall with an "over-the-road" crosswalk. Site preparation includes, water and sewer lines, sidewalks, etc.

Last year the General Assembly approved \$150,000 for the college to build a portion of the first floor of the Business Science Building. Funds from the college's bookstore and vending profits added \$500,000 toward the construction costs. If the General Assembly approves the entire \$4,600,000 for Virginia Western, the \$650,000 will be added to the amount to build the entire Business Science Building and the "over-the-road" crosswalk.

Mr. Blalock explained the procedure for establishing the amounts requested from each political subdivision. The procedure is by a formula system that considers the number of students enrolled from each area, the area's population, and the real estate values in each area. The budget request will be submitted to the various political subdivisions in February.

Mr. Musselwhite made a motion and Mr. Russell seconded that:

The VWCC Board approve the 1984-85 local political subdivision budget requests totaling \$122,260 as presented.

The motion was unanimously approved.

Mr. Strauss requested that a schematic drawing of the proposed building be submitted to the Board at the next meeting for their review and consideration.

6. APPROPRIATIONS FOR ADDITIONAL TEST BORINGS

Mr. Blalock explained that additional test borings for the proposed Business Science Building were needed to make sure the land is appropriate for the building construction. Previous test borings found a mud seam along the southeast corner of the construction site and required additional test borings. Also, on the proposed northwest corner, equipment could not reach the site and might require some plan alterations.

Kinsey, Shane and Associates, architects, asked for three bids on this project: (a) Geo Tech did not want to participate; (b) Law Engineering, Charlotte, North Carolina, bid \$2,756, but recommended that between \$4,000 - \$4,800 be budgeted since the bid is not capped; and (c) Froehling and Robertson bid a firm \$3,452. Mr. Blalock asked the Board's consideration for \$3,500 being allocated for additional test borings.

Mr. Russell recommended that the project be rebid and include Cunningham Core Drilling and Pittsburgh Testing Lab in the bidding unless there is a specific objection on the part of Kinsey and Shane.

Mr. Russell made a motion and Dr. Moorman seconded that:

The VWCC Board request the rebidding of the costs for additional test borings for the proposed Business Science Building and include Cunningham Core Drilling and Pittsburgh Testing Lab in the bidding unless there was a specific objection from Kinsey, Shane and Associates, architects.

The motion was unanimously approved.

7. VWCC EDUCATIONAL FOUNDATION

Mr. Emick related several instances of recent unexpected donations to the VWCC Educational Foundation by former students and a retired faculty member. In some cases, the donations were matched with a 2 for 1 donation from the individual's company. Mr. Strauss asked that the Board's appreciation for the donations be included in the letters of appreciation sent to the donors by the President and the Foundation.

8. PRESIDENT'S REPORT

Dr. Downs thanked the Board members for their support and cooperation in the 10-year struggle to gain approval for the construction of the proposed Business Science Building. The Board's attendance at the delegates' luncheon during the Chancellor's visit in December was much appreciated and showed unified support.

Mr. Strauss added that the continued and diligent work by Dr. Downs and the administrative staff has been the leading factor in the construction plans progressing to their present level.

9. VCCA

Dr. Archer reiterated that the Virginia Community College Association was organized last year and that the Board members joined the organization individually and collectively and that Dr. Moorman represented the Board at the initial Board Commission meeting. Once again a membership drive is underway for 1984, and Dr. Archer asked the Board's participation - individual Board members dues are \$1 each and \$30 for the Board as a group. Mrs. Stone agreed to serve as the representative on the Board Commission for 1984.

Mr. Anderson made a motion and Mrs. Etzler seconded that:

The VWCC Board approve joining the VCCS for 1984 with individual membership dues of \$1 each and \$30 for the Board as a group.

The motion was unanimously approved. Mr. Blalock will see that the dues are paid promptly.

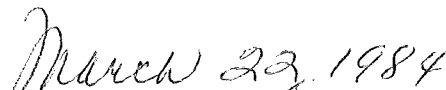
10. ADJOURNMENT

With no further business to report, the meeting adjourned at 4:40 p.m.

APPROVED:



Signature of Executive Secretary



Date